



## Grosse Pointe Realtors

The Mary Ellen Stempfle University Center hosted the Grosse Pointe Realtors for a seminar. This seminar was designed to inform participants of the importance of following “due process”, of changes to the National Association of Realtors Code of Ethics from 2018.



## Intercultural Conversations



This week's Intercultural Conversations at the District Office focused on the life of Martin Luther King Jr. Professor Bruce Ewen presented on the importance of raising the minimum wage. The interfaith dialogue focused on the celebrated life of Elizabeth Ann Bayley Seton, who founded the first American Catholic school.

# Board of Trustees Meeting

January 24, 2018





The Division of Student Services hosted Rev. Dr. C.T. Vivian, Founder of the C.T. Vivian Leadership Institute, Inc. Dr. Vivian was a former member of Dr. Martin Luther King Jr.'s executive staff.



# REFLECTIONS



A follow-up meeting for the premier edition of WCCCD's literary magazine "Reflections" was held this week. Students contributing to the publication had the opportunity to discuss and develop their ideas. This annual art and literary journal will feature the work of our students in a variety of subjects including creative non-fiction, poems, artwork, academic essays and much more.





# Michigan Community College Leadership Academy

## News From the Michigan Community College Association

A big thank you to Presidents Deborah Snyder, Kojo Quartey, and Bill Pink for sharing their knowledge and experience with the Leadership Academy fellows last week in Lansing. We have a wonderful group of fellows - a growing network of emerging leaders in Michigan committed to the great mission of community colleges. The Academy is a nine month hands-on learning journey for leadership development and growth. Fellows must be nominated by their president or chancellor.



"Good Morning Dr. Ivery,

Just a quick note to say thank you for WCCCD's nomination of Jennifer Jordan, Donnell Mason, and Will Sampson to the Michigan Community College Leadership Academy. We met last week in Lansing, and I have to admit to still being on a high from our time together. You sent us three wonderful fellows, and we're so glad Jennifer, Donnell and Will are now members of our growing statewide Leadership Academy network of emerging leaders deeply committed to the mission of community colleges. So thank you, Dr. Ivery!"

Adriana Phelan, Ph.D.

Vice President

Michigan Community College Association

# Chancellor's Workforce Leadership Roundtable January 19, 2018



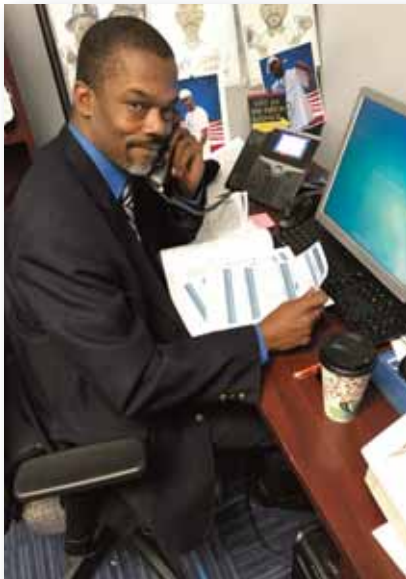
# Division of Student Services



During registration, the Division of Student Services manages various student inquiries on a daily basis. The chart below reflects the “Top 10 Student Inquiries” from January 12-18, 2018.



## Retention Strategies Corner



The District Success Center is working closely and providing support to students with the proactive advising initiative. Staff provided one-on-one service to explore students educational career paths.

## District Command Center



The District Command Center staff continued to contact students regarding late start classes. Classes are filling up fast!!



# Division of Student Services



Phi Theta Kappa (PTK) has been working diligently and completed their Honors in Action and College Project ranking them again as a Five Star Chapter! Shirley Garnett, PTK member and former officer is collecting membership applications until March 15, 2018.



TRIO student, Joy Charleston was recognized as “Teacher of the Week” by Mix 92.3 Radio Station for the week of January 15, 2018. She was nominated by one of the parents of the three and four year old children that she teaches at Focus Hope Center. Joy is attending WCCCD on an Early Childhood Education Scholarship.

