

## WCCCD Welcomes Dr. John E. Roueche to Faculty Convocation - August 20, 2016





**Faculty Convocation at the Downriver Campus continued . . .**





**Faculty Convocation at the Downriver Campus continued . . .**





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# Faculty Convocation at the Downriver Campus continued . . .





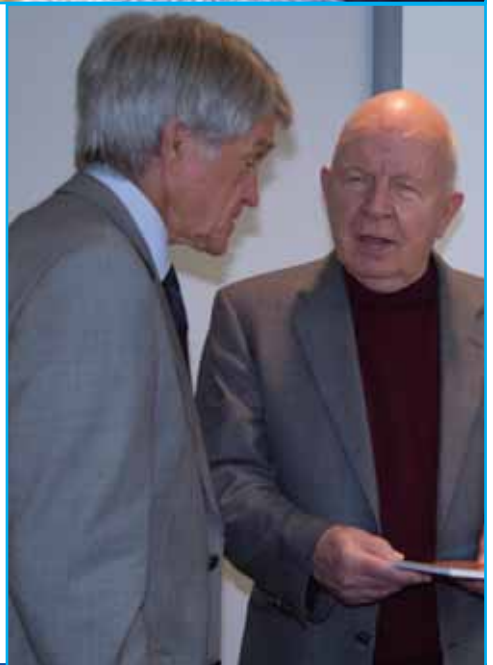


W.K.  
KELLOGG  
FOUNDATION™



**Senior staff met with representatives  
from the W. K. Kellogg Foundation  
to discuss community engagement opportunities.**

# WCCCD welcomes Dr. John E. Roueche





Thank you for the iPad. I am reenergized by your acknowledgement, kindness, and generosity. I hope you allow me to be an active participant in moving WCCCD forward. I enthusiastically await your direction. Again, thank you.

~Dr. Lorraine Smith  
Science Department

I can honestly say that this year's convocation was the best ever! The opening video and the keynote speaker were excellent. The information presented at the Scholar's Corner: Online Resources for Adjunct Faculty session kept me and other attendees interested and engaged. The information was excellent, and for me, the most priceless pieces of information were the Mango Languages, and the 'secret code' for the remote LRC access.

~Dr. Cheryl Merchant, Psychology  
Discipline and Distance Learning

I wanted to take a moment to tell you how much I enjoyed the Faculty Convocation! I thought the workshops were thought-provoking and insightful. I especially enjoyed hearing from our Chancellor Dr. Curtis Ivery, along with keynote speaker Dr. John E. Roueche. I listened intently to everything that was said and the messages that I took away were quite inspiring. I was one of the recipients of the "iPad Air 2" devices. I know that the names were selected at random, but personally I felt special, and the way that I felt on this past Saturday is how I would like my students to feel on our first day of class and throughout the semester. I enjoy being an instructor at WCCCD and I am thankful I am here.

Thank you.

~Myron Curenton

Good Afternoon, The wonderful event last Saturday was a great success! I really had a great time interacting with colleagues of great mind. I learned, and was encouraged through those great speakers. Though I did not receive an iPad, I believe I had a reward from attending the Online Resource for Adjunct Faculty session. Everything was great from the start to the finish. Bravo to you and your team!!

~Dr. Margaret Iduma  
Adjunct Faculty- English

**A few of the  
many notes we  
received  
regarding  
the Fall 2016  
Faculty  
Convocation**



# WCCCD's Mary Ellen Stempfle University Center Partners with Davenport University





# Division of Educational Affairs



**Criminal Justice Faculty participated in Detroit Police Department's College Day**



## Academic Review Team Meeting

The Instructional and Student Services Council met to review academic standards related to BANNER programs, courses and student modules.

## Distance Learning Course Site Reviews

Distance Learning is working on course site reviews for online courses. Reviewing the online courses helps ensure that information is current, and that instructors are not missing any key components for students. Items reviewed include:

- CRN
- Instructor's Name
- Announcement Board
- Course Syllabus
- Weekly Assignment Calendar
- Course Materials Link
- Discussion Boards
- Faculty Information
- Technical Support Information
- No Empty Navigation Links







# Division of Student Services



## Outreach and Recruitment



Staff from the Division of Student Services represented the District at the 34th Annual African World Festival held at the Charles H. Wright African American Museum. Attendees were provided information about academic and career program opportunities available at WCCCD.





