



Aug 13-18, 2017 Number 1100

Detroit Public Schools Community District Superintendent's Welcome

Building a Shared Vision for Improvement

Superintendent Dr. Nikolai Vitti and Detroit Public Schools Community District principals met at the Northwest Campus to prepare for the 2017-2018 school year.



Dr. Nikolai Vitti



Wayne County Airport Authority Board Meeting

This month the Wayne County Airport Authority Board held their monthly meeting at WCCCD's Ted Scott Campus.



Autism Safety Fair

Downtown Campus





Faculty, staff, students and their families celebrated WCCCD's 50th Anniversary at the Detroit Tigers game!



One Vision, One District, One College



Division of Student Services



Former WCCCD TRiO students, Monet Eason and Christian Crenshaw participated in Wayne State University's 2017 TRiO-EOC Summer College Tour. They visited Delta College, Saginaw Valley State University, Ferris State University, Northwood University and Northern Michigan Community College. Both students graduated with their Associate of Arts Degree in June 2017 and have identified Wayne State as their choice university.



Adult Education

WCCCD is gearing up for Fall 2017 at the Considine Center. Staff is working diligently to prepare our adult education students to welcome students.



Student Success Center

WAYNE COUNTY COMMUNITY COLLEGE DISTRICT

The Student Success Center is committed to providing our students with resources, services and programs that can help them succeed both in and out of the classroom.



For more information, please contact
Will Sampson, Associate Vice Chancellor, Student Services
(313) 496-2648



Student Asia Jenson visited the WCCCD booth at the Ribs and Soul Fest and immediately came to the Downtown Campus to register for classes. This example shows why it is important for WCCCD to be out in the community at every opportunity possible.



Dual Enrollment Partnership



Outreach and Recruitment for Fall 2017



Ribs and Soul Fest

Over 90,000 people passed through Hart Plaza in downtown Detroit to attend the Ribs and Soul Fest. The outreach team was on hand to provide information about Fall 2017 courses.





District Police Authority

Building Relationships - “One Cup at a Time”

Officer Willie Ridley initiated the District Police Authority’s “Coffee with a Cop” initiative at the Ted Scott Campus. “Coffee with a Cop” brings police officers and community members together—over coffee—to discuss issues and concerns.



Division of Educational Affairs



Supporting Faculty Innovations for Student Success

Professor JoAnn Watson was honored for "Excellence in Service" on her first 50th Faculty Innovations Project. Professor Watson worked with a group of students throughout the semester to increase vocabulary, diction and word expression through performance art. The effort culminated in an inaugural Spoken Word Artist Group (S.W.A.G.) performance.



Faculty Resources

WCCCD participates with EBSCOhost database which is a collection of more than 25,000 eBooks that are "downloadable" and available for offline reading on most devices.

Find eBooks links and access the collection on our Learning Resource Center webpage here: http://www.wcccd.edu/dept/lrc_ebooks.htm



Career Programs

WCCCD is in the final week of our 12 Weeks of Summer Career Focus Programs recruitment campaign. Each week, two career programs are promoted throughout the District. The two programs that are being promoted this week include Medical Administrative Specialist and Mental Health.

