

Message to Students, Faculty and Staff Regarding 2020 Spring, Summer, and Fall Class Schedules

My first thoughts continue to be for the health and safety of our students, faculty, and staff and for all who are suffering from the virus in our communities and around the world. We must, however, have plans in place for the future in spite of the uncertainties we face. Consequently, earlier this week I shared specific information with all users about the restart on April 17th of the Spring 2020 semester. Additionally, I outlined the schedule for the Summer 2020 semesters and the Fall 2020 semester. Those details are available for all to read on our website.

An unprecedented experience for all of us: As a WCCCD faculty member teaching in the 2020 Spring semester, you are participating in the totally unprecedented experience of teaching in a semester disrupted by the COVID-19 coronavirus and the related economic turbulence. All WCCCD students, faculty, and staff have had their lives, and that of their families, dramatically disrupted with the end of the crisis unknown. The stress and uncertainty that everyone is experiencing calls for approaching the completion of the Spring semester, with its inherent delimitations, with compassion, patience, flexibility, and hopefulness.

Pandemic District Operational Response Guidelines

The Michigan Institute for Public Safety Education and the Office of the Chancellor are working to ensure we are monitoring and recording what is occurring during this pandemic to ensure we can plan effectively for the future. These efforts involve a master check list covering every unit of the college to address effective operations: Communications, all instructional plans, information technology, administration and finance, student services, health and safety, District Police Authority, facilities, campuses, District Command Center, and public relations.





The Website Committee is thankful to WCCCD's leadership team for providing continuous communication to help update the college's website during this unprecedented and rapidly changing COVID-19 pandemic.

March 2020 Analytics

- Completed website update requests - 72
- Page views – 308,094
- Returning Visitors – 34.3%
- New Visitors – 65.7%
- Average Session Duration – 2:47 Minutes

Top 10 most views pages

1. Homepage
2. Distance Learning
3. Faculty and Staff Resources
4. WCCCD Coronavirus Updates
5. Academic Schedules
6. Academic Programs
7. Student Email
8. Downriver Campus
9. Northwest Campus
10. School of Continuing Education

The website had visitors from 91 different countries. The top three were:

1. United States
2. Canada
3. India



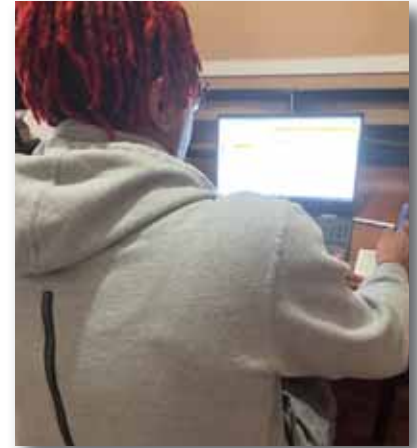
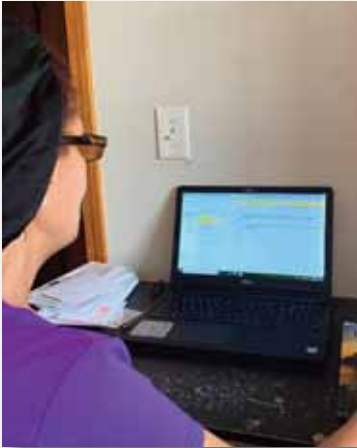
Website Redesign

Communication during this pandemic is very important, I am pleased to announce the redesign of our website is now underway. The Website Redesign Task Force has been extremely thorough and diligent in ensuring the District will be well served as a result of their efforts. Ensuring the website is well designed, clear, and provides easy access for all.

Division of Student Services



Continuing to Assist Our Students Remotely



The Division of Student Services continues to reach out to all students during this COVID-19 pandemic. They have responded to inquiries on communicating with their faculty, financial aid, learning tools and resources, and Summer 2020 registration.



Carolyn Carter is connecting with Nanette Armstrong regarding alumni and Nyema Wori for any workstudy program updates. Ms. Carter is also connecting with ANT 151 genealogy students.