## Health Sciences

### Dental Lab Remodeled

Over the summer, WCCCD's dental clinic, located on the Northwest Campus, underwent construction. The clinic was moved to the opposite side of the dental clinic and two additional classrooms were created. In addition, the dental clinic was upgraded with a new computer systems.



### WCCCD Back to School Rally

The Health Science Center staff and dental hygiene students provided health science program information at the Back to School Rally held at the Northwest Campus. Dental students provided dental health education and passed out toothbrushes.







## Weekly Website Fast Facts

August 14-20, 2016  
135,085 Page Views

**Returning Visitors** – 65.5%  
**New Visitors** – 34.5%

### Top Ten Most Viewed Pages

Homepage  
Academic Programs  
Northwest Campus  
Faculty and Staff Resources  
Academic Schedules  
Student Services  
Financial Aid  
Downriver Campus  
Financial Aid Forms  
School of Continuing Education

### Top Countries

United States  
Canada  
India  
Nigeria  
Saudi Arabia

### Devices Used to Access Website

**Desktop** – 53.36%  
**Mobile** – 42.81%  
**Tablets** – 3.82%



The Website Committee convened this week to review website update requests, and analyze web content and data.



# Information Technology Institute

## Outreach African World Festival

Staff from the Information Technology Institute spent the weekend providing CIS/IT program information to participants of the African World Festival.



## Outreach Community Resource Fair

Staff also attended the Community Resource Fair hosted by the United States Probation Department's Workforce Development Team at Cody High School.



## Promoting our Programs!





# Division of Human Resources



## Human Resources- Leave Time Reconciliation



The Division of Human Resources is reviewing all time off requests for District and campus staff. This process ensures proper reconciliation of requested leave time as well as appropriate approvals. Leave time must be signed by the employee and approved by the following as appropriate:

- **Campus President**
- **Vice Chancellor**

The Attendance Summary Report is used as a final checklist to review Web-Time entries prior to the report being submitted to the Office of the Chancellor.

The Leave Audit consist of reviewing the following attendance summary data to assure compliance:

- **Vacation request**
- **Sick leave**
- **Personal time**
- **Appropriate signatures**
- **Campus or division submitting**





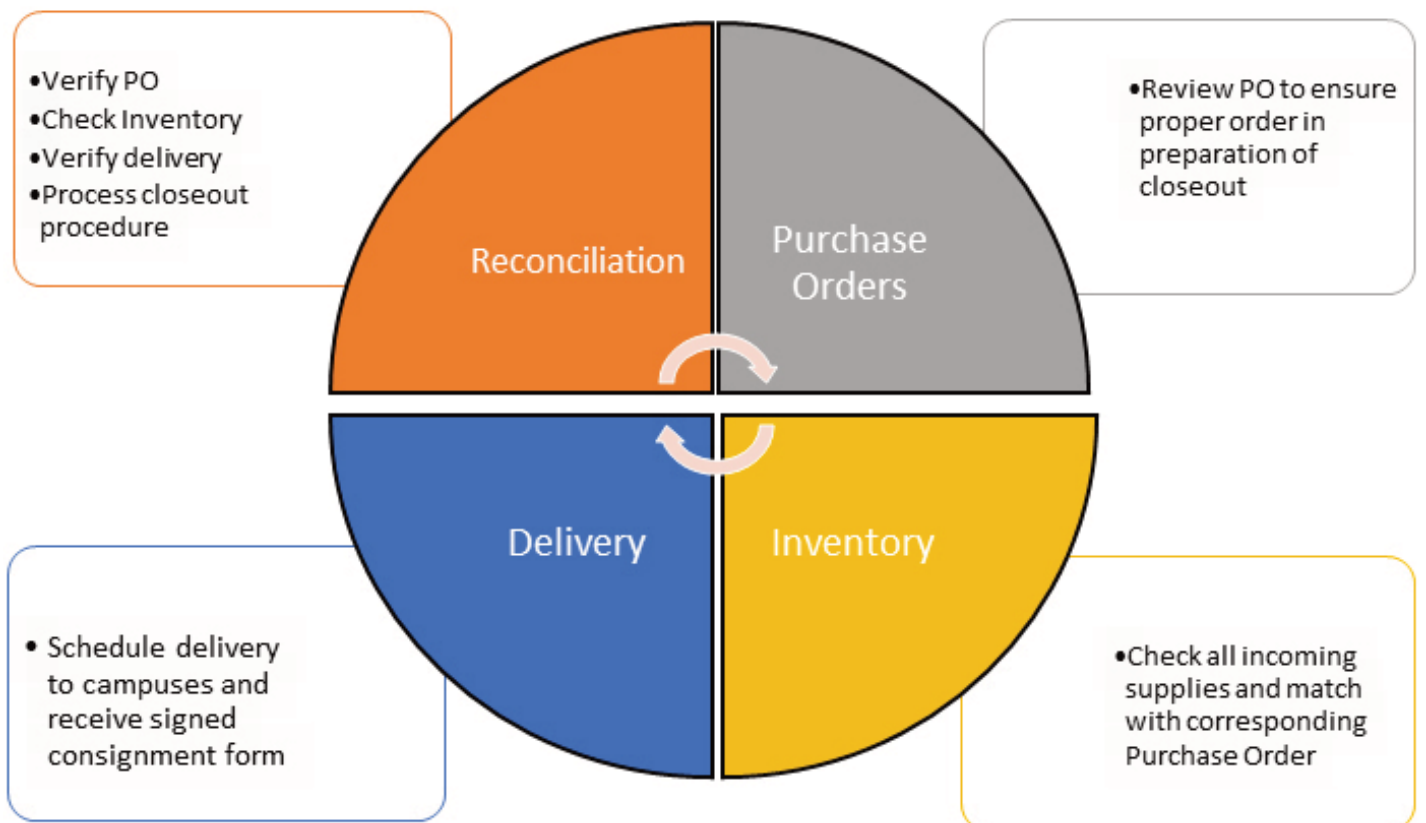
# Office of Accountability and Transparency