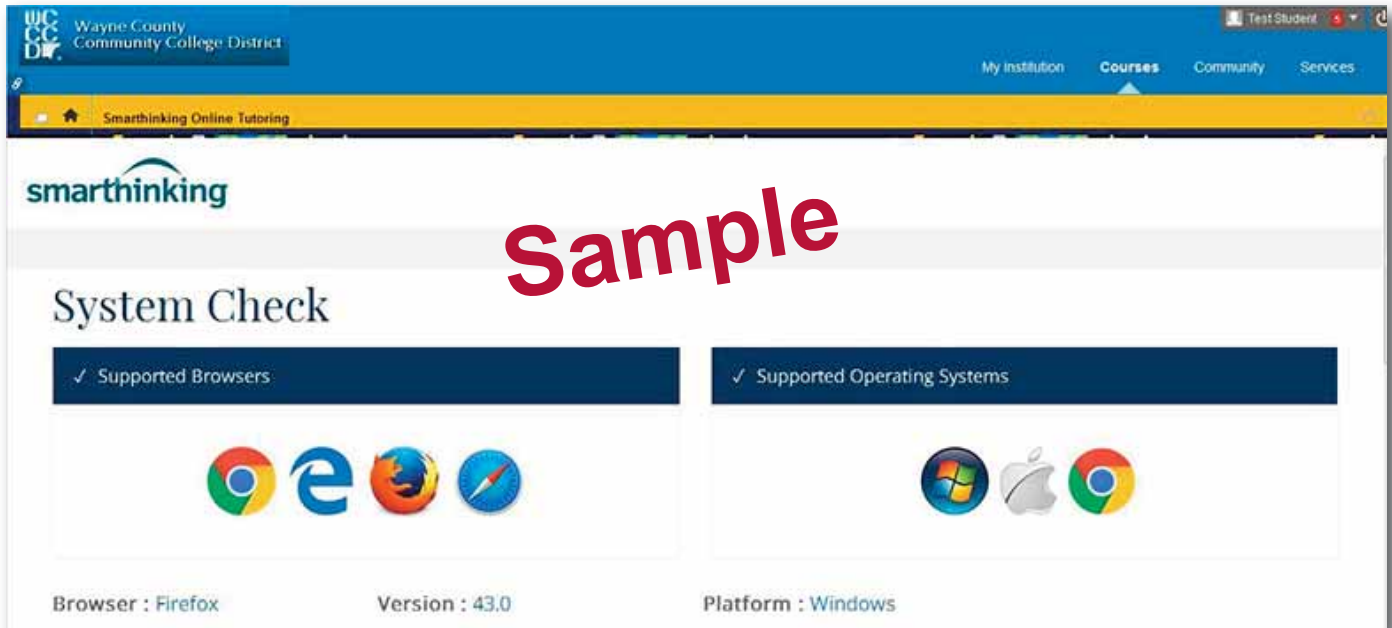




Division of Educational Affairs

Distance Learning Teaching-Learning Support

Distance Learning is happy to announce the integration of Smarthinking into our Learning Management System. When an instructor deploys the tool link, students who have hybrid, online, or classes with access to Blackboard will be able to use this online tutoring service the District provides.



Learning Resource Center

Each campus Learning Resource Center (LRC) builds its collection based on the campus programs and what their students and faculty require to conduct research. It's that time of year again when all LRCs submit their annual book selection. As part of the Higher Learning Commission, the District's book collection should be reflective of the newest information and research within every discipline.

Division of Human Resources



Campus Visits Continue!

Human Resource Staff Visits the Northwest Campus

The Division of Human Resources set up an information desk at the Northwest Campus this week to address general questions that faculty and staff may have related to the following:

- Benefits
- Compensation
- Tuition Reimbursement
- Retirement and Employee Recognition
- Web-Time



10 Ways to Create a More Positive Work Environment

1. Give positive reinforcement
2. Show gratitude
3. Spread happiness
4. Motivate others
5. Celebrate wins
6. Encourage positive thinking
7. Get moving
8. Schedule fun activities
9. Share your gratitude
10. Engage in random acts of kindness

Dates to Remember:

Faculty Pay Dates

September 29, 2017

October 31, 2017

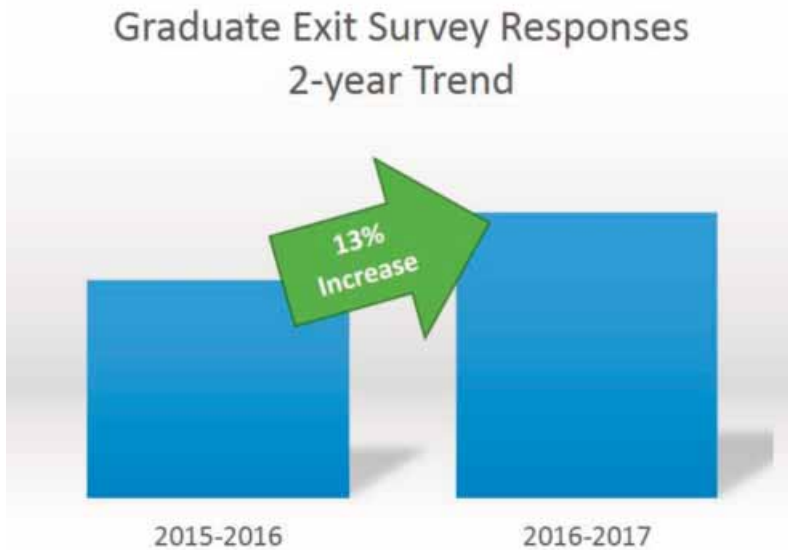
November 30, 2017

December 15, 2017

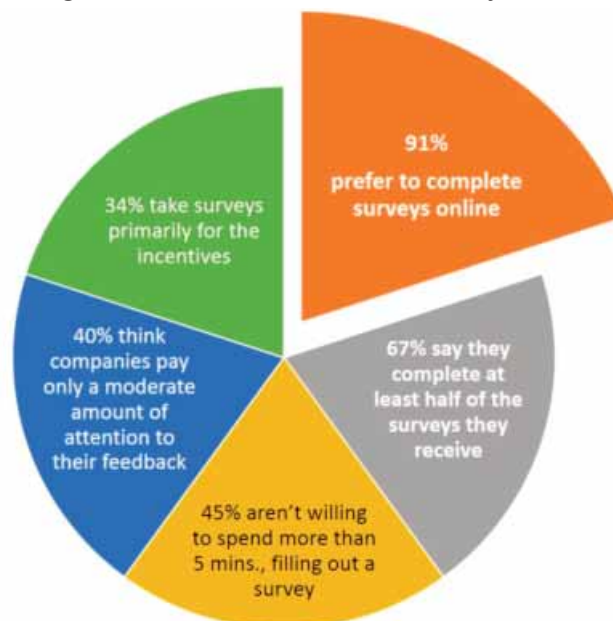
All Fall 2017 Tuition Waivers are due by Monday, August 21, 2017

What's Trending in IE: Graduate Exit Survey

The Division of Institutional Effectiveness (IE) was on hand during the 2017 Commencement Ceremony to assist graduates and the Division of Student Services with the collection and completion of the Graduate Exit Surveys. These efforts resulted in a 40% increase in surveys collected for 2016-17. IE continues to conduct data mining strategies to strategically engage students with their pathway to completing degree and certificates as well as provide incentives for alumni to provide feedback on their post graduate experiences.



Below you will find sample data from SurveyMonkey regarding the feedback habits of survey takers:



<https://www.surveymonkey.com/blog/2014/03/31/5-best-ways-to-get-survey-data/>



Happening Now! Fall Semester Software Preparation

The Division of Information Technology has been gearing up for Fall 2017 to ensure students and faculty have access to the latest software technologies in the classroom. Technicians have been optimizing systems and installing essential software tools to supplement learning, teaching, and collaboration.

VoIP Project Update

The new automated call back VoIP feature will be implemented on a pilot basis for the Financial Aid call center next week. During heavy call periods, callers will be given an option to leave a message and their phone number. The system will maintain their place in the queue and automatically return the call and connect them with an agent when their turn in the queue is reached. Once the pilot is completed, the call back VoIP feature can be used on other District lines.



As part of an ongoing effort to promote technological advances, and most importantly, engage and educate the community, the Division will expand the "Tech Talk" audience to include all end users District-wide. The first session is scheduled for next week!





Underground Railroad Teachers Training at the Downtown Campus

The Detroit River Project's Kim Simmons conducted a week-long workshop instructing Detroit Public Community District Schools and Grosse Pointe Public school teachers on how to teach Underground Railroad history. Also in attendance were National Park Service directors, Janese Chapman, City of Detroit Historic Division and staff from the Detroit Public Schools Community District Social Studies Department.



TEK Systems Detroit Cybersecurity Presentation

The Generation Cyber Team partnered with TEK Systems Detroit to provide a presentation to the current cybersecurity students at the Downtown Campus. TEK systems is a global leader in providing IT staffing, talent management and a number of IT services. Andrew Whitt, Account Manager, provided students with information about trends in the cybersecurity job market, how to prepare a resume with certifications, and how to interview for a job in this field.



Division of Administration and Finance

Purchasing Process

Have you ever wondered how the purchasing process works? How exactly do we go from something needed to an item in hand? The process may be a little more complex than you might have thought.

1. A paper copy requisition is prepared by the requestor.
2. The paper copy requisition is approved by the department head and forwarded to the Division of Administration and Finance.
3. Finance reviews the accuracy of account coding and adjusts as necessary.
4. The requisition is then entered into the Banner system by Finance.
5. Once the requisition is in Banner, the department authorizer approves the requisition electronically in Banner.

