

Chancellor's Weekend Memo



Week of April 2-9, 2016 Number 1030



Study Abroad Students Return From Dublin, Ireland!



Dublin Castle

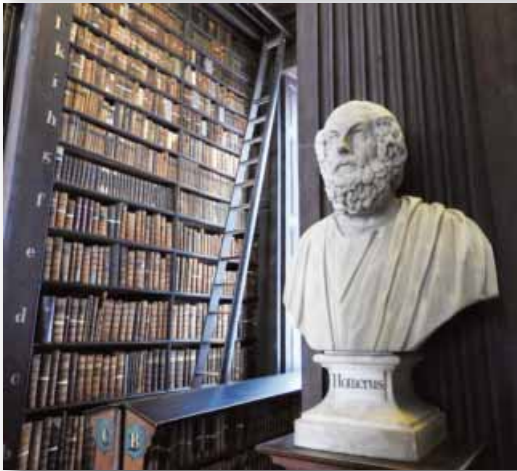


WCCCD Study Abroad Pride!

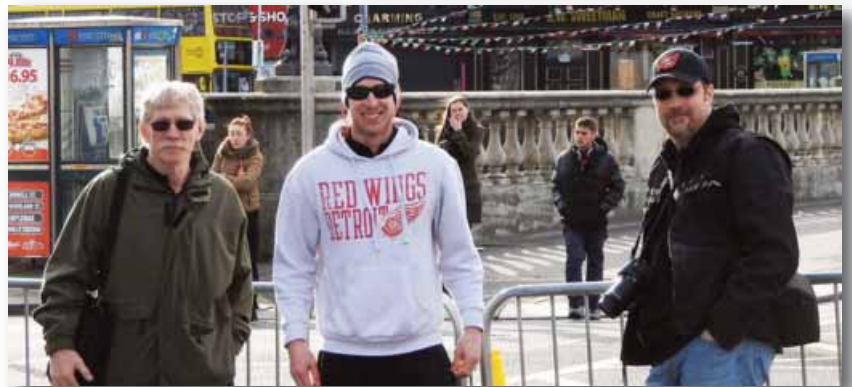


Classroom at Arcadia University





Book of Kells



Trinity College



Chancellor's Cabinet Meets to Discuss Budget and Planning for Fiscal Year 2016-17

I met with the campus presidents and the senior leadership team to discuss fiscal planning priorities for the 2016-17 budget year.



Workforce Development and Early Childhood Initiatives

Members of the leadership team met with a representative from the Kresge Foundation to continue discussions on regional workforce development and early childhood initiatives within the District's service area. Strategies for applying a comprehensive multi-disciplinary approach for expanding campus services for students and community members was also discussed.



Health Science Center



Promoting Health Science Programs

Justin Sample from the Health Science Center visited the Downriver, Western and Downriver campuses to promote WCCCD's Nursing and Allied Health programs with students and student advisors.



Dental Hygiene Lunch and Learn

The Districts' second year Dental Hygiene students and faculty participated in a Lunch and Learn session presented by Wendy Swanson, Clinical Educator for Johnson and Johnson.

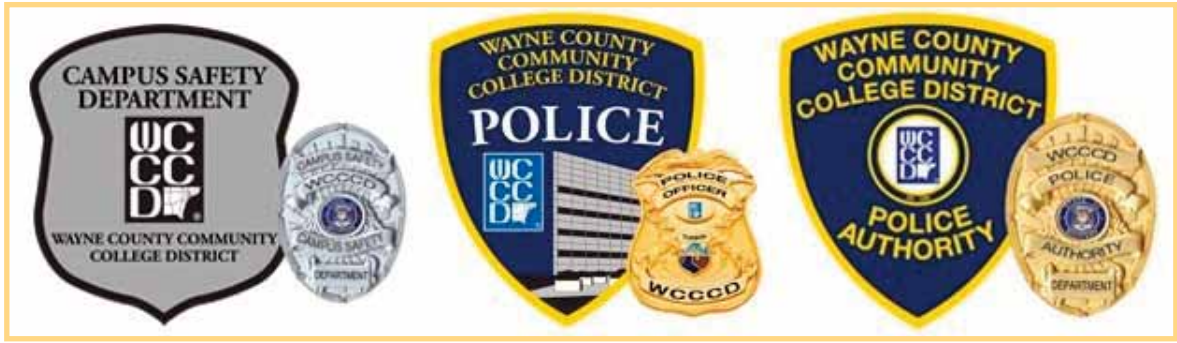
National Student Nurse Association Seminar

Nursing students had the experience of a lifetime by attending the National Student Nurses' Association (NSNA) 64th Annual Convention.