## Student Executive Council (SEC)



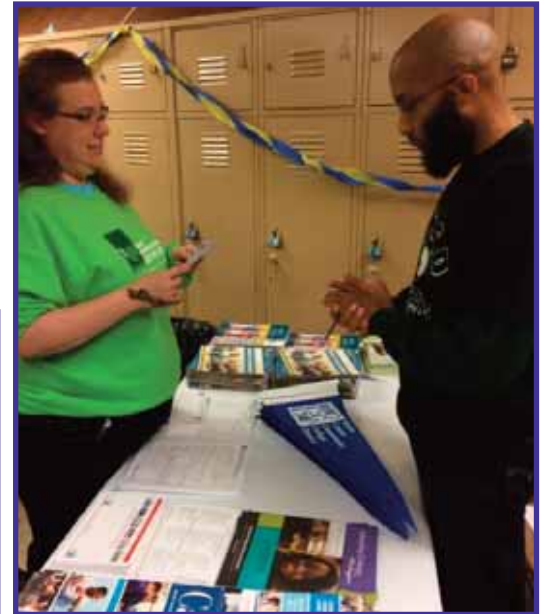
The Student Executive Council (SEC) met to develop a promotional plan for student activities District-wide addressing projects, and student organization needs. SEC meets monthly and represents all six of our WCCCD locations.



# Division of Student Services



## Student Success Center WAYNE COUNTY COMMUNITY COLLEGE DISTRICT



Ms. Kyle, Assistant Principal at Old Redford Academy assisted students with their admission application for Fall 2018. Old Redford has been a dual enrollment partner since 2014 and is proud to boast that 100 % of their graduating class has applied to WCCCD.



## Intercultural Conversations



The Intercultural Conversations at the Ted Scott Campus focused on celebrating Martin Luther's legacy, Braille Day and the need to communicate the provisions available for those with disabilities.



WCCCD had the pleasure of hosting the State of Michigan’s Center for Education Performance and Information agency’s “CEPI Data Reporting Essentials Training” conference at the Downtown Campus. Representatives were engaged in a conversation with CEPI on their reporting and compliance experiences as well as learned how to better provide accurate and useful data used by the state agency to evaluate student learning and achievement. Dr. Tosha Johnson, Data Systems Manager presented a certificate on behalf of the Director Thomas Howell for hosting the conference and looks forward to hosting more in the future.





# Division of Educational Affairs



## Faculty Engagement

Faculty Chair Leads met collectively with full-time faculty at the District to review priorities for the term, discuss in pedagogy and maintain collaborations across disciplines.





# Division of Educational Affairs

## Instructional Council

Members of the campus instructional deans and the District administration met to review and discuss functions related to academic administration in a multi-campus District.



## Instructional Processes and Procedures

Members of the Instructional Team met to review best practices to recommend and update current instructional procedures.



## STEM Initiative

Students in Dr. Christian Nwamba's BIO295 course at the Downtown Campus were selected to receive goggles and a lab coat as part of an initiative to increase awareness and interest in the field of science. Dr. Nwamba and the students were grateful and send their appreciation and thanks to WCCCD!



## Division of Educational Affairs

### Skilled Trades Partnership Meetings



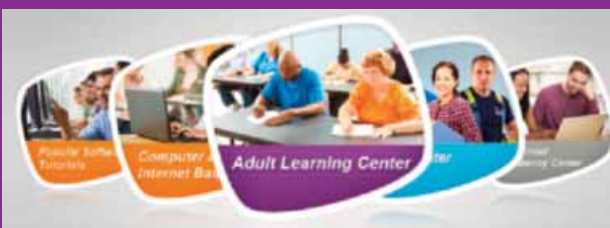
Staff met with Dr. Jim Holley, Considine Urban Institute and community leaders to plan a Skilled Trades Job Fair.