Division of Student Services



PHI THETA KAPPA
HONOR SOCIETY



Phi Theta Kappa advisors, Artan Walker and Kelly Springer attended the digital Michigan Region Catalyst Conference with officers Shawnta Ward and Jusna Ali. This conference allows delegates to vote and introduce Phi Theta Kappa updates as well as new training and team building workshops.



PTK officers met to discuss candidates running for office on a national level and placed their vote.

Going Above and Beyond for Our Students!

"Hello this is Renay Cherry, per our conversation the other day I thought about it and I've decided to go ahead and continue my class online, I will not be dropping the class. I thank you for your time and appreciate your help. Have a great day!"



Staff are working remotely to respond to faculty and instructional requests submitted to the faculty hotline via email and telephone. During this past week staff has continued conducting a campaign to support the faculty's efforts to reengage students. They have touched more than 500 faculty members by phone and email in preparation for the continuation of Spring 2020 classes on April 17, 2020.

Learning Resource Centers

The Learning Resource Centers team is working on new strategies to implement for the upcoming semesters to support of LRC users. New strategies will include:

- Remote and online instructional sessions
- Virtual reference services for WCCCD users only
- Online discussion forums to increase engagement

These strategies will provide support to online and alternative delivery instruction. We are rethinking our approach to adopt techniques and using technology to support student success.

Digital Access has been Extended!

Digital access has been extended to faculty and students during the semester.

VitalSource (Multiple Publishers)

- Provides open access to an expansive catalog of Etexts through May 25, 2020. Students can log in to the VitalSource Bookshelf app using their school email address and can then view course materials from participating publishers via VitalSource's Explore capabilities within Bookshelf.
<https://get.vitalsource.com/vitalsource-helps>

McGraw-Hill

- Core digital learning platforms, McGraw-Hill Connect and ALEKS, available for free to any student and instructor who needs it for the remainder of this Spring 2020 term.
<https://www.mheducation.com/highered/support/connect/how-to-move-your-course-online>

Norton

- If your school uses a W. W. Norton book that is supported through ebook providers RedShelf or VitalSource, you may be able to get immediate access to your ebook at no charge. Select from the options below and follow the instructions to confirm the available options.

RedShelf

- RedShelf is providing students with free access to their learning materials. They are also providing students no-cost access to digital textbooks for the rest of the semester. Each student may access up to seven free eBooks, and access will run through May 25, 2020.
<https://studentresponse.redshelf.com/>

Cengage

- Cengage is offering students free access to all its digital platforms and 14,000 Ebooks through Cengage Unlimited, for the remainder of this semester.
- Faculty can visit
<https://www.cengage.com/covid-19-support/faculty/>
- Students can visit
<https://www.cengage.com/covid-19-support/student/>



Skilled Trades Labs in the Time of Remote Instruction

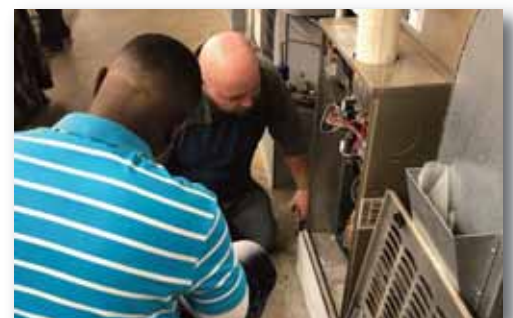
One of the most challenging aspects of online instruction has to do with how to teach the lab portions of our skilled trades classes. Our faculty, however, are rising to the challenge in many varied ways. In the past week our faculty have shared the creative approaches under development. Besides video conferences and email, work assignments are being planned including:

- Using online lab simulations
- Analysis of problem solving videos online
- Virtual internships or work done in a remote location and shared with the class
- Video portfolios of work accomplished

Assessment plans for these classes are evolving but include:

- A focus on learning objective driven assessment techniques
- Instructors providing samples of what is expected to clarify results
- Multiple attempts at completion
- Discussion centered reviews by peers and instructor

An unexpected outcome of this approach is that students will be honing remote access communication skills that they would not have normally acquired in a face-to-face lab. Clear, concise communication is essential on remote work sites and the students in our skilled trade labs will be practicing that skill starting April 17, 2020.