Pharmacy Technology Program

The Pharmacy Technology Program is designed to prepare students for entry-level positions in general pharmaceutical services by preparing unit dose/intravenous medications, transcribing physician orders, and maintaining inventory and patient profiles.



District Police Authority

Police Authority Training



Members of the District Police Authority participated in an incident report writing training session conducted by Lieutenant Alexis Townsend.

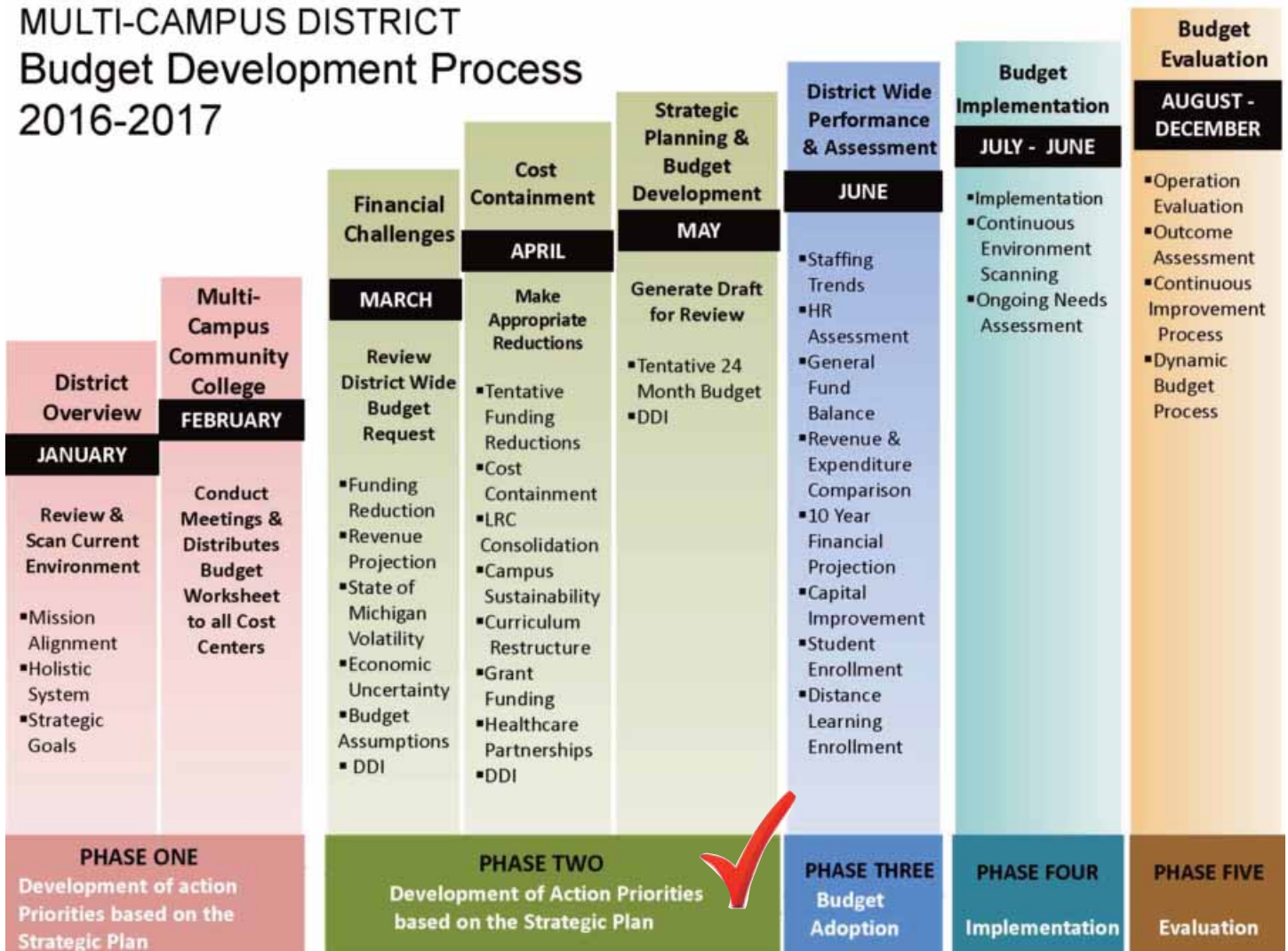
Police Authority officers participated in Verbal Judo training session conducted by Lieutenant Pride Johnson. Verbal Judo is a communication program that teaches the skills necessary to remain centered and focused during verbal confrontation. When staff is properly trained, the technique redirects behavior and diffuses difficult situations.