Dr. Sandra Robinson coordinated a meeting with the Harper Woods Skill Trade planning team to discuss a partnership to integrate career-readiness curricula into Harper Woods High School's curriculum.



### Learning Resource Center

You can access the Learning Express Library through the LRC website. Students are able to use the College Center to strengthen academic skills, such as reading, grammar and writing, math and science. The College Center also prepares students for placement tests and entrance exams. Practice tests and e-books are available.





# Health Science Center

## Dental Lunch and Learn

Dental hygiene and dental assistant students participated in a Lunch and Learn Workshop. The workshop focused on the different aspects and safety using mouth rinses. Students were also provided the scientific safety and efficacy of antimicrobial mouth rinses. In addition, they were informed about critical thinking skills regarding oral care recommendations.





## Virtual Desktop Infrastructure (VDI) Project Update

As Spring 2018 begins, the District VDI Team has been busy performing various updates to improve student experience and system performance. These updates ensure that the latest patches are installed across all devices for a uniform experience and that the necessary software required for each room is readily available.

- Operating system updates
- Software installation
- WYSE client profiles
- Centralized application delivery
- Multiple levels of technical support



## Happening Now! Smart Project Installation Update

The Smart Projector Project has been completed at the following campus locations:

- Downtown Campus
- Eastern Campus
- Ted Scott Campus

As part of the quality assurance, the project manager and the vendor began the final assessment of the installation at the Eastern Campus.



*Look Ahead...*

*The assessment will continue to the Downtown and Ted Scott campuses next week.*

## VoIP Project Update



In a continued effort to maximize the proficiency of high-volume call handling, the VoIP team and the Division of Student Services met to optimize the VoIP system. The updates will assist in providing better customer service experience for our students.



## The School of Continuing Education and Workforce Development Cybersecurity Program Outreach

Dr. James Robinson, Mary Ann Troy, and Terrence Campbell held meetings with the principals of Cody-Detroit Institute of Technology and West Side Academy to discuss education opportunities in cybersecurity. The meetings provided an opportunity for the team to present an overview of the Cybersecurity Program including the short-term certificate options for students. The principals toured the Cybersecurity Labs to observe the game based simulations utilized in cybersecurity courses.







# Michigan Institute for Public Safety Education

## Wayne County Citizen Corps Exercise



The Michigan Institute for Public Safety Education (MIPSE) hosted the Wayne County Citizen Corps for their 2018 exercise. The purpose of this exercise was to bring Wayne County Citizen Corp volunteers and the Medical Reserve Corp teams together for additional training and hands-on practice of new or existing skills.

## U.S. Border Patrol Canine Training

MIPSE also hosted the U.S. Border Patrol for their quarterly canine team meeting and training.



## Rope Operations Training Class for Elite Technical Rescue





# Division of Administration and Finance

## Accounts Payable and Procurement – It’s Time to Collaborate!

The Procurement Division is working closely with the Fiscal Accountability Operations Center to take more strategic approaches for the delivery of District goods and services and cost management. This collaboration encourages alignment and enables a seamless flow from supplier identification all the way through to invoice payment.



Key Activities:



Due to the recent tax reform act signed into law on December 22, 2017, the IRS has released the new 2018 income tax withholding tables. The updated tables reflect the new rates for employers to use during the 2018 tax year. These tables have been updated in our payroll system and will be reflected in employee paychecks dated January 26, 2018 and after.



For further information regarding the income tax table or how to calculate your withholding please visit the IRS website at [irs.gov](http://irs.gov) or visit the link below <https://www.irs.gov/pub/irs-pdf/n1036.pdf>



## Color of Autism

Jara Tekleab and Mike Dotson met with Camille Proctor from the Color of Autism Foundation to discuss plans for an Autism workshop in April.



## District Police Authority Pardon our Dust!

In an effort of continuous quality improvement and to assist with parking, the District Police Authority is doing traffic control as well as the District has deployed parking attendants, provided signage and maps, increased lighting, a gatehouse and provided additional handicap parking spaces.



