

Chancellor's Weekend Memo



July 4-10, 2020 Weekend Memo 1249

COVID-19 Health and Safety Update

The Michigan Institute for Public Safety Education has delivered 2,200 face masks, 99 boxes of gloves and 97 personal face shields District wide for employee use in the last three weeks.



Wayne County Community College District
State of Michigan COVID-19 Compliance Health and Safety Summary
Effective July 10, 2020

- Executive Order, 2020-147, July 10, 2020 (Mask)
- Executive Order, 2020-145, July 9, 2020 (Safeguards to protect Michigan's workers from COVID-19)
- Executive Order, 2020-115, June 5, 2020 (Temporary restrictions on certain events, gathering, and business)

Item	Governmental Source/ WCCCD Compliance Status	Governmental Requirement	Governmental Optional
COVID-19 preparedness and response plan	Executive Order, 2020-145 Completed and posted to web site: WCCCD/MIPSE Communications and Safety Documents/WCCCD COVID 19 Employee Work Site and Exposure Control Plan	1 All businesses or operations that require their employees to leave the homes or residences for work must, at a minimum: a. Develop a COVID-19 preparedness and response plan, consistent with recommendations in Guidance on Preparing Workplaces for COVID-19, developed by the Occupational Health and Safety Administration ("OSHA") and available here .	

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To access the full summary, here is the link:
<http://www.wcccd.edu/pdfs/2020/District%20COVID%20EO%20Safety%20Compliance%20Worksheet.pdf>

Here is the link to WCCCD's responses to COVID-19:

<http://www.wcccd.edu/coronavirus.html>

COVID-19 Health and Safety Update

Chancellor's Executive Team Communication Related to COVID-19 <http://www.wcccd.edu/coronavirus.html>

July 10, 2020	(Update) WCCCD COVID-19 Building Entrance Requirements
July 10, 2020	WCCCD COVID-19 Compliance Health and Safety Summary
July 02, 2020	(Update) Availability of CARES Act Funding
June 11, 2020	WCCCD Office of the Chancellor Announcement
June 04, 2020	Message to WCCCD Students and Employees
May 14, 2020	Building Blocks for the Comprehensive Plan of Work: Responding to the Impact of the COVID-19 Pandemic and Planning the Phased Reopening of WCCCD
May 08, 2020	(Update) Availability of CARES Act Funding
May 05, 2020	(Update) Cancellation of 2020 Commencement Ceremony, Allied Health and PTK Pinning, and Honors Convocation
April 28, 2020	Site Visit to WCCCD by Higher Learning Commission Consultant/Evaluator
April 28, 2020	(Update) District and Campus Operations as 2020 Spring Semester Continues
April 25, 2020	CARES Act Funding for Student Support
April 23, 2020	Continuing Education Courses for the Spring Semester, Summer Terms, and Fall Semester
April 17, 2020	Special Webpage For WCCCD Faculty Members Teaching In the 2020 Spring Semester
April 13, 2020	Chancellor's Message to Students, Faculty and Staff Regarding Spring, Summer and Fall Class Schedules
April 03, 2020	Letter to Faculty About Alternative Instruction
March 30, 2020	Letter to Faculty About Completion of 2020 Spring Semester
March 28, 2020	WCCCD COVID-19 Announcement
March 20, 2020	Message Regarding WCCCD's Response to the Coronavirus Pandemic: Reflections and a Long-Term Perspective
March 19, 2020	Suspension of Courses
March 18, 2020	Letter to Faculty About Face-to-Face Courses Transitioning to Alternative Instruction Model
March 18, 2020	Message to All Members of the WCCCD Family Regarding Commencement
March 17, 2020	COVID-19 Leave Update to All P&AA & UAW Employees
March 14, 2020	Coronavirus (COVID-19) to All WCCCD Employees
March 13, 2020	Letter to Faculty Regarding 2020 Spring Semester
March 12, 2020	Message to All Members of the WCCCD Family Regarding the Coronavirus (COVID-19)
March 11, 2020	Emergency Preparedness