Division of Administration and Finance



MULTI-CAMPUS DISTRICT Budget Development Process 2016-2017



We are currently at Phase Two in the Budget and Planning Process for 2016-17.

Administration and Finance

Deferred Maintenance



Administration and Finance

Deferred Maintenance



Division of Student Services



Recruitment

The TRIO Student Support Services Department hosted an information table at the Downtown Campus. Students were given information on services available.



Adeyinka Sanusi, PFC is a WCCCD graduate and employee for the District Records and Admissions Office. He is an active member of the Michigan National Guard Jackson based 1462nd Transportation Company. PFC Sanusi recently received the "Michigan Active State Service Ribbon."



TRIO Students on a Cultural Bus Tour



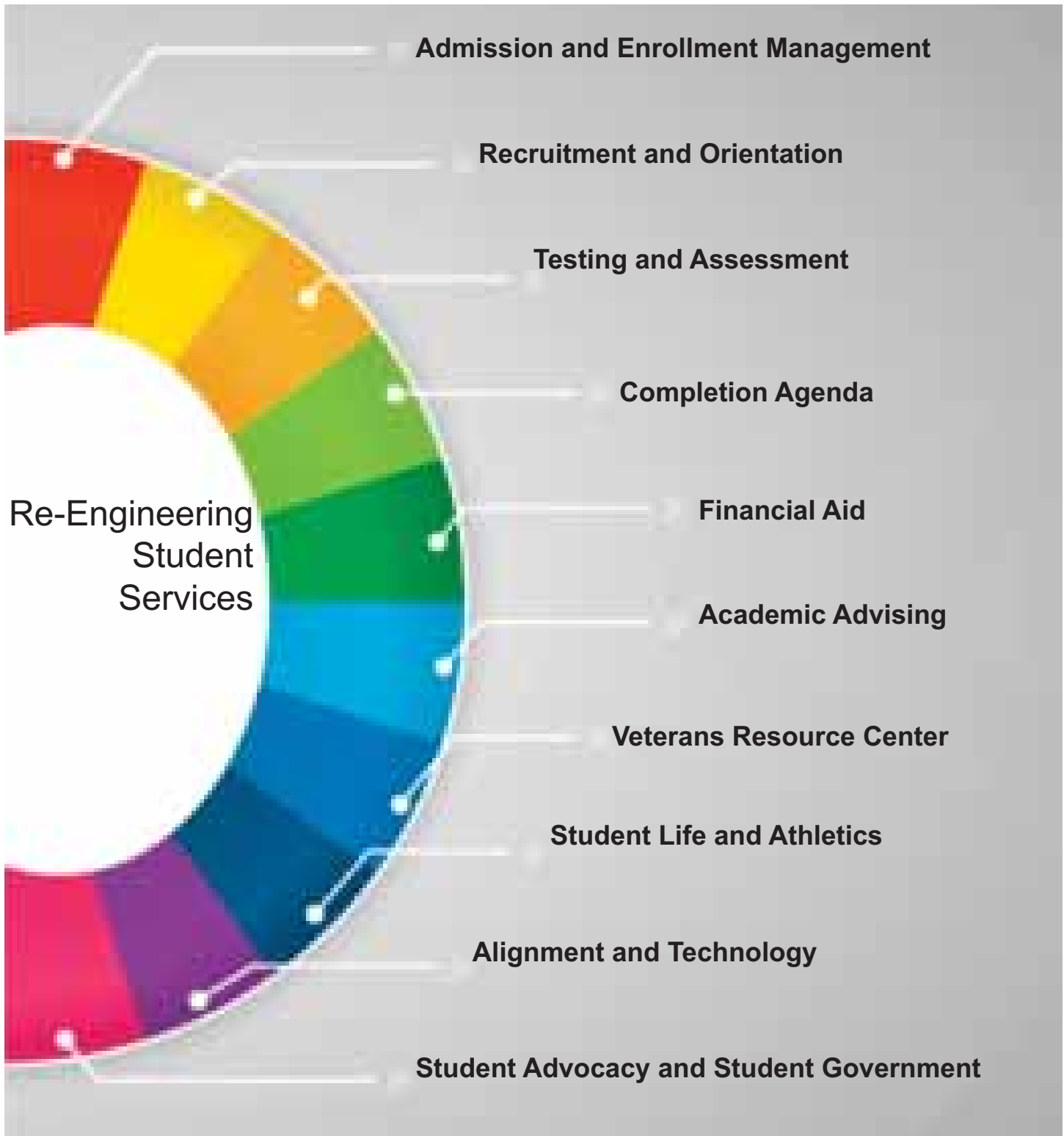
TRIO participants recently attended a historic tour of the National Underground Railroad Freedom Center, in Cincinnati, OH. Students also toured historic Ripley, Ohio, to visit the homes of nationally known abolitionists John Parker and John Rankin.