6. Once approved in Banner the requisition is released to Purchasing for a Purchase Order (PO).
7. A PO # and a buyer is assigned to the requisition in Banner by Purchasing.
8. The buyer solicits quotes for the items based on the Procurement Policy.
9. Based on quotes received, the Buyer determines the vendor.
10. The final pricing and vendor are completed in Banner by Purchasing.

16. Shipping/receiving transports the item(s) to the requesting area.
17. Requesting receiver signs receipt of the item(s) on the packing slip.
18. Packing slips are copied to Purchasing and then given to Accounts Payable.
19. The PO is now ready for an invoice to be received and paid against.

11. The PO is authorized in Banner by the Associate Vice Chancellor of Procurement.
12. The PO is then closed out in Banner by Purchasing and printed.
13. The buyer places the order for the items.
14. The PO and all back-up data is filed.
15. When the items are received, shipping/receiving logs receipt into Banner.

The complexity of the purchasing process can take some time. Planning well ahead allows us all to be successful and deliver on time quality service to our students.

Division of Administration and Finance

* **Deferred/Preventative Maintenance**



Northwest Campus



PODCAST



New podcasts available on the website!

WCCCD's Critical Conversations is pleased to announce two new podcasts are now available on the District's website. Podcast 2 features Nasser Beydoun, Vice President of Multicultural Marketing at Bassett and Bassett, who discusses economic development opportunities impacting Southeast Michigan. Podcast 3 features one of the nation's most successful entrepreneurs, Dr. William Pickard, who shares his perspective on business success while talking about his new book, *Millionaire Moves, Seven Proven Principles of Entrepreneurship*.

You can log on to www.wcccd.edu and scroll down to select the Podcast/Videos button or use this URL: <http://www.wcccd.edu/>.



WAYNE COUNTY COMMUNITY COLLEGE DISTRICT
**CRITICAL CONVERSATIONS
PODCAST**
WITH HOST ED CLEMENTE

The Wayne County Community College District's Critical Conversations Podcast host Ed Clemente features a wide array of guests that will provide their perspective on emerging trends as well as economic and workforce trends that affect Southeast Michigan.

Podcast 1:
Welcome to WCCCD's inaugural Critical Conversations Podcast. Host Ed Clemente interviews James Robinson, manager/director of WCCCD's Regional Training Center located at the Eastern Campus. Ed shares information about the college's new Truck Driving Training Program along with updates as to how WCCCD is working to meet the demands of economic and workforce trends that impact Southeast Michigan.

Podcast 2:
WCCCD's Critical Conversations Podcast host Ed Clemente welcomes Nasser Beydoun, vice president of multicultural marketing at Bassett & Bassett, to discuss economic development opportunities impacting Southeast Michigan.

Podcast 3:
This special edition of WCCCD's Critical Conversations Podcast features Dr. William Pickard who shares his perspective on business success while discussing his best-selling book, *Millionaire Moves, Seven Proven Principles of Entrepreneurship*.

Website Committee




The Website Committee met this week to discuss website update requests and current projects.

Tech Tips

Anyone can view their screen in public. Experts advise to avoid viewing sensitive information where others can see it. Shoulder surfing is a practice by which others attempt to view your screen over your shoulder. If you need to work on any sensitive data in a public location, make sure that your screen is facing a wall and that there are no reflections in which it could be viewed.

<https://inspiredelearning.com/resource/security-awareness-tip-day/>



*The WCCCD website had
112,881 page views for
August 6-12, 2017!*

Top Ten Most Viewed Pages

- Homepage
- Academic Programs
- Faculty and Staff Resources
- Distance Learning
- Academic Schedules
- Financial Aid
- Downriver Campus
- Northwest Campus
- School of Continuing Education
- Student Services

Top Five Countries

- United States
- Canada
- Nigeria
- Spain
- India

**Returning
Visitors**
68.7%

New Visitors
31.3%

**Average
Session**
4:02 minutes

Devices Used to Access Website:

Desktop 57.32%

Mobile 38.90%

Tablets 3.78%

Information Technology Institute

Program Recruitment

Staff from the Information Technology Institute represented the District at the 7th Annual "Celebrating a Healthier Detroit" Expo. Attendees received information regarding our degree and certificate programs.