COVID-19 Health and Safety Process



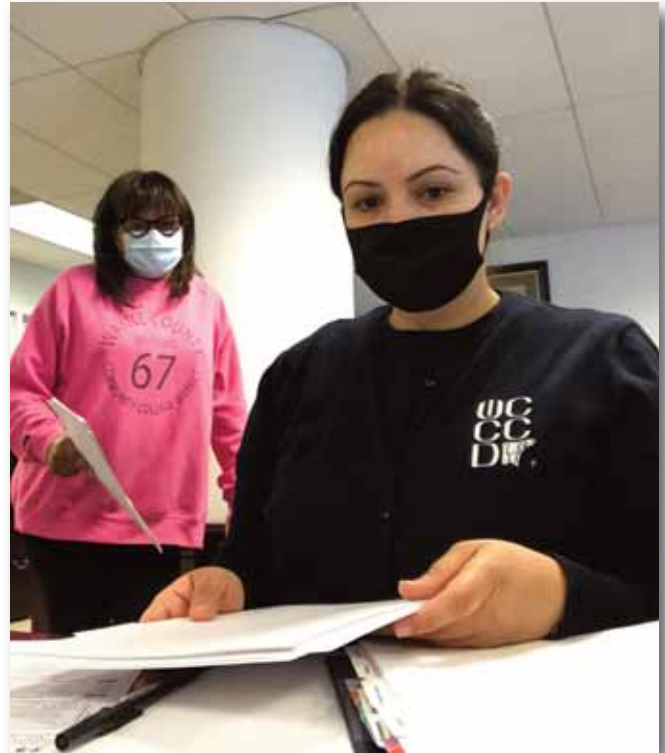
STOP May Not Enter

If you have any of the following situations:

Have any symptoms such as:

▪ Fever or chills	▪ Cough
▪ Shortness of Breath or difficulty breathing	▪ Repeated Shaking with Chills
▪ Diarrhea	▪ Chills
▪ Sore Throat	▪ Fatigue
▪ Nausea or Vomiting	▪ Muscle or body aches
▪ Congestion or Runny Nose	▪ New Loss of Taste or Smell
▪ Headache	

- Positive COVID-19 test result in which you have not been Medically Cleared.
- Had close contact in the last 14 days with an individual diagnosed with COVID-19 in which you have not been Medically Cleared.



Required of Every Employee, Vendor or Guest

Social Distancing (Six Feet)

Social Distancing must be at least six feet from one another to the maximum extent possible.

Masks

Masks are required to be worn at all times.

Hand Washing

Employees are required to wash their hands for the following situations:

- Each time arriving at the campus, you must visit the restroom and wash your hands. This is required before signing in and reporting to your workstation/office/service area.
- Each time when you are leaving the building.
- Before eating any food.
- Each time using the restroom.
- After removal of personal protection gloves.



Division of Human Resources

Roles and Responsibilities of the COVID-19 Special Unit - Human Resources



- Assist MIPSE in the implementation of Governor's Gretchen Whitmer's Executive Orders
- Enforcement of safety protocols
- MIOSHA and executive orders compliance
- Documentation of COVID-19 activity
- External reporting compliance
- Social distancing protocols
- Ensuring employees safety and screening
- Communication of policy, procedure, and protocol
- Time and leave reporting and management

Executive Order Update

As of July 10, 2020, Governor Gretchen Whitmer issued a new Executive Order 2020-147, Masks.

" Any individual who leaves their home or places of residence must wear a face covering over their nose and mouth when in any indoor public space."

This section now requires all WCCCD employees, vendors, students and visitors when in a WCCCD building must have a face covering of the nose and mouth on at all times. This is takes effect immediately.



New Day, New Way Initiative

Staff participating in the “New Day, New Way” customer service initiative responded to more than 870 calls between June 22 - July 2, 2020.

“The District's New Day campaign underscores our commitment to empowering students through excellent, accessible services.”