WCCCD Announces New Talent and Economic Opportunity Partnerships and Online Training

WCCCD's Talent and Economic Opportunity (TEO) Initiative is an expansion of the School of Continuing Education and Workforce Development. TEO will oversee and integrate the programs and services offered by the Regional Training Center's (RTC) "three-legged stool" campus-based initiatives.

TEO and the RTC team members have been working remotely to develop and bring new training opportunities to students and Wayne County residents that will utilize online and social distancing learning platforms to the following programs:

- Stateline Electrical Lineman: Making the Cut Bootcamp and Electrical Apprenticeship Program
- Civil Technology Program
- Commercial Driver's License A Truck Driver Training Program



DTE Energy



IGNITION | MEDIA GROUP

New Partnership Engagement

TEO and RTC team members have been holding meetings via conference call with current and new initiative partners Stateline Electric, DTE (Utility Lineman Bootcamp), HNTB (Civil Testing and Inspection) and Ignition Media Group.





Entrepreneurship Training Program

WCCCD's Talent and Economic Opportunity Initiative (TEO) and Regional Training Center (RTC) are excited to announce that the Entrepreneurship Resource Center (ERC) located at the Curtis L. Ivery Downtown Campus will be offering Online Entrepreneurship Training starting Summer 2020. The Online Entrepreneurship Training Program is part of WCCCD's response to providing students and residents with continued access to learning and educational opportunities during and beyond the COVID-19 pandemic.



Everyday Entrepreneurship Venture Fund Update

April 15, 2020: The National Association for Community College Entrepreneurship announced a \$100,000 gift from the Everyday Entrepreneurship Venture Fund (EEVF).



In 2017, EEVF selected WCCCD as one of four colleges nationwide to receive \$250,000 to provide start-up grants to help students launch their enterprises. The fund is coupled with the Downtown Campus ERC Entrepreneurship Training program which in its first year awarded five student entrepreneurs \$81,000 in total start-up funding. Students received expert "How to Start a Business" instruction, mentoring, coaching, business and financial planning, and technical assistance support.

Currently, TEO and RTC team members are working diligently to adapt training content to virtual instruction platforms to meet the anticipated demand to train entrepreneurs for new start-up businesses, stores and services as Michigan lifts COVID-19 pandemic restrictions.