Division of Student Services



Re-Engineering Student Services

The Vice Chancellor of Student Services continues to evaluate and review all functions of the Division of Student Services and will report on an ongoing basis.



Division of Educational Affairs

Working Together: Faculty Network Engaging in Cross-Discipline Innovations

Members of the Faculty Network participated in a working luncheon towards the purpose of advancing instructional innovation, increasing student success, strengthening teaching and learning and informing on integrated technology resources in the classroom.



Division of Educational Affairs

Adjunct Faculty Brown Bag Series



Congratulations to adjunct faculty members Ariana Tamburi (BIO) and Colin McMonagle (ENG) winners of either a brand new IPAD Air 2 or Microsoft Surface Pro 4 instructional tool for the classroom.

Sponsored by the Office of Adjunct Faculty Initiatives, all faculty attending the Spring 2016 Adjunct Faculty Brown Bag Series were entered in a drawing for attendance and participation in the “Accessible Teaching and Learning Resources 24/7” for the classroom series.



What was the date and location of the first Wayne County Community College District graduation ceremony?

Answer will be in next week’s edition of the Weekend Memo



Division of Educational Affairs

2016 Manufacturing Day Conference

Dr. Ron Harkness and Mike Dotson attended a planning meeting for the Fall 2016 Manufacturing Day Conference. This conference is a collaborative effort between community partners, educators, and employers to introduce manufacturing to high school students within Wayne County.



Distance Learning

Staff from Distance Learning conducted a Blackboard Advanced training session at the Downtown Campus for online certified faculty. This session provided information about useful tools instructors can use in their online classes to increase communication, collaboration and promote a sense of community in virtual courses.

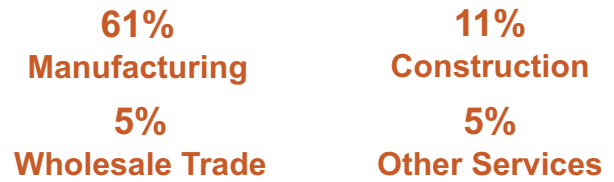




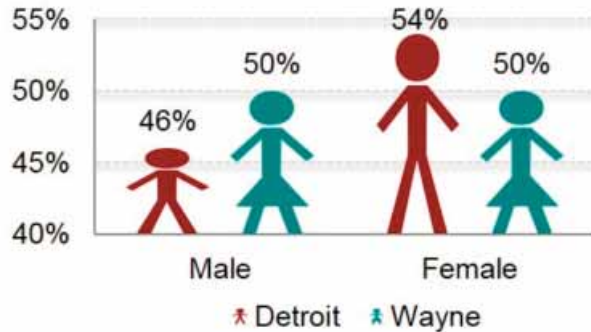
What's Trending: Welding

The Division of Institutional Effectiveness continues to examine trends in Michigan's workforce, to ensure that WCCCD is offering high-quality programs, preparing students to be highly competitive in their local job markets and fulfilling the needs of the community.