~ **Will Sampson**

“It's been a great experience to be a part of the New Day Initiative; providing support, information and resources to our students as they return to complete their studies and pursue their career goals.”

~ **James Dodson**

“Providing quality customer service to students gives me a sense of accomplishment. Allowing them to be heard and having their problems resolved speaks volumes.”

~ **Johann Buckner**

“The New Day Project Call Center provides essential information and services for our students and community members as we continue remote learning during phase 4 of the MI Safe Start Plan.”

~ **Karow Gordon**

“We were actually the One Stop Shop! We created a roadmap to success for all students.”

~ **Kelly Springer**

“It has been a wonderful experience assisting and directing students and faculty calls. Also, the availability of a resourceful cadre of colleagues within the conference room has made the experience even more exciting.”

~ **Wiah Siple**

“Supporting the New Day Project allowed me to help students who had questions about registration, admissions, financial aid, advising and becoming a new student. Due to COVID19, this was a great idea that allowed us to provide information or assist students who would have come to the campus for assistance.”

~ **Daisy Lopez**





Commercial Drivers License (CDL) Online Training Launch



- CDL Training Cohort Begins July 13, 2020
- Online
Start Date: 7/6/2020
End Date: 7/10/2020
- CDL Class A Training
Start Date: 7/13/2020
End Date 8/7/2020
- Monday-Friday 9:00am-5:00pm
- RTC Access
CDL Simulator Room – 2 students per hour (Scheduled)
- Restroom Access
CDL Standard Cab – 2 students per 2 hours - 1 student per vehicle (Scheduled)
CDL Crew Cab – 3 students per 2 hours
1 driver, 2 observers (Scheduled)

Covid 19 Procedures

- Vehicles will be cleaned (sprayed and wiped) between 2 hour increments as drivers enter and exit.
- All participants and instructors must wear masks at all times (students are responsible for their own masks)
- Plastic film will separate all individuals in vehicles and simulators
- All participants will adhere to a schedule to reduce total number of persons at any given time in proximity.

Partnering With Job Corp for a Pathway to Healthcare

In partnership with Job Corp, we are pleased to announce the completion of the third cohort for Job Corp students enrolled in the Fall 2019 Certified Nursing Assistant Program (CNA). Students are now eligible to take the certification for the state exams; this credential will allow for gainful employment as a CNA. Approximately 13 students successfully completed the program.



Fourteenth Street at Sixth Avenue, 1934
by John Sloan (1871-1951)

Eastern Campus Community Partnerships

In partnership with
the Detroit Institute for Arts,
two pieces of artwork were
installed at the
Eastern Campus



Young Girl Sleeping by Eberhart Keilhau (1624-1687)



Assisting our Students

The Division of Student Services continues to reach out remotely to students to assist with their registration processes for a successful Fall 2020 semester. Staff has assisted students with textbooks, transcript requests, pin resets, plan of work, financial aid, and distance learning questions.



Division of Student Services



Phi Theta Kappa Meeting



WCCCD is currently in the second application cycle for the CARES Act Emergency Funds. Currently, more than 1,600 students have received emergency funds provided by the CARES Act to assist with needs related to the COVID-19 pandemic. Additional students will be awarded for the Summer and Fall 2020 semesters to provide our students with much needed support to ensure that they are able to continue forward with their educational pursuits.





Division of Educational Affairs

Distance Learning

Denis Karic, Dr. Harvey Dorrah, and Brian Singleton met to plan the implementation of the new Distance Learning Student Readiness initiative.



In the Mail...

We received a complimentary letter from a student regarding one of our outstanding faculty members that I thought I'd share a few excerpts with you:



"This letter is to thank you for the precious gem you have provided your students in the form of Professor Stacha Floyd on behalf of her English 120 class. She is absolutely the kindest, most patient, most knowledgeable, and most thorough teacher I have ever encountered. She makes it clear that the students' success is her number one priority. Professor Floyd's amazing quality is her patience and willingness to go above and beyond. She makes each student feel exceptionally special. Thank you again for Professor Floyd being part of your teaching staff and allowing me to voice the feelings of her English 120 students. Being a part of that class was one of the best experiences of my life, and I will never forget her."