Division of Administration and Finance

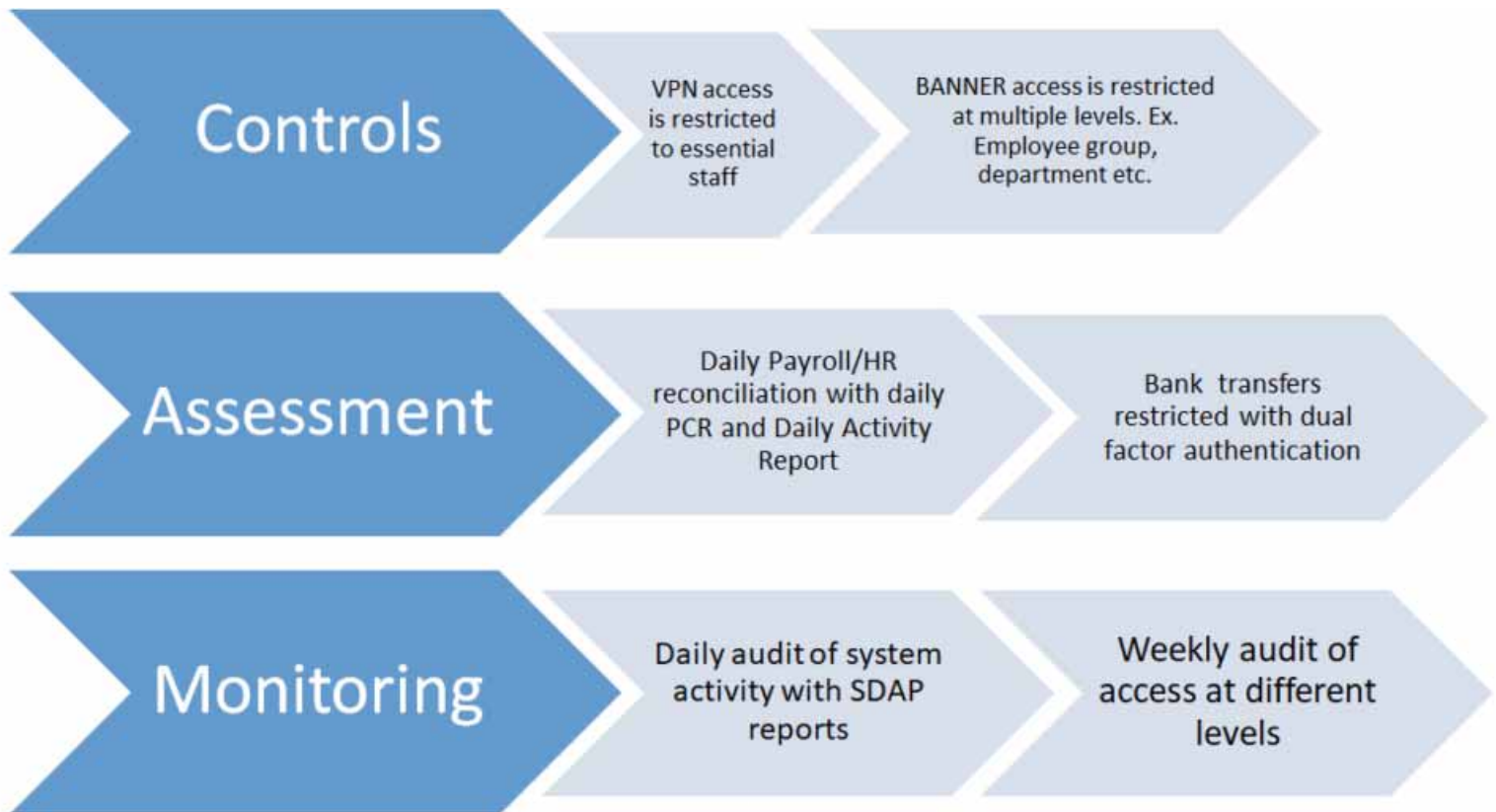
Critical Business Operations

The Division of Administration and Finance continues to provide the District and the community support during the COVID-19 pandemic. Critical Business Operations continue in the areas of Administration, Fiscal Accountability Operations Center (FAOC), Distribution Services, Procurement, Payroll, and General Accounting.



Payroll/Human Resources Functional Critical “Business Continuity Remote Operations”

Staff from the Payroll Department and the Division of Human Resources (HR) are working diligently to ensure staff, faculty, and college work study students are compensated timely without any disruptions. It is imperative to ensure there are controls in place for remote processing of Payroll/HR functions.



DIVERSITY & INCLUSION



Helping our Frontline Workers!

Cynthia Khan, Founder and Director of Refuge for Nations, a non-profit that provides support and employment opportunities for immigrant and refugee women is making protective masks for the community.

These immigrant women were trained to sew on industrial machines as part of WCCCD's Fashion Design Program at the Eastern Campus.



Communicating with members of the Diversity and Inclusion Program, including faculty, staff, students, and community members.



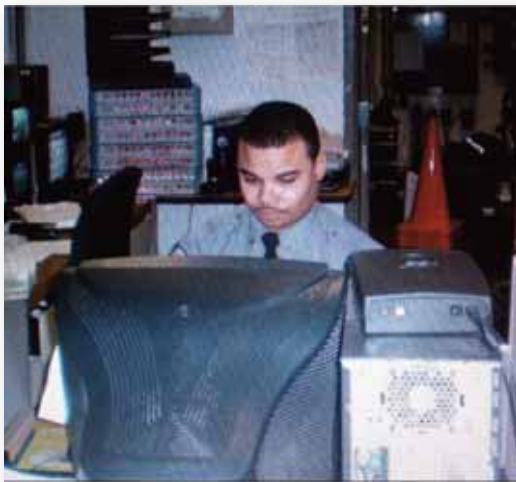


District Police Authority

In the midst of the COVID-19 pandemic, the District Police Authority dispatch center is still open. The dispatch center uses modern technology and an extensive 24/7 monitoring system that features CCTV cameras located throughout the campuses.