## Fall 2016/17 Supply Reconciliation

The Office of Accountability and Transparency, as well as the Distribution Center is in the process of reviewing and reconciling supply orders. In preparation for the Fall 2016 semester, Campus Operations is continually working with the campuses to follow up on their needs and to monitor timelines for the arrival of supplies. The Distribution Center documents the following to ensure delivery:

- Purchase Orders (PO)
- Inventory
- Delivery Schedule
- Reconciliation







## District Police Authority

Members of the District Police Authority met with representatives from the Detroit Free Press Marathon committee to discuss security logistics.



In an effort for continuous quality improvement, the District Police Authority will be patrolling the campuses with new police cars.





# Division of Administration and Finance

## Professional Development Travel Expense Report

*Why do I have to include College-paid expenses on my Travel Expense Report?*

Including all expenses on the Travel Expense Report, whether College-paid or employee-paid, provides the Finance Department with a total cost of the entire trip. The Travel Expense Report form is designed with formulas so that expenses pre-paid by the College are subtracted from the total cost of all expenses, leaving the amount to be reimbursed to the traveler for out-of-pocket expenses.

## Fiscal Accountability Operation Center

The Fiscal Accountability Operation Center (FAOC) team meets on a regular basis to discuss process and procedures, best practices, and roles and responsibilities. This week the team discussed the BANNER system and how to correctly use and view the various screens to bring efficiency and accuracy when processing vendor payments.