Our "New Day, New Way" video is being well received on social media with over 14K views!



Division of Educational Affairs



Staff Working to Develop and Manage Multiple Semesters at the Same Time

The Division of Educational Affairs is always working in multiple semesters: the one just completed, the one that is current, and the next two upcoming.

A completed semester, just to name a few items:

- Posted grades
- Faculty Evaluations obtained
- Textbook and instructional resource adjustments
- Lessons learned implemented

A current semester checklist includes these items, and more:

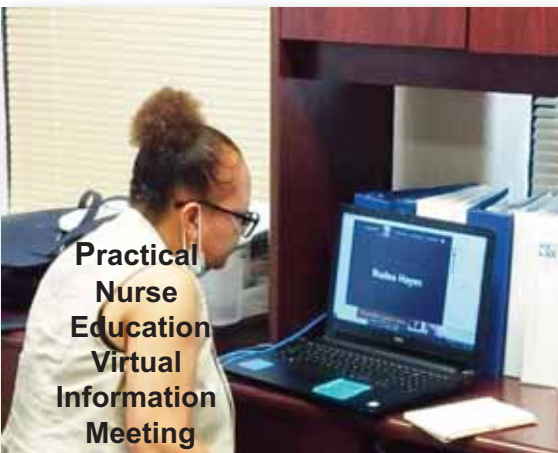
- Course syllabi obtained, evaluated and approved
- Course enrollment reviewed and managed
- Positive attendance reporting monitored
- Faculty Evaluations scheduled and completed
- Assistance connecting faculty with students
- Instructional supplies inventoried
- Classroom spaces monitored for health and safety
- Mid-term and final grade posting monitored

Upcoming semesters, require a different list. Some items on that list include:

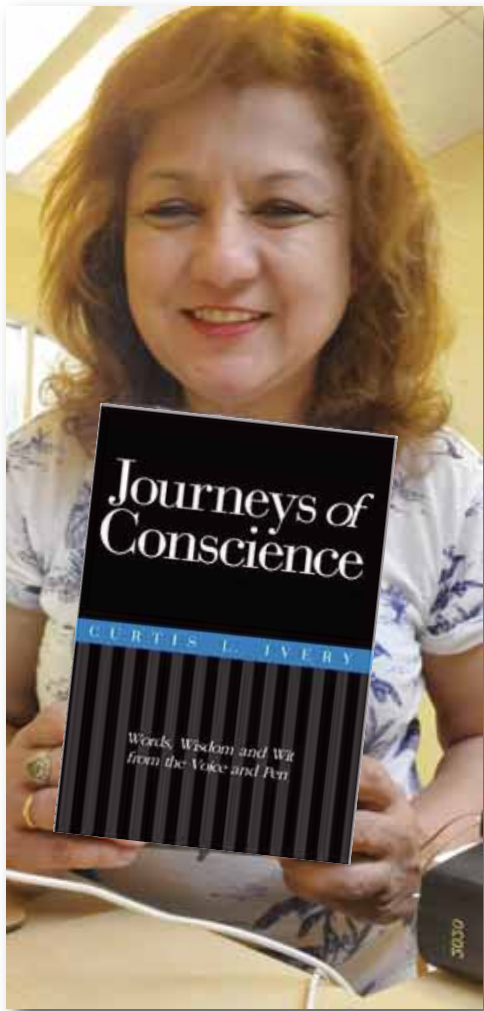
- Academic schedule development
- Instructional supplies inventoried and requisitions prepared
- Faculty selection administered and faculty assigned to teach
- Classroom room numbers entered in the system
- New programs or courses developed and supported
- Curriculum changes and related catalog updates

It takes a team approach to remember all the tasks and a collaborative effort to work on multiple semesters at one time.