Where Do Welders Work?



Gender of Welders in Michigan



Salary Rates in Michigan for Welders



<http://salarygenius.com/mi/wayne-county/salary/welder-salary>

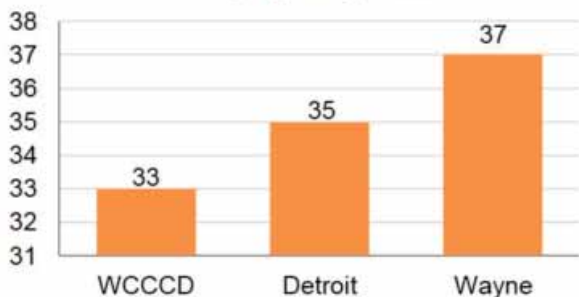
WCCCD Welding Student Demographics

The New Graduate Exit Survey is administered annually by the Divisions of Institutional Effectiveness, Student Services, and the Ceremonies and Rituals Committee. Below you will find some responses from 2014-2015 welding graduates:

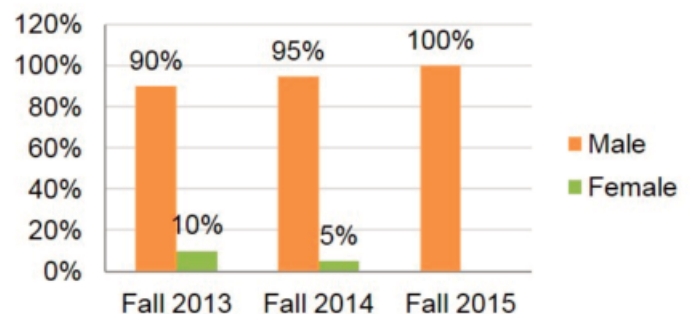
√ **50.0%** of Welding respondents indicated that they held their current job prior to graduation

√ **50.0%** of respondents indicated that their education at WCCCD helped them find a new or better job

Average age comparison



3-year gender trend of WCCCD Welding students



WEEKLY UPDATE

Hi-Speed Wireless Access Project

Happening Now!

Hi-Speed Wireless Access Available at the Campuses Below



**Downriver
Campus**

**Western
Campus**

**Eastern
Campus**

(Coverage includes all areas within the campus)

Look Ahead!

Project will continue at the following locations

**Northwest
Campus**

**Mary Ellen
Stempfle
University Center**

**District
Office**

Downtown Campus

Data Closet Re-engineering and Hi-speed Wireless Project

The Division of Information Technology continues to work on redesigning the data closets at the Downtown Campus. The goal is to move unsecured data and networking equipment, located in classrooms, to standards based, secure data closets that are accessible from hallway corridors. The hi-speed wireless project for Downtown Campus is also underway in correlation with the data closet re-engineering project.

Division of Human Resources



Individual Employee Performance Appraisals



A formal Employee Performance Appraisal (EPA) is a systematic and periodic process that assesses an individual's job performance and productivity in relation to certain pre-established criteria in conjunction of District goals and objectives.

