



Wayne County Community College District
LEARNING RESOURCE CENTER
C.L.A.S.S. (Connecting Libraries and Student Success)
Workshops Request Form

LOCATION: Downriver ___ Downtown ___ Eastern ___ Northwest ___ Western ___ District Office ___

Please schedule your session early in the semester, prior to announcing it to the class or listing it on the syllabus. We need a minimum of two weeks' notice in order to schedule and prepare for your session. Sessions are approximately 30-45 minutes in length. You will receive confirmation of your scheduled in class session

Instructor:	Today's Date: ____/____/____
Phone #:	No. of Students:
Email Address:	
Preferred Method of Communication:	
Course Name and Course #:	
Date Requested: ____/____/____ Day: <input type="checkbox"/> Su <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> R <input type="checkbox"/> F <input type="checkbox"/> Sa	
Session Time: ____ a.m. to ____ p.m. to ____	

(not before 9:00am or after 8:00pm)

Session (select one):

- | | |
|--|--|
| <input type="checkbox"/> How to Avoid Plagiarism

<input type="checkbox"/> Understanding Your Limits, Copyright Basics | <input type="checkbox"/> How to Write a Research Paper, Start with the Library

<input type="checkbox"/> Understanding MLA, How to Setup documents in Microsoft Word |
|--|--|

For additional information about LRC instructional sessions, please visit a campus Learning Resource Center or visit us @ http://www.wcccd.edu/dept/learning_resource_center.htm