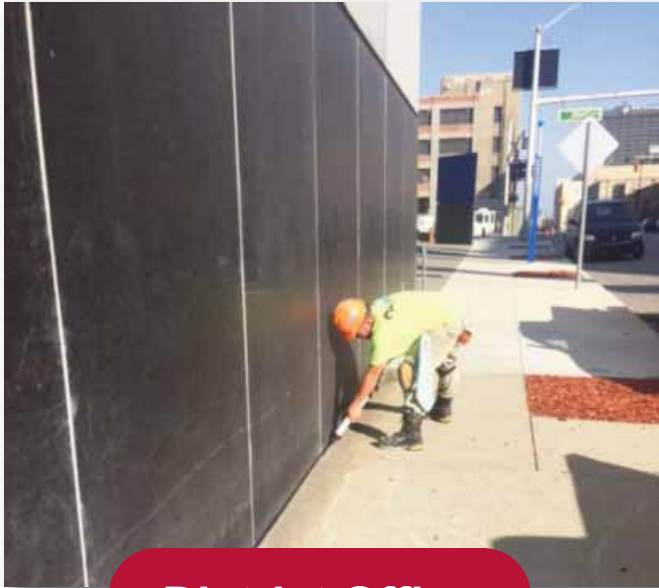




# Division of Administration and Finance Deferred Maintenance



**Northwest  
Campus**



**District Office**



Division of Administration  
and Finance  
Deferred Maintenance

Western  
Campus



Northwest  
Campus





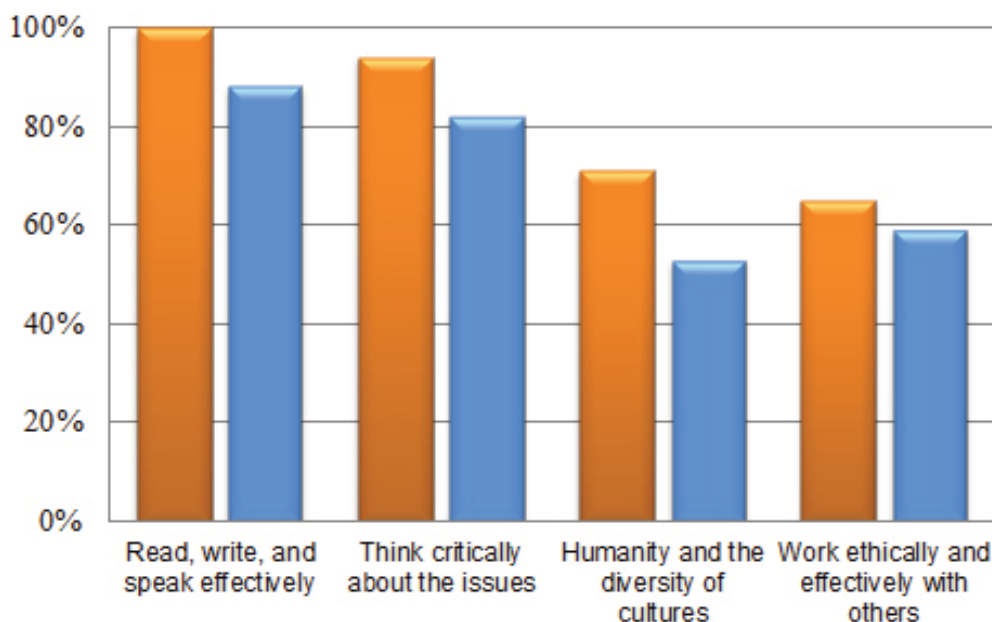


## Student Learning Outcomes: Core Abilities

During Faculty Convocation, the Division of Institutional Effectiveness (IE) conducted a session on understanding and exploring core abilities at the District. IE presented research on the most popular community college general education outcomes and discussed ideas and strategies for measuring student learning. Below are the survey results from the participants.

### Survey Results: Most needed and most measurable general education outcomes\core abilities

100% of the participants selected "read, write, and speak effectively" as the most needed core ability.



WCCCD's Philosophy of General Education (Core Abilities)	5 Most Popular Community College General Education Outcomes
Read, write, and speak effectively	Communication (written and oral)
Understand the role of culture and the arts	Diversity and cultural awareness and sensitivity
Appreciate humanity and the diversity of cultures	
Work ethically and effectively with others	
Apply the methods of science	Information literacy
Demonstrate mathematical and technological skills	
Be a lifelong learner	
Understand basic social, political, and economic issues	Civic responsibility
Think critically about the issues	Critical thinking



## Weekly Update

### Happening Now!

#### *Interactive Voice Response (IVR) System*

The Division of Information Technology implemented an IVR system for the District Call Center. The IVR is an enhanced call management system that is designed to ensure that all WCCCD callers have a consistent, professional communications experience.

##### Advantages

- ✓ Provides caller self-service with an option for operator assistance
- ✓ Reduces caller hold time
- ✓ Improves communication operations

##### Benefits

- ✓ Students can now select a campus or department that they would like to reach without waiting for a Call Center operator

### Microsoft Office Upgrade

As part of WCCCD's continued commitment to providing students with the latest software, over the past week the District IT campus technicians have rolled out Microsoft Office 2016 District-wide.



