

## Downriver Campus



Accuplacer  
Testing



Anthony Arminiak participated on the radio program "Big Show with Michael Patrick Sheles," to promote the Heinz C. Prechter Educational and Performing Arts Center.



The Downriver Campus hosted the U.S. Census 2020 training.



Staff from the Downriver Campus met with the Southern Wayne County Regional Chamber to discuss hosting their Women of Achievement award in a virtual format.

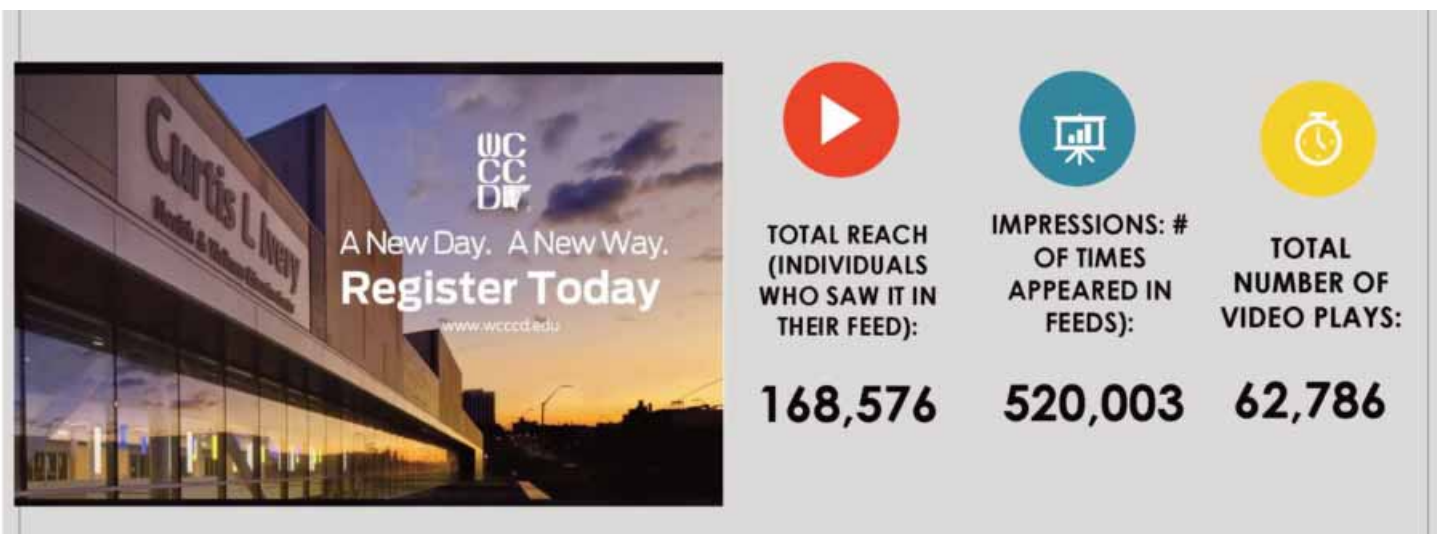
*Great News!*

**WCCCD's first class of Practical Nursing students had a 100% pass rate!**



## Social Media Update

Wayne County Community College District’s Facebook and Instagram pages featured its “New Day, New Day” 30-second video during the month of July. During the month of July, the video achieved:



## Congratulations WCCCD Alumni!

WCCCD would like to congratulate WCCCD Alumni Valerie Kindle for her appointment to Mayor of the City of Harper Woods.



# Division of Human Resources



## COVID-19 Special Unit Human Resources



**Anthony Arminiak**

Michigan Institute for Public  
Safety Education,  
COVID-19 District Lead

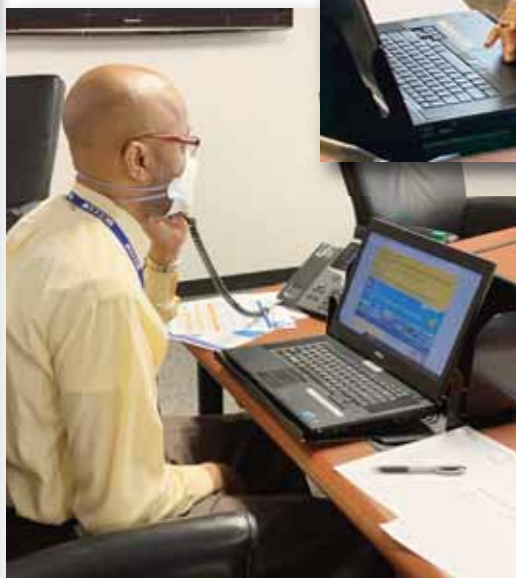
The COVID-19 team continues to assist the Division of Human Resources in the following:

- Assist MIPSE in the implementation of Governor's Gretchen Whitmer's Executive Orders
- Enforcement of safety protocols
- MIOSHA and executive orders compliance
- Documentation of COVID-19 activity
- External reporting compliance
- Social distancing protocols
- Ensuring employees safety and screening
- Communication of policy, procedure, and protocol
- Time and leave reporting and management



## New Day, New Way Initiative

The “New Day, New Way” initiative” team continues to respond to all incoming inquiries with exceptional customer service. In a time of uncertainty, one thing is certain: Our student’s needs and safety are our priority!







Information according to the  
Regional Training Center Year-end Report



Entrepreneurship



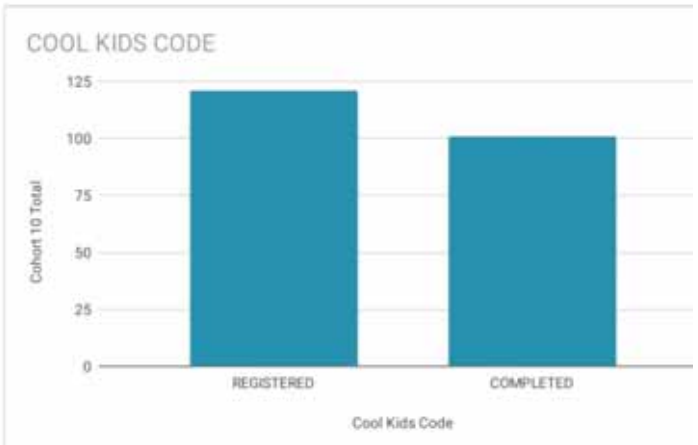
Cool Kids Code  
Summer Camps



Commerical Drivers  
License Program



Construction  
Trades



Commercial Drivers License Program Cohort 2003 begins the state testing to receive a CDL license.



## Division of Student Services Functions - ADVISING AND GUIDANCE



The Division of Student Services aims to provide academic/career assistance conveniently built around student needs and their schedule availability. Students who have an academic advising question can receive on-line advising by completing a form and speaking with an academic advisor online through our secured website. Inquiries will be answered within 24 - 48 hours (excluding school closures, holidays and weekends).

## Professional Development



The Division is coordinating with the Division of Information Technology to plan improvements in student experience and functionality in updates to the Webgate self-service interface.

## Guided Pathways



Providing online academic advising, which assists students in getting on their academic path seeing it through to completion, fulfills the criteria of Pillars II and III of Guided Pathways.



## Dual Enrollment



During this unprecedented COVID-19 time, the dual enrollment team is working hard through Zoom meetings discussing upcoming Fall 2020 courses with school administrators.

## Federal Work Study Program



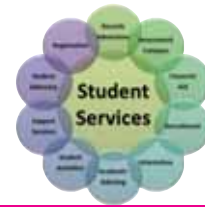
Carolyn Carter and Myra Hawkins met to discuss the Fall 2020 workstudy program.

## Considine



Artan Walker and Claude Owens discussing building protocols to prepare for GED students returning for the Fall 2020 program.





## Student Success Center



Chantel Brown and Tasnim Ara are reaching out to students regarding the scholarship deadline which has been extended until September 1, 2020.

## Student Support



Dawud Muhammad and Artan Walker discussing Disability Services procedures during COVID-19 for the Fall 2020 semester.



As the campus and District offices slowly reopen, we continue to ensure the best services possible to our students. Hasina Philyaw continues to assist our veterans with registration and advising.



New and returning international students participated in a virtual orientation. Students were updated on the changing regulations guiding their stay in the United States during the pandemic; and advised on the need to register for classes in order to stay in compliance with the Department of Homeland Security guidelines.