Michigan Institute for Public Safety Education

Elite Technical Services Group

The Michigan Institute for Public Safety Education (MIPSE) hosted Elite Technical Services Group for employee training. This 10-hour OSHA (Occupational Safety and Health Administration) training provided students with a better understanding of work place safety, introductory information about OSHA, rights and responsibilities and industry standards.



Wayne County Sheriff's Training Unit Corrections Academy Graduation

MIPSE hosted the Wayne County Sheriff's Training Unit for their Corrections Academy Graduation Ceremony. The students have completed their training and have graduated to become jailors at one of Wayne County's two jails.





MULTI-CAMPUS DISTRICT

Downriver Campus

Boy Scouts of America: Great Lakes Council Roundtable

The Downriver Campus hosted the Boy Scouts of America, Great Lakes Council, Roundtable Meeting. This roundtable discussion allowed the Mahican District to plan and coordinate, training, programming and educational events during the year.



The Guidance Center Head Start

The Downriver Campus also hosted The Guidance Center Head Start Pre-Service Planning workshop. This workshop addressed preparation, leadership, group participation, open communication, and time management.





MULTI-CAMPUS DISTRICT

Downtown Campus

Starting a Business

A workshop assisting aspiring entrepreneurs to launch their new venture was held at the Downtown Campus. Topics discussed included how to assess your ability to lead and manage a company; evaluate market and sales potential; basic business ownership and start-up issues and resource available to entrepreneurs.



Summer Intern Team Project

The Downtown Campus summer interns presented their team project "First Year Student" to Denise Shannon. The powerpoint presentation showcased the rationale and necessity items for a first time student to be successful at college.



Federal Work Study Orientation

Federal workstudy students attended the Fall 2017 orientation at the Downtown Campus. The orientation provided students with information needed to be a successful workstudy. The program allows students to work while attending school.



MULTI-CAMPUS DISTRICT

Eastern Campus

Buddies in Business Campus Orientation

The Buddies in Business Summer Youth Employment Program is a time for youth to be exposed to educational opportunities they normally would not have access to while being employed. Matthew Puwal discussed the process to apply, register and also identified all academic and career programs available at the Eastern Campus.



Financial Aid Orientation

The Eastern Campus hosted the Financial Aid Orientation for Fall 2017. Students were able to get all their questions answered and receive individual assistance with the financial aid process.





Sounds of Summer Neighborhood Concert Series

The Sounds of Summer Neighborhood Concert Series concluded the 2017 season with sounds of Hip Hop featuring Mahogany Jones. Attendees had an opportunity to tour the campus and review program offerings.

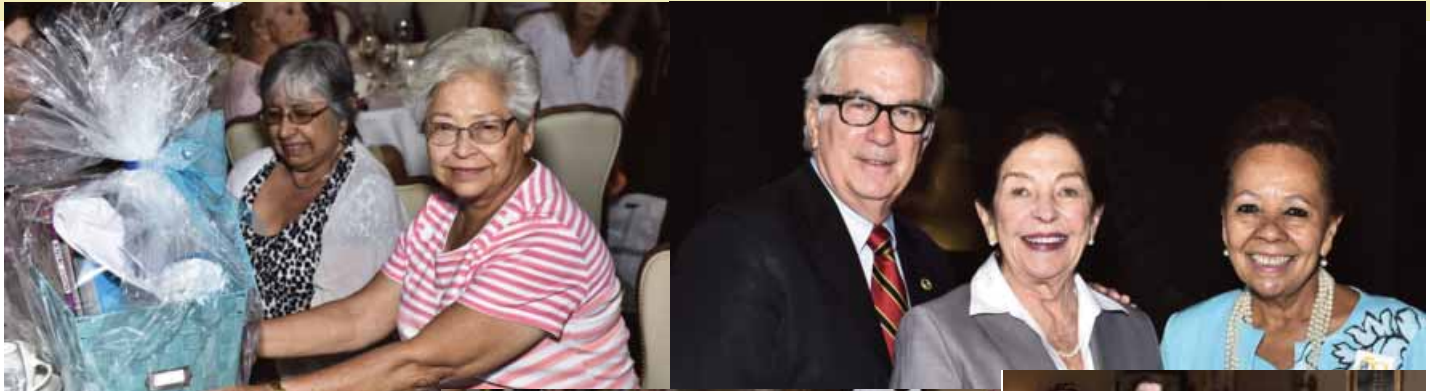


Cool Summer Film Fest

The Heinz C. Prechter Educational and Performing Arts Center's Cool Summer Film Fest featured an outdoor screening of Beauty and the Beast.