EPA also provides the following:

- Translate District/Division's mission into specific achievable goals
- Gain new information and ideas from staff
- Reinforces performance
- Helps improve job performance
- Manager's expectations
- Creates goals and pathways to achieve set goals and improves communication



Office of Accountability and Transparency



Procurement Compliance and Management

WCCCD's Procurement Department

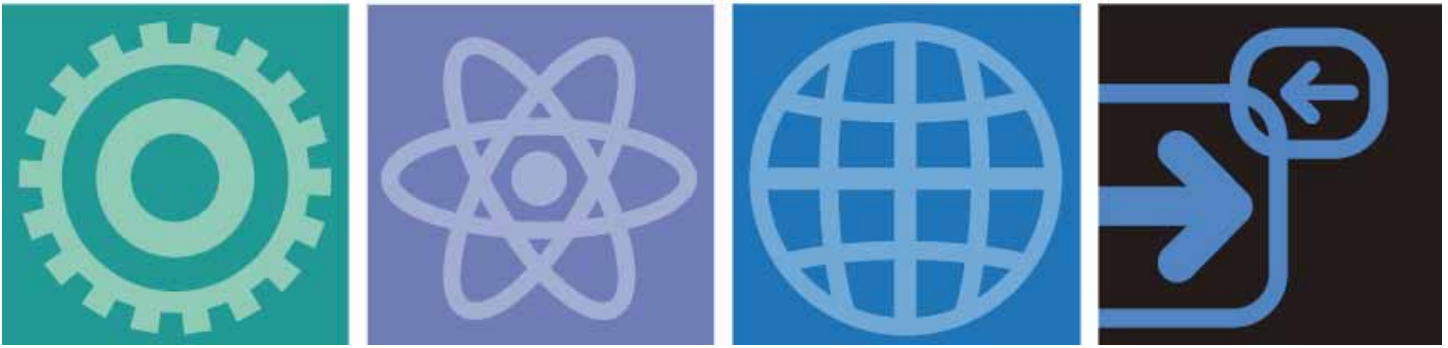
The success of WCCCD's Procurement Department is based on communication of district procedures and interaction between divisional leaders. Current audits and reviews in process by the Office of Accountability and Transparency include:

1. Policy and review of finance and administration procedural manuals
2. Internal audit reviews and process controls conducted to maintain compliance of procuring the District's supplies
3. Assessing communication reports to assist leadership, vendors and stakeholders involved in the procurement process
4. Reviews current policies with the Office of Accountability and Transparency (CQI) to ensure timely ordering of inventory and delivery of supplies across the District
5. Continuously review of best practices related to procurement, compliance and management

Ways of Improving Procurement Planning

- Campus Outreach –Continually listening to departments needs and understanding time restraints
- Staff and department heads meet monthly to discuss continued opportunities
- On a weekly basis, contracts and new policies are reviewed and discussed to make decisions
- Annual Surveys are sent out to all stakeholders





The School of Continuing Education and **Workforce Development**

Growing Partnerships, Making an Impact

Melodie Bunkley and Andre Jackson met with representatives from Healthy Environment Partnership to discuss a collaborative training. The training, Supporting Walking Groups (SWAG), is a movement that encourages the community to walk to improve heart and overall health. It will also create fun and active opportunities to meet new people and establish and even stronger community. Choosing to live a healthier lifestyle is one of the most nationally discussed topics with so many initiatives to encourage. WCCCD is excited to be a part of this training.



On the Move...

DaShonta Simpkins represented the District at the Wayne County Head Start Policy Council meeting. Information was shared on continuous quality improvement for learning, health and safety of the current and future enrollees.



The School of Continuing Education

Downriver Campus



The Information Center Vendor Workshop

Program Objective: The Information Center works with a variety of vendors to ensure that the people they serve receive the best care and attention to make our community a better place for all of its residents.

Total Continuing Education Participation: 56

City of Taylor Police Department, Officer Written Examination

Program Objective: Applicants who successfully pass the written exam will advance to the next interview phase for the Taylor Police Department.

Total Continuing Education Participation: 40

Northwest Campus

Professional Nursing Association



Program Objective: Several members from the Mary Mahoney Professional Nursing Association informed attendees about the mission of the organization, career development, financial aid and scholarships to students of African heritage who pursue studies in nursing.

Total Continuing Education Participation: 15

Western Campus

Financial Literacy Education Workshop



Program Objective: In partnership with the Services Builders Foundation of Belleville, this workshop provided individuals with valuable training in everyday financial transactions and awareness.