Officers at the Northwest Campus and the Curtis L. Ivery Health and Wellness Educational Center are employing physical access control limiting access to campuses, buildings, rooms, and the District assets to essential staff.



Officer Kasper Harrison was a WCCCD Campus Safety Corporal (2005-2007). He is now a Sergeant with the Detroit Police department and is now on the front line of metropolitan Detroit law enforcement response to the COVID-19. Officer Harrison credits his experience and emergency response training at WCCCD to being prepared and ready to assist in handling this pandemic.

Division of Administration and Finance



Deferred Maintenance



Johnson Controls visited the Curtis L. Ivery District Office Building to flush and clean the air conditioning system.



Daily inspections of the heating and cooling system as well as the pump system equipment at the Eastern Campus.

Helping Where We Can!

The Hussman Foundation is utilizing our parking lots at the Eastern Campus to provide food to the community.

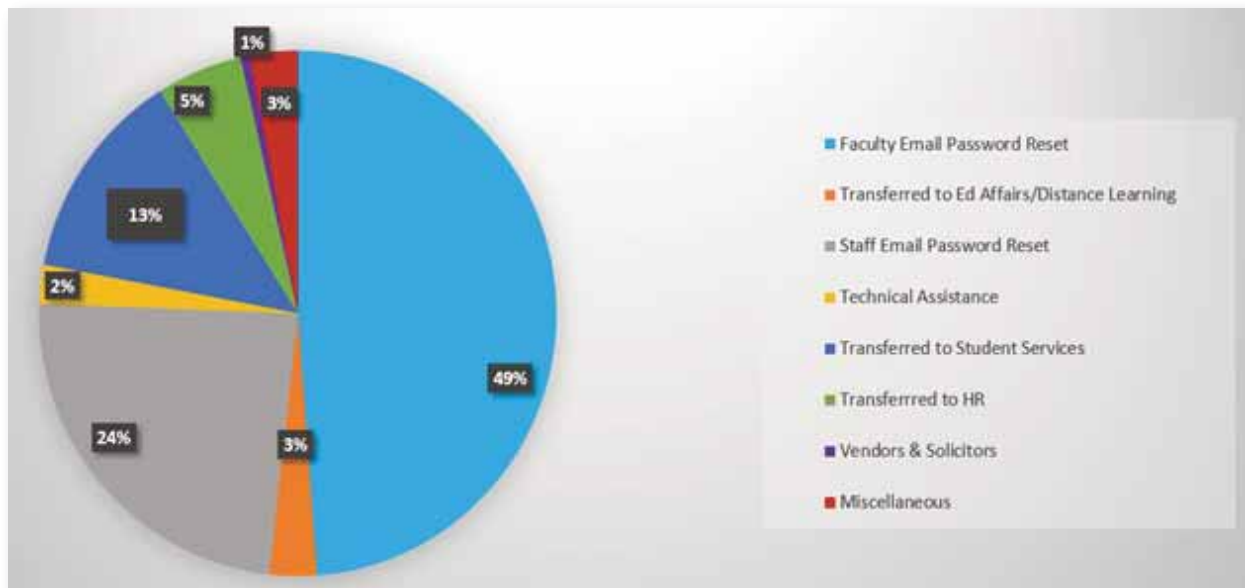




TECHNICAL SUPPORT

The Division of Information Technology (IT) Help Desk continue to assist students, staff, and faculty remotely and on-site. IT works closely with divisions such as Human Resources, Educational Affairs, Student Services and Distance Learning, to ensure all requests are being processed through the appropriate channels.

Help Desk Support Dashboard





WCCCD Re-Accreditation:

Building a Culture of Excellence One Criterion at a Time

This portion of the HLC Corner will contain mind scramblers, puzzles, and factoids that will help you build your HLC IQ. Play along with us to learn more about WCCCD and accreditation.

Name that Criterion!