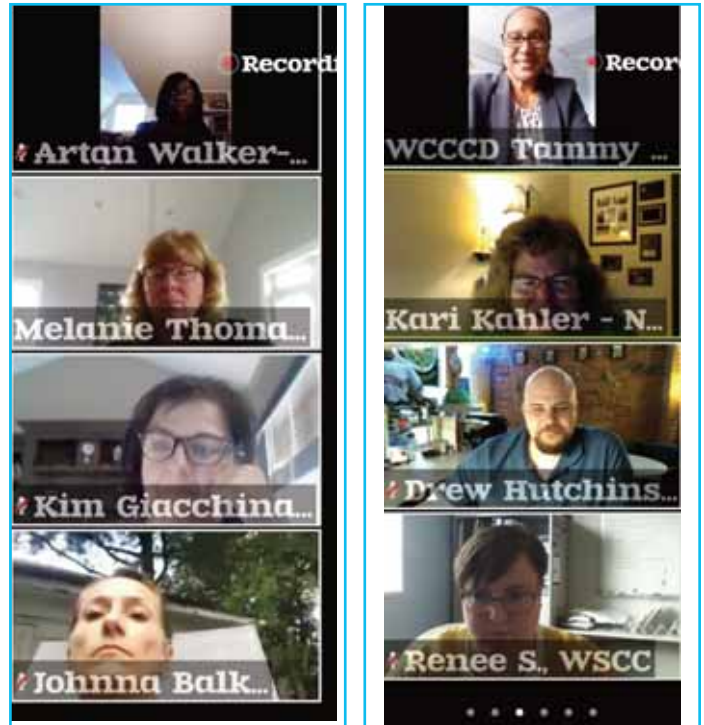




## Career Planning and Placement



Lisa Fisher and Ilanda Robertson are reviewing GED files for the start of the Fall 2020 program.



Dr. Tammy Anderson and Artan Hughes attended the online Phi Theta Kappa Advisor Training which covered the Five Star Advisor Plan, online advisor curriculum and new ideas and resources to help ensure our members can have a vibrant PTK experience in 2020 and beyond.



WCCCD's athletic department showcased their athletes and acknowledged their athletic and academic honors for this past 2019-2020 season.