Total Continuing Education Participation: 14

AKA Sorrelles Youth Group

Program Objective: In partnership with the AKA Sorrelles Youth Group, this workshop helped young ladies develop communication and leadership skills as they grow and mature.

Total Continuing Education Participation: 36



The School of Continuing Education



Michigan Institute for Public Safety Education

UASI Regional Planners meeting and the Strategy Workshop

Program Objective: The Southeast Michigan UASI Strategic Planning workgroup met to consider updates and revisions to the Southeast Michigan region's Homeland Security Strategy.

Total Continuing Education Participation: 12

Elite Technical Services Training – Confined Space Training

Program Objective: Representatives from the Elite Technical Services Group, Inc. attended a hands on training workshop on confined space. The course educated emergency responders about strategies to safeguard health and safety.

Total Continuing Education Participation: TBD

Hazardous Waste Operations and Emergency Response

Program Objective: This workshop taught providers skills to respond to an emergency hazardous materials situation safely.

Total Continuing Education Participation: TBD

District Police Authority CPR Update

Program Objective: Members of the District Police Authority attended a CPR update course. The attendees represent the first line in cases of medical emergencies.

Total Continuing Education Participation: TBD



Dearborn Heights Fire Department – Fire Ground Survival Program

Program Objective: This Fire Ground Survival training program taught members of the department vital skills in managing personal emergency events that may occur during structural fires.

Total Continuing Education Participation: TBD

The School of Continuing Education

Eastern Campus



Greening Your Neighborhood Great Lakes Program

Program Objective:

This community forum informed participants about ways to protect the rivers and lakes and to live a more sustainable life style that protects the environment.



Total Continuing Education Participation: 81





District-wide Professional Closet Clothing Drive

WCCCD's Professional Closet is a multi-campus program dedicated to providing professional attire to WCCCD students, who are preparing for an interview, networking, or participating in an internship where professional attire is needed. The community continues to make a difference in students' lives by donating new and gently used professional attire to WCCCD's Professional Closet. Thank you to everyone for your donations.





Multi-College District

Western Campus

About the Arts Coffee Series Presents Lac La Belle

As part of the All About the Arts Coffee Series, the Western Campus welcomed folk/Americana duo Lac La Belle. Visitors and students enjoyed listening to the many instruments and vocal harmonies of the group.



Dual Enrollment

Professor Jordan and the Romulus High School Dual Enrollment EMT 124 class practiced proper patient care procedures.



Cora Payne and Kerri Wallace met with Liza Mockeridge of the Romulus Early College to review students applications for graduation. The first cohort of Romulus Early College students will be graduating from WCCCD on June 4, 2016.



Multi-College District

Eastern Campus



High Pressure Boiler Class

Professor Aarif Bashir's HVA 215 class took a field trip to Henry Ford Hospital in Detroit to tour the new state-of-the-art boiler plant. Students were able to see the mechanical operations of various high pressure boiler operating systems.

Design Detroit Open Casting Call

In preparation for the official launch of the Fashion Design Program on April 17, 2016, an open casting call for male and female models was held for the upcoming fashion show at the Eastern Campus.





Multi-College District

Downtown Campus

Toolbox Talk Series

Staff from the Downtown Campus received information on how to clean pathogens and protect themselves and others from exposure from bloodborne pathogens. They were also reviewed information on the policy and procedures regarding science lab safety.

SSOI Surveys

Students have been completing the Student Survey of Instruction (SSOI) surveys. SSOI is a survey designed to capture your feedback on instructional delivery overall experience as it relates to the courses students are currently enrolled for the semester.

Northwest Campus

Dual Enrollment Partnership

Northwest Campus staff participated in program orientation at Pathways Academy Charter School which focused on a potential CDA (Child Care Development Associate) dual enrollment opportunities for their high school students.



Outstanding Students

Tajmine Tuhin is a WCCCD student pursuing her Associates of Science Degree in Nursing. Ms. Tuhin graduated from Cass Technical High School and had a “jump start” on college, as she earned college credits as a dual enrollment student. She is currently a work study student at the Northwest Campus. She has a polite demeanor and works well with staff and students.