### Looking Ahead!

#### **BANNER Training Continues**

The upcoming BANNER training session to cover the **Finance module** is scheduled for the week of August 29, 2016. IT met with the Division of Administration and Finance to develop topics and participants for the three-day interactive training sessions.





# Michigan Institute for Public Safety Education

## Public Safety Programs

The Michigan Institute for Public Safety Education (MIPSE) hosted a ceremony for Fire Protection Technology Program students. They were presented with Certificates of Completion and a MIPSE pin.



## Emergency Vehicle Operations Training

MIPSE also hosted Healthlink Medical Transportation's Emergency Vehicle Operator training. The goal of the course was to facilitate the student's knowledge of the laws involving the operation of an emergency vehicle.

## Fire Tactics Training

MIPSE hosted Marathon Petroleum's Emergency Response Team training course on fire tactics.



## Trenching and Excavation Training

The Michigan Institute for Public Safety Education, through a partnership with Eastern Michigan University, offered a trenching and excavation training course. The class targeted workers, supervisors and equipment operators whose health and safety is threatened by the possibility of serious injury or death due to incidents involving trenching and excavation work.



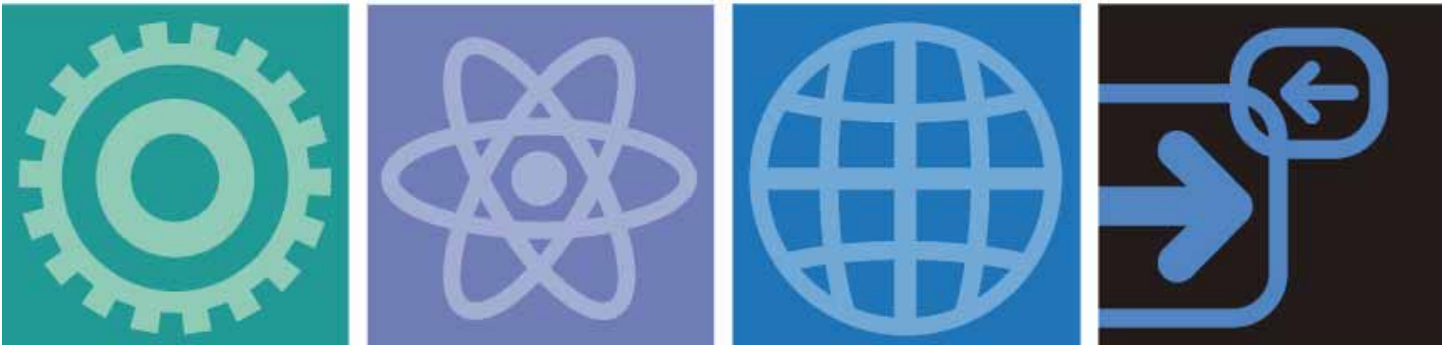
# International Programs and Global Partnerships

## International Student Orientation

Every semester, international students, new and returning, are taken through mandatory orientation to advise them on the Department of Homeland Security's regulations. These orientations also serve as our retention strategy so that students are kept in compliance with F-1 regulations, registration requirements, completion agenda, networking opportunities, and mentoring.







# The School of Continuing Education and Workforce Development

## SMART Program Leadership Engagement

The Scholars Motivated to Advocate and Realize their Talents (SMART) Program, in collaboration with Wayne State University hosted its first Leadership Engagement Meeting, held at the Northwest Campus.



The purpose of the meeting was to formally introduce this District-wide initiative to the leadership team of WCCCD, and to engage a level of support by providing successful evidence based practice methods regarding the collegiate foster youth population aspiring to become academic scholars and independent adults.

## Grow Detroit Young Talent

This week we celebrated the successful completion of Grow Detroit Young Talent Program trainings in information technology, entrepreneurship and construction. The six-week training introduced student workers to the fundamentals of computer science as well as acquainted them with the basic practices and procedures in the construction industry.





# Multi-Campus District

## Downtown Campus

### Faculty Connect Training

English faculty members attended the Connect software training at the Downtown Campus. Participants learned how Connect software will help engage students in the curriculum and track progress throughout the semester.