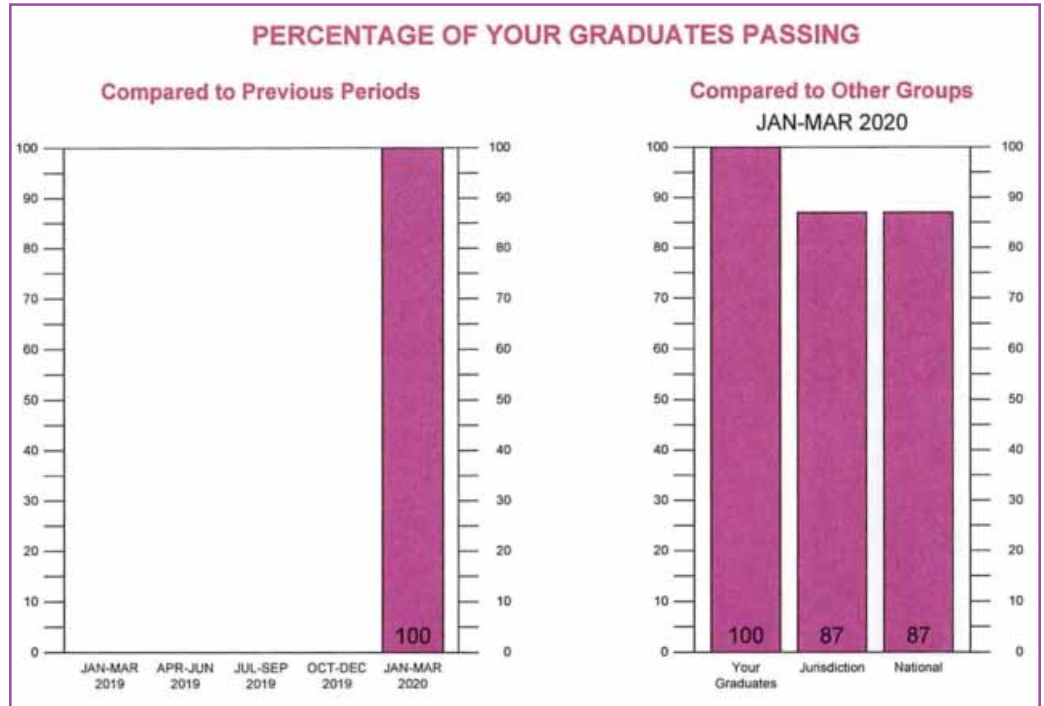
**Division of Educational Affairs**



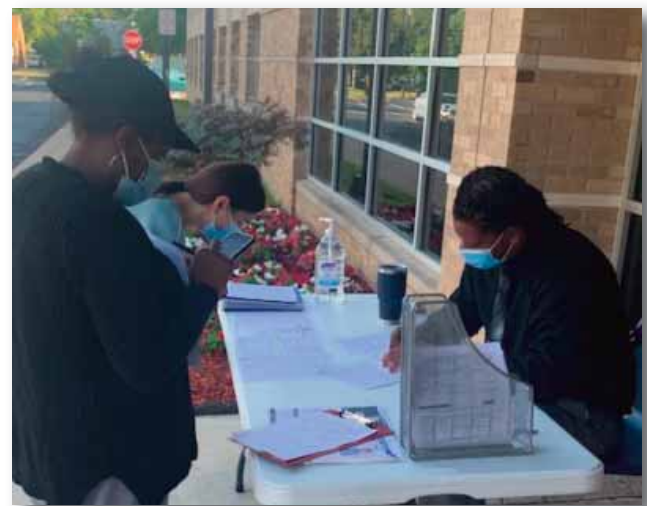
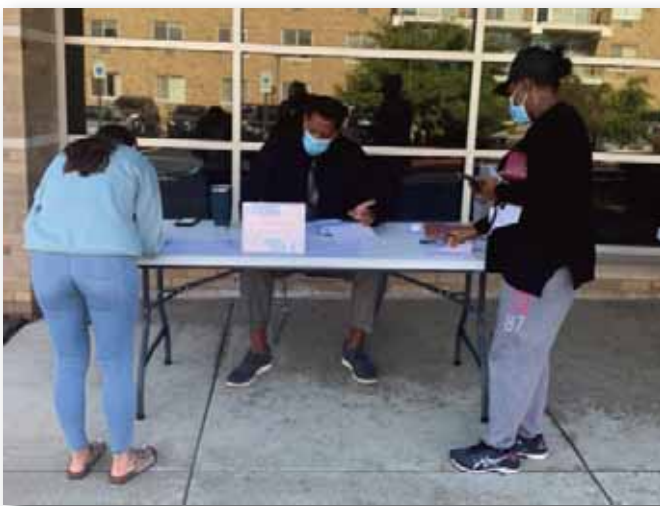
**The District's first class of Practical Nursing students had a 100% pass rate!**

*State and National program average is 87%.*

**Sanitizing at the Health Science Center**



According to NCLEX's PN Program Report for January - July 2020



**HESI Curbside Service!**

HESI Exam sign up for the Nursing Program was conducted curbside at the Health Science Center.





## Division of Educational Affairs

### Academic Administrator Training

Stephanie Coffey conducted a training to provide strategies and ideas to Divisions of Educational Affairs administrators to support online instructional modalities. A series of training will explore online resources and skill building to guide the District's capacity to implement meaningful engagement with faculty and the Division.



### Curriculum Committee

Leading the Curriculum Review Process, the Division of Educational Affairs requires engagement across various stakeholders through the District. After curriculum items are reviewed at the curriculum committee meeting, items are formatted for catalog updates, input into Banner and considered for materials in the Learning Resource Centers. This week, a summary of approved curriculum items will be sent to the Division of Student Services for updates to DegreeWorks and in preparation for student advising.



### Best Practices~Staying Current

Crystal Brown and Dr. Frank Dunbar made a site visit to the Photonics (Laser) Lab at Baker College to view and evaluate laser technology course offerings.





# Division of Educational Affairs



## District Command Center

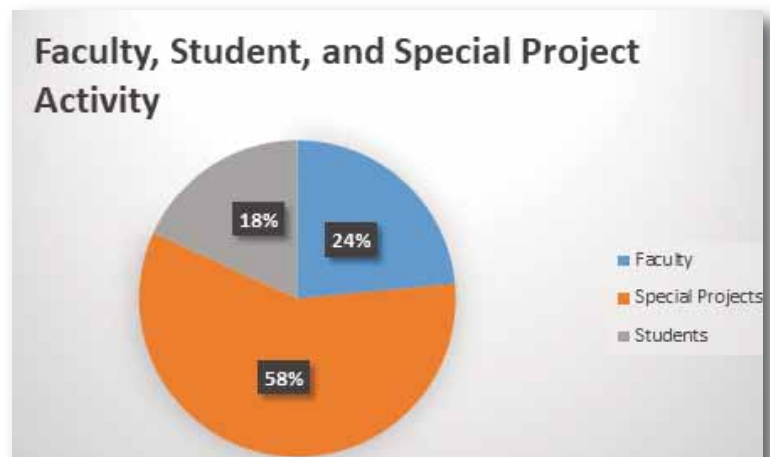
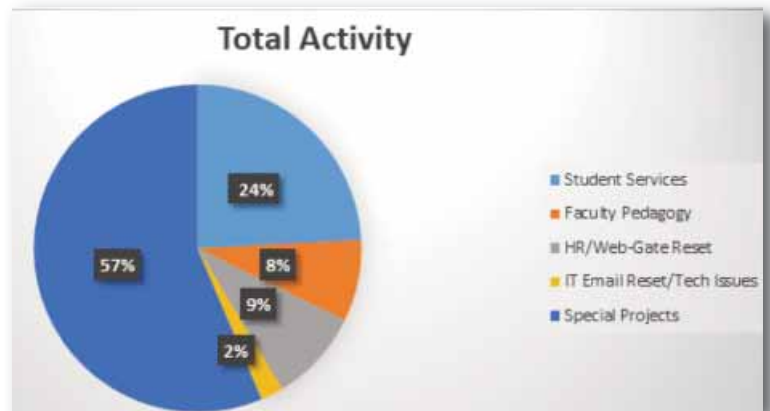
Phone Activity July 1, 2020 through July 30, 2020