Clue: This criterion evaluates how well the institutions mission is clearly articulated publicly and how it guides the institutions operations



Division of Institutional Effectiveness



The Division of Institutional Effectiveness (IE) reviews national research trends to assist divisions with improving the programs and services offered to WCCCD students. According to *Community College Daily*, "if students come to college with credits under their belt, that often gives them the momentum they need to succeed (Lowe, A. National Alliance of Concurrent Enrollment Partnerships)." Below you will find some sample WCCCD and U.S. dual enrollment data from the *Community College Daily* article published in April/May 2017.

National Data

What high school grades are eligible?



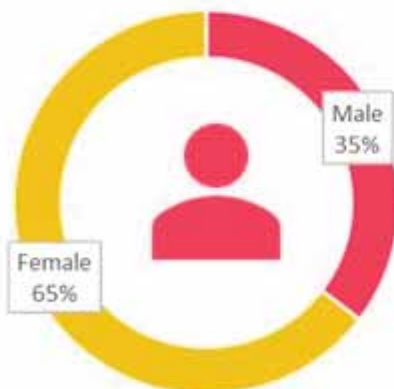
Where are the courses taught?



CommunityCollege Daily, April/May 2017, Vol.87, Issue 5

Below are data points for WCCCD Dual Enrolled Students for 2018-2019 Academic Year

Gender



16

Average Age



Most Popular Courses Among Dual Enrolled Students



90.2%

Successfully completed their courses





Mary Ellen Stempfle University Center

MIPSE COVID-19 Situational Update: Mary Ellen Stempfle University Center Campus Operations

Mary Ellen Stempfle: University Center-CLT
Building Cleaning Checklist

Priority	FRONT ENTRANCE CHECKLIST	12pm	MESUC Staff Initials	4:00pm	MESUC Staff Initials
1	Empty trash receptacle	✓	T/H		
2	Dust mop floors, vacuum mats	✓	T/H		
3	Disinfect and clean all windows	✓	T/H		
4	Clean and disinfect all horizontal surfaces	✓	T/H		
5	Clean outside ashtrays	✓	T/H		
6	Pick up cigarette butts and litter in area/outside	✓	T/H		
7	Spot mop floors (wet)	✓	T/H		
8	Disinfect door handles (inside and out)	✓	T/H		
9	Dust mop and wet mop entire area	✓	T/H		
10	Spot clean carpets	✓	T/H		
11	Dust ceiling area and light fixtures	✓	T/H		
12	Disinfect and clean all trash receptacle	✓	T/H		

Complete by: 14-Apr-20

Priority	STUDENT COMMON AREA CHECKLIST	12pm	MESUC Staff Initials	4:00pm	MESUC Staff Initials
1	Clean and disinfect all horizontal areas	✓	T/H		
2	Clean and disinfect all computer stations and equipment	✓	T/H		
3	Clean and disinfect all student tables and chairs	✓	T/H		
4	Clean and disinfect all drinking fountains	✓	T/H		
5	Clean and disinfect all doors and fixtures	✓	T/H		
6	Straighten and clean furniture	✓	T/H		
7	Spot mop floor and spot vacuum	✓	T/H		

Complete by: 14-Apr-20

Priority	COMMON DISK AREA CHECKLIST	12pm	MESUC Staff Initials	4:00pm	MESUC Staff Initials
1	Disinfect all horizontal areas	✓	T/H		
2	Disinfect all desk areas	✓	T/H		
3	Disinfect all computer stations and phones	✓	T/H		
4	Spot mop and spot vacuum	✓	T/H		
5	Clean all trash receptacles	✓	T/H		



Chancellor's Weekend Memo



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Mission

WCCCD's mission is to empower individuals, businesses, and communities to achieve their higher education and career advancement goals through excellent, accessible, culturally diverse, and globally competitive programs and services.

Vision Statement

Wayne County Community College District will be recognized as an institution that has achieved national and international recognition for enduring excellence as a comprehensive multi-campus community college district. WCCCD will focus on continuous self-evaluation and improvement; preparation of a highly skilled workforce in support of the Wayne County economy; student academic and career success, and leadership in strengthening the open door philosophy of educational opportunity.