### Detroit Urban League Mature Workers

Participants were provided an overview of the requirements for the Mature Worker Program. An overview of program modifications, an outline of basic healthy living strategies, and program expectations were provided.







# Multi-Campus District

## Downriver Campus



### Lincoln Park High School Professional Development

The Downriver Campus hosted Lincoln Park High School's professional development workshop. This workshop was an in-service training to upgrade the content knowledge and pedagogical skills of teachers.



### Networking Group Workshop

The Downriver Campus also hosted the Southern Wayne County Regional Chamber's Chamber Connections Networking Group workshop.



### Wayne RESA

They also hosted Wayne RESA's Climate and Culture workshop. The workshop focused on how to develop a guided culture.



# Multi-Campus District

## Eastern Campus

### Buddies in Business

The Buddies in Business Summer Youth Employment Program is a time for youth to be exposed to educational opportunities they normally would not have access to while being employed. This summer's program included how to become an entrepreneur and to be financially literate. It also included career readiness, team spirit, self-discipline, drug prevention awareness and personal responsibility.







# Multi-Campus District

## Mary Ellen Stempfle University Center

### REALCOMP Subscriber Class

Real estate agents learned how to search the multi-listing service, were introduced to the users and provided valuable marketing and business opportunities.



### Ferris State University

Dr. Sandra Robinson, Dr. Harvey Dorrah and Denis Karic met with representatives from Ferris State University to discuss the expansion of Ferris State University's degree program offerings.

### Center for Learning Technology

Jacob Keli and Ray Shull met with Dr. Sandra Robinson, Orlando Wilkins and Dr. Julie Corbett to review preparations for the development of the media studio. The studio will offer video/audio production services for the District and community members.





# Multi-Campus District

## Northwest Campus



### Early Childhood Education

Dr. Charmaine Johnson and students in the Early Childhood Education Program attended the African World Festival to highlight and promote early childhood education programs and the Teacher Education Program.

### Detroit Community Schools

Detroit Community Schools conducted their instructional staff training session at the Northwest Campus. Participants received information on updated board policies and procedures approved by the state of Michigan for the new academic year.



### Covenant Community Care Symposium Covenant

Community Care Management held a symposium at the Northwest Campus to strengthen the community's awareness of covenant care in metropolitan Detroit. Covenant Community Care offers medical, dental and behavioral health care in the Metro Detroit area.

### Adult Education

Representatives from the Adult Education Program toured the Northwest Campus and learned about available services and resources in preparation for the beginning of the semester.







# Multi-Campus District

## Western Campus

### Community Engagement

Mike Dotson and Loraine Stover attended a special event at the Wayne Chamber of Commerce office to introduce the Chamber staff and Board of Directors and to discuss ways that WCCCD can work with local businesses on education and training initiatives.



### Romulus Early College

The new cohort of Romulus Early College students received a comprehensive training session on the use of the Blackboard system.

### Redford Union School District

The Western Campus hosted a training session for the administrators and Board of Trustees of the Redford Union School District. Attendees learned communication skills exercises and brainstormed about ways to improve college opportunities for families in Redford.