### Fall 2020 Semester Startup Faculty Outreach

*Note: We attempted to contact all faculty via phone. Those not reached by voice were contacted via email.*

Areas of feedback from the faculty were as follows:

- What preparations are being made regarding faculty and students return to the classroom.
- Faculty inquiries regarding delivery of instruction i.e. if we will be face-to-face classes or going back to remote.
- What additional information should be added to their syllabi.
- Protocols surround COVID-19.
- There were a number of faculty that were just excited to be coming back to teaching students.
- We received several positive comments about the outreach efforts that the Division of Educational Affairs is doing in keeping our faculty informed.







# Division of Educational Affairs

## Preparing for the Fall 2020 Semester

Members of the Division of Educational Affairs are closing out a number of items associated with the academic accountability including:



- Completion of Divisional Annual Achievement Report
- Preparation for recognizing retiring faculty
- To ensure consistency in a multi-campus system, the District requires all faculty to submit syllabi to their campus instruction office two weeks before the start of classes. The syllabi are then reviewed at the campus and District level to ensure that course goals, student learning outcomes and other information is in alignment with District level expectations.

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## Learning Resource Centers

In preparation for the Fall 2020 semester, the Learning Resource Center (LRC) staff across the District continue to process periodicals, magazines, and new books. Training will be provided to all LRC staff to ensure compliance. All campus LRC's are implementing social distancing protocols and safety measures to protect our students, staff, faculty, and community members.



# Website Committee

Phase I of the 2020 Bi-annual Website Review is underway. During this review, the Website Committee works with the District's vice chancellors, campus presidents and division heads to ensure the content representing their respective area(s) is current.

The Website Committee is thankful to the District's leadership for its continued support in providing information to help keep the District community informed during this unprecedented time. To see the latest updates on the college's response to the COVID-19 pandemic, please visit <http://www.wccd.edu/coronavirus.html>.

## *Analytics for July 2020*

### Top 10 Most Viewed Pages

1. Homepage
2. Distance Learning
3. Faculty and Staff Resources
4. Academic Programs
5. Northwest Campus
6. Downriver Campus
7. WCCCD- Nursing
8. Student Services
9. Student Email
10. School of Continuing Education

- Completed Website Update Requests – 43
- Page views – 268,018
- Returning Visitors – 35.3%
- New Visitors – 64.7%
- Average Session – 3:08 Minutes

The website had visitors from 83 different countries.

The top five were:

1. United States
2. India
3. Canada
4. United Arab Emirates
5. China



## Website Re-design Kick Off!

The Website Redesign Taskforce is pleased to welcome Dr. Timothy Meyer to its team and looks forward to learning from his experiences in working at a multi-campus college district. Earlier this week, the taskforce held its kick-off meeting with the website design vendor Stamats. The new WCCCD website design, in combination with the implementation of a Content Management System (CMS), will:



- Provide a student-focused, mobile device optimized website
- Deliver a high-quality, fully responsive website with a consistent design
- Provide optimal user experience
- Enhance ADA compliance
- Implement a robust CMS that will support WCCCD's multi-campus District

In the coming weeks, the taskforce looks forward to sharing the project timeline and updates.



# Administration and Finance

## Fiscal Year-end Close

The Division of Administration and Finance General Accounting Team is completing important assignments related to the 2019-2020 fiscal year-end close. These efforts will ensure a successful closing of the General Ledger.





*Happening Now!* – Faculty Convocation Preparation



Staff met this week to discuss streamlining processes, reporting, scheduling, project updates, and milestones.