# Division of Human Resources



## Web-Time Leave Compliance



The Division of Human Resources is reviewing and auditing all leave requests and time usage. This process ensures proper reconciliation of requested leave time, approvals, as well as accurate balance reporting. The Leave Audit consist of reviewing the following attendance summary data:

- Web-leave request
- Leave usage
- Personal time
- Period verification
- Appropriate signatures

## Leave Compliance Process

Employee Web-Leave Activity

Banner System Reconciliation

HR Leave Utilization Reconciliation

Divisional Weekly Reports

HR and Payroll Interface Audit



## Legislative Corner

### Hearing on Financial Aid

The Senate Committee on Health, Education, Labor, and Pensions held a hearing entitled, "Reauthorizing the Higher Education Act: Financial Aid Simplification and Transparency." During the hearing committee members and witnesses discussed the need to simplify the current financial aid process, and barriers to student success. Testimony and an archived webcast of the hearing may be viewed [here](#).



### MCCA Lansing Legislative Summit

Edgar Vann, Dr. Tammy Anderson, Will Sampson, and Donnell Mason attended the Annual Michigan Community College Association (MCCA) Lansing Legislative Summit. They are pictured with Mike Hanson, President of the Michigan Community College Association.



### *In the Mail...*

Hello Dr. Ivery,

I just finished reading the Weekend Memo and learning more about the great work that is taking place at WCCCD. I continue to be impressed about how the District is reaching the lives of so many people in so many ways. Based on the quality of the Memo, I know that it takes a lot of coordination and collaboration to get the communication compiled and disseminated. As someone who has grown to anticipate receiving it every Friday, I consider the Memo to be an outstanding communication tool for the district. I say, READ and be informed and PROUD of the presence of WCCCD in Detroit!!

Christine McPhail  
WCCCD Urban Community College Alliance  
Achieving the Dream Coach



The Website Committee is pleased to announce the launch of the WCCCD Development Office of Scholarships and Giving page on the website! The mission of the office is to ensure that everyone who is striving towards their best life has access to a hand up with higher education. To learn more about supporting this initiative, visit the District's website at [www.wcccd.edu](http://www.wcccd.edu) and select the About Us button and then select the Development Office link from the drop-down menu. You may also use this URL: [http://www.wcccd.edu/about/development\\_office.html](http://www.wcccd.edu/about/development_office.html).



### Back up your laptop's data to a secure storage site and encrypt removable media devices

Laptops can be lost, damaged or stolen. To avoid losing valuable information, back up your laptop's data regularly to an authorized network drive or a secured storage site. Removable device such as an encrypted and password-protected USB flash drive or external hard drive can also be used as a backup device. Check with your IT department for authorized devices and locations for backing up your data.

<https://inspiredelearning.com/resource/security-awareness-tip-day/>



# Information Technology Institute

## Computer Information System

The Information Technology Institute promoted CIS 220 (Application Development Capstone Project) to students and explained the benefits of enrolling in this course. CIS 220 students work on individual applications for Android or Apple devices during the semester. At the end of the semester, students have the opportunity to demonstrate their apps at the App Developer Showcase where information technology recruiters are in attendance to give feedback and discuss career opportunities.





# MULTI-CAMPUS DISTRICT

## Downriver Campus



### Michigan Horticulture Teachers Association

The Downriver Campus hosted the Michigan Horticulture Teachers Association (MHTA) Professional Development Institute (PDI). MHTA winter PDI provides learning opportunities for current agriculture teachers to learn and network with local business owners.



### Wayne Metro Community Action Agency

The Downriver Campus also hosted Wayne Metro Community Action Agency's Homebuyers Workshop. This orientation was for participants looking to buy their first home.



### Taylor Rotary

Anthony Arminiak attended the Taylor Rotary meeting where Honorable Judge Gregory Clifton, 25th District Court and Honorable Judge Geno Salomone, 23rd District Court was the keynote speaker.