# CELEBRATE DIVERSITY

## Intercultural Conversations

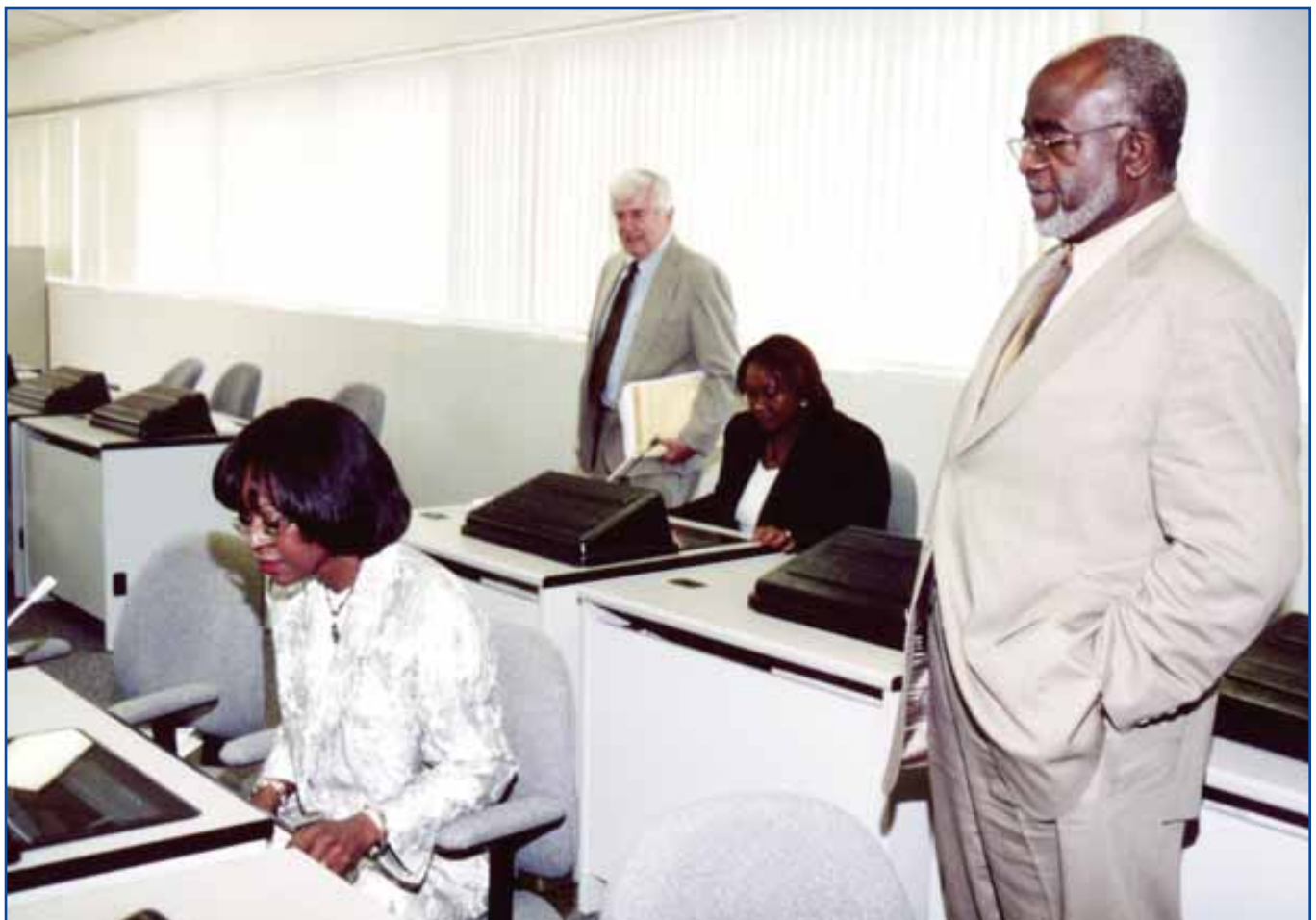
This week's conversation focused on the converging lines between Hinduism and other world religions. Kiran Sekhri shared on the philosophical principles in the practice of Hinduism. The conversations on civility in the workplace brought forth interesting experiences related to life at work and outside.







**Weekend Memo 1049 - Question and Answer**  
**QUESTION OF THE WEEK**  
**When was the Greenfield Center completed? Answer 1974**



**QUESTION OF THE WEEK**

When was Chancellor Dr. Curtis L. Ivery awarded Michiganian of the Year for his outstanding citizens and activists in Michigan?

# Chancellor's Weekend Memo



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## **Mission**

WCCCD's mission is to empower individuals, businesses and communities to achieve their goals through excellent and accessible services, culturally diverse experiences and globally competitive higher education and career advancement programs.

## **Vision Statement**

Wayne County Community College District will be recognized as an institution that has achieved national and international recognition for enduring excellence as a comprehensive multi-campus community college district. WCCCD will focus on continuous self-evaluation and improvement; preparation of a highly skilled workforce in support of the Wayne County economy; student academic and career success, and leadership in strengthening the open door philosophy of educational opportunity.

SEVEN LOCATIONS • ONE COLLEGE DISTRICT



DOWNRIVER CAMPUS



DOWNTOWN CAMPUS



EASTERN CAMPUS



NORTHWEST CAMPUS



WESTERN CAMPUS

MARY ELLEN STEMPPLE  
UNIVERSITY CENTER



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**One Vision, One District, One College**