# Legislative Corner

News from the Michigan Community College Association



## President's Message

Much of the conversation in Lansing and in Washington DC will focus on the COVID-19 pandemic again this week. In Lansing, lawmakers and educators will continue debating if and how schools will open in the fall, and in Washington, negotiations between the House and Senate will focus on the size and scope of the next Federal stimulus legislation. Be safe and have a great week.

-- Mike Hansen

## Senate Republicans Introduce HEALS Act

Senate Republicans introduced the Health, Economic Assistance, Liability protections, and Schools (HEALS) Act. The bill consists of \$1 trillion in new stimulus funding and represents Senate Republicans' priorities for ongoing pandemic relief.

Institutions would be able to use their formula funds to backfill lost revenue and provide emergency grants to students at their discretion. The HEALS Act would also consolidate existing student loan repayment plans into two options—a standard 10-year repayment plan and an income-driven repayment plan. However, the proposal does not extend the broad student loan relief in the CARES Act.

## ICE Updates International Student Guidance

U. S. Immigration and Customs Enforcement issued new guidance stating that new international students cannot come to the U.S. to take a course load that is entirely online. The guidance also states that students will not be penalized, however, if their institutions switch to fully online mid-semester due to the pandemic.

## Fire Code Executive Order Issued by Governor Gretchen Whitmer

The Governor signed Executive Order 2020-159 which would allow Michigan's colleges and universities to proceed with converting large spaces for instruction without approval or inspection. The Executive Order amends the Michigan Administrative Code during the State of Emergency to allow colleges and universities to convert large spaces to provide socially distanced learning without inspection or approval from the Bureau of Fire Services.





# Michigan Institute for Public Safety Education

## FBI SRT Training

The Michigan Institute for Public Safety Education (MIPSE) hosted the FBI SRT for scenarios training. Participants explored initial response to a hostage/barricaded vs. an active shooter, improvised explosive device awareness and tactical approaches.



## Downriver Mutual Aid SWAT Training

MIPSE hosted Downriver Mutual Aid SWAT for repelling and building entries training. They repelled the tower building and out of windows. They practiced the proper way to prepare, descend, and the importance of effective communications for repelling and building entries.





# Mary Ellen Stempfle University Center

## Preparing for the Fall 2020 Semester

Staff conducted a walkthrough of the Mary Ellen Stempfle University Center and the Center for Learning Technology to ensure the healthiest and safest classroom environment.







# Internal Audit and Compliance

## Internal Audit Process and Focus



The Internal Audit Office provides value-added audit, advisory and investigative services to the District. We are currently:

- Evaluating District Internal Controls, Policies and Procedures
- Ensure that the District is complying with relevant Federal and State laws and statutes related to COVID-19
- Assessing the existing Business Continuity and Crises Management Plan
- District Management Information Systems





# DIVERSITY & INCLUSION

## Intercultural Conversations

At this weeks virtual Intercultural Conversatons we celebrated the 30th anniversary of the Americans Disabilities Act presented by Professor Ellen Shannon. The group also enjoyed a presentation by Professor Sunanda Samdadar on the Hindu festival Raksha Bandhan. Professor Bruce Ewen launched the conversation about National Civility Month.





## Top 10 Skills in Demand at the Top 10 U.S. Companies in 2020

INSTITUTIONAL EFFECTIVENESS

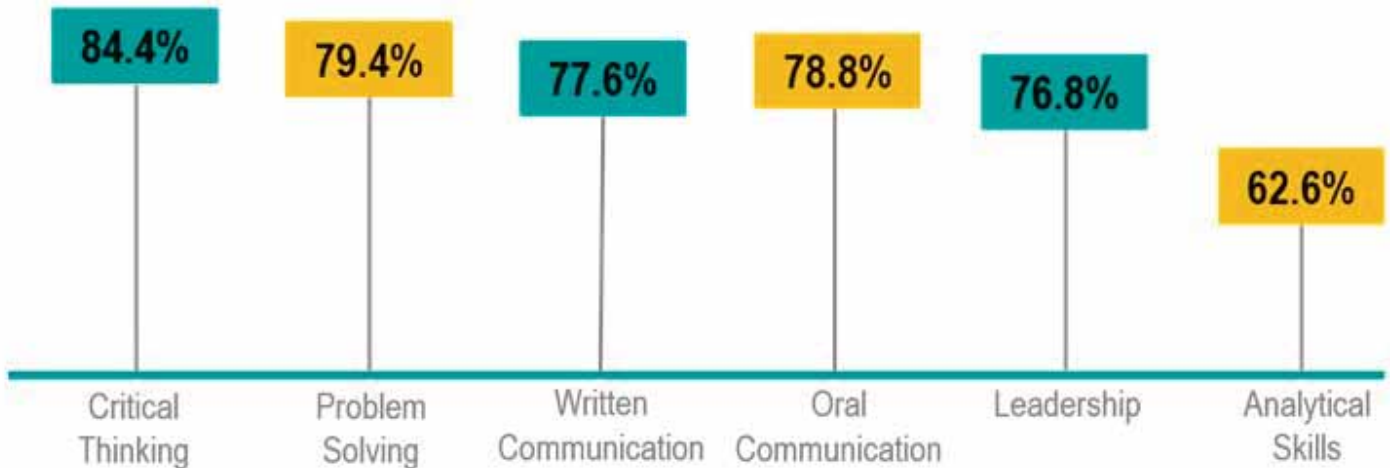
The Division of Institutional Effectiveness (IE) reviews national research trends to assist divisions with improving the programs and services offered to WCCCD students. EMSI, an education and workforce data management company, researched the top 10 in-demand skills at the top 10 Fortune 500 companies and compared them to in-demand skills for all employers nationally. They did this by exploring the skills most mentioned in their job postings. Below you will see the findings.