### Taylor Conservatory

The Downriver Campus hosted the Taylor Conservatory's Juice Up Your Immunity workshop. Participants learned how to get the most out of juicing to strengthen, nourish and support the immune system.





## MULTI-CAMPUS DISTRICT

# Downtown Campus



## Promoting Health Science Programs

Students at the Downtown Campus were provided information on health science programs available at the District.

## Be Informed!

Student Services staff hosted an array of workshops to assist students. Participants received valuable information regarding effective communication skills, Smarthinking, study groups, and new student orientation.



## Davenport University Partnership

Davenport University opened its satellite office at the Downtown Campus. Davenport advisors will be available to assist WCCCD students with a seamless transition from community college to university.





# MULTI-CAMPUS DISTRICT

## Northwest Campus



### Detroit Job Corp College Tour



The Northwest Campus hosted Detroit Job Corp students who learned about the academic programs available at WCCCD. The students toured the campus buildings to get an in depth experience of what it means to be a college student, programs offered and learned about the functions of Student Services as well as a tour of the Health Science Center.





MARY ELLEN STEMPLE  
UNIVERSITY  
CENTER



## MULTI-CAMPUS DISTRICT

# Eastern Campus

## Health Sciences Information Workshop

The Eastern Campus hosted the first in a series of Health Sciences Information workshops for Spring 2018. These workshops will provide an opportunity to meet with program deans, faculty and students from each of the health sciences programs.





## MULTI-CAMPUS DISTRICT

# Mary Ellen Stempfle University Center



## Paragon Retirement Planning

The Mary Ellen Stempfle University Center hosted the two-day workshop designed for retirees. They focused on having a written retirement financial plan.

## College Life Murphy Academy Tour

This one-day workshop was designed to educate high school students on the educational programs, student services and resources available at WCCCD.





## MULTI-CAMPUS DISTRICT

# Ted Scott Campus

## Allied Health Programs

Staff at the Ted Scott Campus worked with faculty to make students aware of the Allied Health Career Program opportunities and the deadlines to apply for admission to the programs.



## Welcoming New Faculty

Dr. Frank Dunbar met with faculty that are teaching at the Ted Scott Campus for the first time to access their first week experience and address any questions or needs they may have.





Dr. Sandra Robinson and Harper Woods Mayor Pro Tem Valerie Kindle attended the private showing of the movie Thurgood Marshall.



Dr. Mecha Crockett attended the 2018 Alpha Kappa Alpha Founders Day Luncheon.



Dr. Sandra Robinson represented the the District at the Annual Membership Dinner and Pointer of Distinction Awards. She was introduced as one of the newest members of the Grosse Pointe Chamber of Commerce.

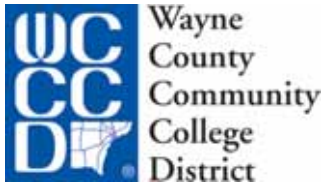


International students participated in the workstudy job fair at the Downtown Campus.

## International Programs and Global Partnerships



# Chancellor's Weekend Memo



Wayne  
County  
Community  
College  
District

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## **Mission**

WCCCD's mission is to empower individuals, businesses and communities to achieve their goals through excellent and accessible services, culturally diverse experiences and globally competitive higher education and career advancement programs.

## **Vision Statement**

Wayne County Community College District will be recognized as an institution that has achieved national and international recognition for enduring excellence as a comprehensive multi-campus community college district. WCCCD will focus on continuous self-evaluation and improvement; preparation of a highly skilled workforce in support of the Wayne County economy; student academic and career success, and leadership in strengthening the open door philosophy of educational opportunity.

SEVEN LOCATIONS • ONE COLLEGE DISTRICT



DOWNRIVER CAMPUS



DOWNTOWN CAMPUS



EASTERN CAMPUS



NORTHWEST CAMPUS



WESTERN CAMPUS

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UNIVERSITY CENTER



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**One Vision, One District, One College**