Senior Fun Day

WCCCD partnered with the Grosse Pointe Yacht Club, Services for Older Citizens, Beaumont Hospital, BrightStar Care, and Premier Health Care Management to sponsor the 12th Annual Senior Fun Day. The theme for the day was "Being Kind to Yourself."



FUN



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MULTI-CAMPUS DISTRICT

Ted Scott Campus

Early College Program

The Ted Scott Campus hosted an orientation session for the new Romulus and Belleville Early College students.



Final Preparations!

Dr. Frank Dunbar worked with Science and Career Program faculty to review the final preparations of the labs for the start of classes.

Film Appreciation Workshop

In partnership with the Friendship Center of Westland, the Ted Scott Campus hosted a Film Appreciation Workshop for seniors from the surrounding communities.



PROFESSIONAL DEVELOPMENT

The Division of Human Resources Professional Development Series featured a “Benefits of Making Better Choices” workshop at the Northwest Campus. Participants learned the importance of choosing quality over quantity and self-care.



“Have a Plan!”

“Get to know your body!”

Move more
and sit less!



“Make time to eat with
those you love!”



“Combining food is so
important for increasing
your metabolism and
controlling hunger!”



“Proper rest reduces
stress and illness!”

“Preparing meals in advance
takes the stress away from
healthy eating!”





**DIVERSITY &
INCLUSION**

Intercultural Conversations- District Office Building

Guest Jude Fernandez shared on the educational system in Great Britain.



Diversity Workshop- Ted Scott Campus

The Ted Scott Campus hosted a diversity workshop conducted by Dr. Fidelis D’Cunha.



Intercultural Conversations- Downriver Campus

The session focused on Indigenous peoples in the world, Primal religious beliefs, civility in America, bullying in general and cyber bullying. Renee Thomas shared her insights on the book *Journeys of Conscience*.





Our community partner, Northeast Guidance Center, hosted their annual signature fundraiser “Kruize4Kids.” Mawine Diggs, Bonike Odegbami, Yusuf Sabree, and Clarence Madison attended representing the District.



Michael Poole represented the District at the monthly meeting of the Metro Bureau’s Board of Directors.

Rennard Martin represented the District at the 2017 MACET Summer Conference. The conference featured informational sessions on national trends and programming, State policy and programs, funding opportunities and partnerships as well as best practices and emerging trends.

Anthony Arminiak attended the Michigan Early Middle College Association Summer Conference. Our partners from Redford Union and Romulus/Belleville Early College Programs also attended.

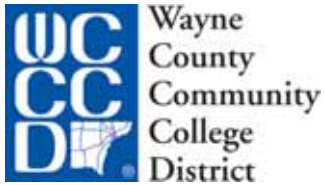


Dr. Sandra Robinson represented the District at the quarterly meeting of “Connecting the Pointes.” A representative organization of community agencies in Harper Woods and Grosse Pointe.



Staff from the Downriver Campus attended the Southern Wayne County Regional Chamber, Taste of Downriver event.

Chancellor's Weekend Memo



EDITOR: Julie Figlioli

CONTRIBUTING EDITORS

David C. Butty

Carolyn Carter

Stephanie Gilliard-Sheard

Aracely Hernandez

Tameka Mongo

Priscilla Rodgers

Rosita Thompson

Susan Wiley



Mission

WCCCD's mission is to empower individuals, businesses and communities to achieve their goals through excellent and accessible services, culturally diverse experiences and globally competitive higher education and career advancement programs.

Vision Statement

Wayne County Community College District will be recognized as an institution that has achieved national and international recognition for enduring excellence as a comprehensive multi-campus community college district. WCCCD will focus on continuous self-evaluation and improvement; preparation of a highly skilled workforce in support of the Wayne County economy; student academic and career success, and leadership in strengthening the open door philosophy of educational opportunity.



One Vision, One District, One College