Top 10 US Companies	Top 10 Skills In Demand	
1. Walmart	1. Communication (10x)	The number in parentheses indicates the number of top 10 companies for whom this skill is one of their top 10 in-demand skills.
2. Amazon	2. Management (9x)	
3. ExxonMobil	3. Leadership (7x)	
4. Apple	4. Customer Service (6x)	
5. CVS Health	5. Operations (6x)	
6. Berkshire Hathaway	6. Sales (6x)	
7. UnitedHealth Group	7. Innovation (5x)	
8. McKesson	8. Problem Solving (4x)	
9. AT&T	9. Detail Oriented (4x)	
10. AmerisourceBergen	10. Presentations (3x)	

<https://www.economicmodeling.com/2020/05/28/top-10-skills-top-10-companies-2020/>

## Top Skills WCCCD Graduates Said Their Programs Helped Them With

In the 2018-2019 Graduate Exit Survey, WCCCD graduates were asked to rate the degree to which their programs helped them in the skill areas listed below. Here are the results. The percentages represent the percent of students who responded with **a great deal** and **quite a bit**.





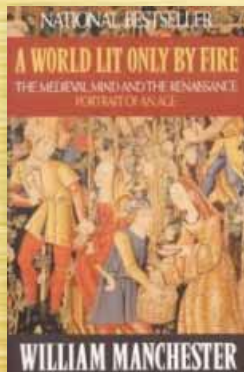


## DR. RANDALL MILLER SHARES LEADERSHIP THOUGHTS WITH EXECUTIVE TEAM

### Servant Leadership

Now that we have been living with COVID-19 since March, 2020, there are so many positive lessons that we can see from the experience. Given all the negativity and the sobering data that are shared in the media, it may be helpful to focus on some of the innovations and successes we can enjoy.

One of those successes occurred at a company headquartered just a few miles away- Ford Motor Company. When Ford announced in March that it would build face shields for health-care workers, their designers and engineers “spent a sleepless weekend figuring out how to assemble millions of pieces of personal protective equipment with stuff we already had or could get quickly. Employees volunteered to get started,” according to Debra Hotaling, a U.S. regional communications manager at Ford in “Covid-19 Builds Teams That Are Ford Tough,” *Wall Street Journal*, May 15, 2020.



### Book Recommendation for the Week

A World Lit Only by Fire  
Written by William Manchester

Behind the people responsible for decisions are armies of unlikely people self-organizing to make things happen. Lessons learned include: “In a crisis, good teams become experts together... everyone rows, being a band of beginners means if you think of it, you do it...there is no time for rank.”

Perhaps most importantly, “leadership sometimes means standing back, and having everyone’s back. Executives would ping us- ‘Need anything?’- but otherwise left us to figure it out.”

Kendrick Melrose, former CEO of Toro, wrote in his 1995 book, *Making the Grass Greener on Your Side*, “you lead best by serving the needs of your people...you don’t do their jobs for them; you enable them to learn and progress on the job.” These may be the most valuable leadership lessons of all.





# District Police Authority



## Professional Development

Members of the District Police Authority participated in De-escalation training for law enforcement phase II.



The District Police Authority office at the Downriver Campus has been moved to a larger space in compliance with social distancing.