Multi-College District

Mary Ellen Stempfle University Center

Dual Enrollment Outreach

Orlando Wilkins met with the administrative team at Chandler Park Academy to discuss mid-term assessments, preparation for graduation, and the proposed summer schedule. Three seniors are the first students scheduled to receive their Associate of Arts Degree at WCCCD's graduation this June.



University Partner Outreach

Dr. Robinson met with Deidra Hope, new coordinator for the Michigan State University's Master Gardner Program to discuss plans for the implementation of the Master Gardener program at the Mary Ellen Stempfle University Center in the Fall semester.



Mary Ellen Stempfle University Center Center for Learning Technology

The administrative team at the Mary Ellen Stempfle University Center – Center for Learning Technology met with members of the District's Facilities team and the staff from the Division of Information Technology to review plans for the development of the Multi-Media Production Studio/Training Lab.



PROFESSIONAL DEVELOPMENT

*Celebrating Diversity
Building upon the Foundation
Professional Development
Workshops Presented by
Dr. Fidelis D'Cunha*

Northwest Campus

April 12, 2016
12:00 - 2:00 pm

Mary Ellen Stempfle University Center

April 26, 2016
12:00 - 2:00 pm

Downriver Campus

May 13, 2016
9:30 - 1:30 pm

Tools will be provided to aid the understanding of barriers in relationships and communication within a higher education environment. Awareness of the knowledge, skills and attitudes required to cross the invisible boundary that divides will also be discussed. This is an interactive workshop to sharpen skills and build upon the foundation to enhance intercultural competency.

To reserve your seat please call (313) 496-2536



**Celebrating
Diversity at the
Western Campus!**





Intercultural Conversations

Intercultural Conversations are held every Friday. Call (313) 496-2536 to reserve your seat!



Topics of Discussion This Week

- ❁ The influence we place on our identity “who we are and who we can become“
- ❁ Discovering community connections
- ❁ Book sharing on “The Culture Map” and leadership styles
- ❁ The community of life and human migration and how we can build it



Website Committee



Weekly Website Fast Facts

The WCCCD website had 454,798 page views
for the month of March!

Returning Visitors – 66.1%
New Visitors – 33.9%
Average Session – 3:41 Minutes

Top Viewed Pages

Homepage – 157,232
Distance Learning – 33,199
Academic Programs – 25,171
Academic Schedules – 20,562
Northwest Campus – 17,431



Top Countries

United States
Canada
India
Spain
Nigeria

Devices Used to Access Website

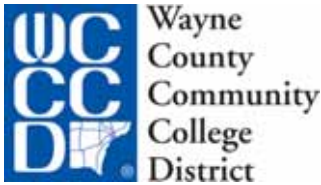
Desktop – 62%
Mobile – 34%
Tablets – 4%

Communication Matrix Taskforce

The Communication Matrix Taskforce met this week to review the proposed phone greeting and menu prompts for the District's VoIP telephone system. The proposed greeting and menu prompts were designed to increase overall caller satisfaction. The taskforce also discussed strategies to reduce phone wait time, ways to ensure closure for caller inquiries and effective methods of integrating a tracking system to monitor calls.



Chancellor's Weekend Memo



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Mission

WCCCD's mission is to empower individuals, businesses and communities to achieve their goals through excellent and accessible services, culturally diverse experiences and globally competitive higher education and career advancement programs.

Vision Statement

Wayne County Community College District will be recognized as an institution that has achieved national and international recognition for enduring excellence as a comprehensive multi-campus community college district. WCCCD will focus on continuous self-evaluation and improvement; preparation of a highly skilled workforce in support of the Wayne County economy; student academic and career success, and leadership in strengthening the open door philosophy of educational opportunity.

SEVEN LOCATIONS • ONE COLLEGE DISTRICT



DOWNRIVER CAMPUS



DOWNTOWN CAMPUS



EASTERN CAMPUS



NORTHWEST CAMPUS



WESTERN CAMPUS

MARY ELLEN STEMPPLE
UNIVERSITY CENTER



MARY ELLEN STEMPPLE
UNIVERSITY CENTER
CENTER FOR DISTANCE LEARNING



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