# Eastern Campus

Assisting our Students for the Fall 2020 Semester





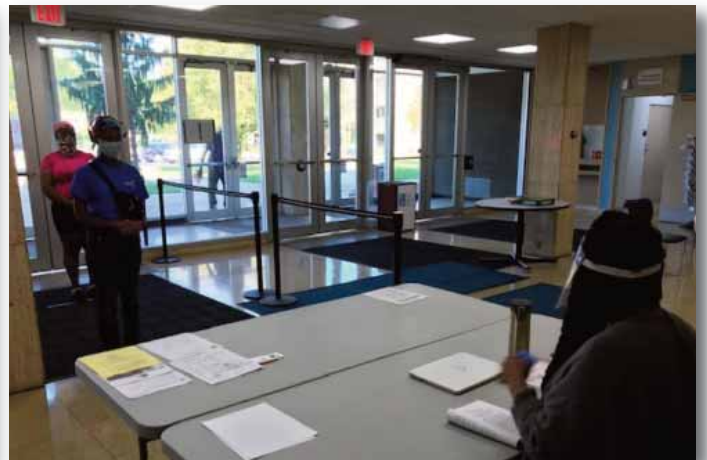


**Curtis L. Ivery Health and Wellness Education Center**  
*Executive Team Final Walk Through*



# Northwest Campus

## Assisting our Students with Fall 2020 Registration



## The School of Continuing Education

### Partnering With Job Corp for a Pathway to Healthcare

We are pleased to announce the completion of the third cohort for Job Corp student enrolled in the (C.N. A.) Certified Nursing Assistant Program with approximately 17 students. Students are now eligible to take the certification for the state exams.

### Road to Credentials

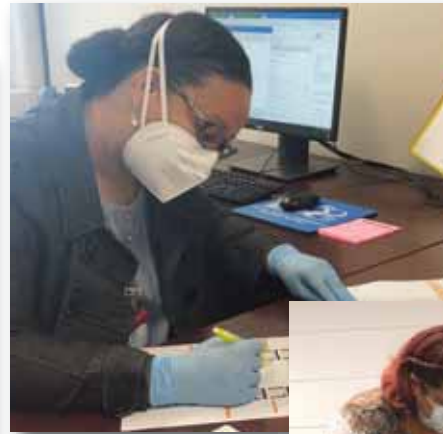
WCCCD's Credentialing Center continues to provide services to organizations, professionals and the community at-large, including test development, administer of national certification, measurement services, and professional certification both locally and nationally. This week the credentials were awarded in the following:

- State Continuing Education Clock Hours (SCECH's) K-12 Educators
- Certificate Programs- Grant Writing



# Ted Scott Campus

## Preparing for the First Day of Fall 2020 Classes



## U.S. Census 2020 Training

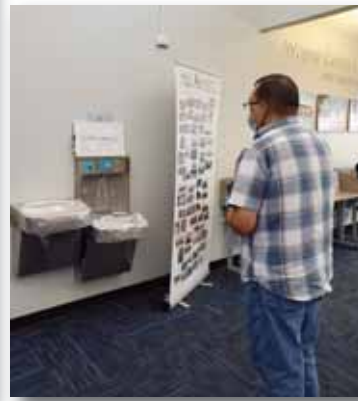


# Facilities Maintenance

## Eastern Campus



## Mary Ellen Stempfle University Center



## Northwest Campus





# Facilities Maintenance

## Downriver Campus



## Ted Scott Campus



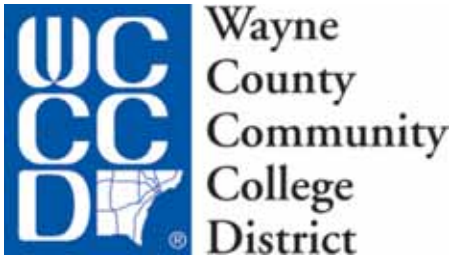
# Facilities Maintenance

## Northwest Campus ~ Health Science Center





# Chancellor's Weekend Memo



**EDITOR:** Julie Figlioli

## **CONTRIBUTING EDITORS**

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## **Mission**

WCCCD's mission is to empower individuals, businesses, and communities to achieve their higher education and career advancement goals through excellent, accessible, culturally diverse, and globally competitive programs and services.

## **Vision Statement**

WCCCD will be known as a premier community college and innovator in the areas of high quality academic and career education, talent development in support of regional economic growth, diversity and inclusion, and technological advancement.

## **WCCCD's Values Statements:**

- Supporting excellence in teaching and learning
- Honoring diversity
- Serving the common good
- Being accountable
- Operating with integrity