Division of Educational Affairs



DIVERSITY & INCLUSION



Intercultural Book Club

Book for July

Journeys of Conscience
By Dr. Curtis L. Ivery
Presented by Dr Fidelis D’Cunha

Intercultural Conversations

At this week’s virtual Intercultural Conversations we discussed Independence Day and French American Heritage Month. Participants included faculty, staff, and students as well as guests from Texas, California, Ohio, New York, Tennessee, Missouri, Canada, England, India and Taiwan.



DR. RANDALL MILLER SHARES LEADERSHIP THOUGHTS WITH EXECUTIVE TEAM



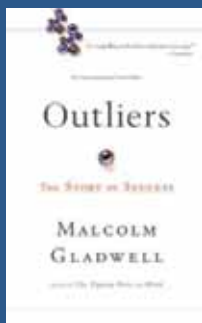
Mastery: Habits of World Class Experts

Dr. Anders Ericsson, a professor of psychology at Florida State University, argued that “you don’t need to be born with a gift,... and that sustained practice was far more important than any innate advantages in determining who reaches the top in athletic, artistic, or other fields,” notes James Hagerty in the *Wall Street Journal*, June 27-28, 2020.

Malcolm Gladwell proclaimed the 10,000-hour rule in his 2008 book *Outliers*, and he also revealed relevant research on this topic. Dr. Ericsson, however, went beyond that rule. He noted that people commonly practice what they already know how to do through repetition, versus challenging themselves to master something new to improve and grow. Dr. Ericsson’s 2016 book, *Peak*, warned that practice is “hard work and generally not fun”, and he noted that “if your mind is wandering or you’re relaxed and just having fun, you probably won’t improve.” Yes, the 10,000 hours are very important, but what one does with those hours matters greatly in determining elite mastery.

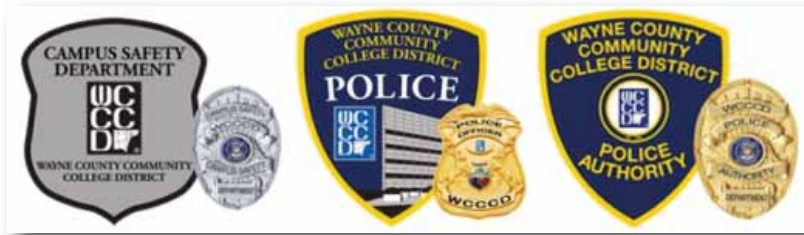
Reading about this topic, I thought of a metaphor for one of our most famous sports icons, pro-football quarterback Tom Brady. Dr. Ericsson affirmed that experts learn to cultivate “mental representations, or an ability to read complicated patterns and react almost instantly.” That mastery of his craft is how Brady is able to read the defenses he faces on the football field, and it makes the difference between a completed pass and an interception.

All of us have the opportunity and ability to achieve mastery. Only a select few will differentiate themselves and be willing to pay the price required to get there.



Book of the Week

Outliers Written by Malcolm Gladwell



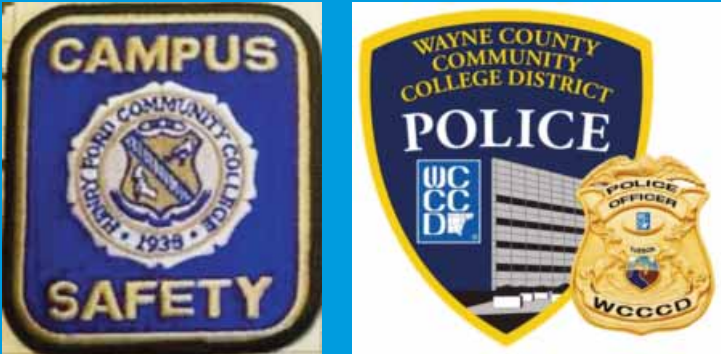
District Police Authority



July is National Fireworks Safety Month

Many firework shows have been cancelled, so if you are going to be lighting them off yourself, please be careful. Here are some tips:

- Make sure fireworks are legal in your area before buying or using them
- Never allow children to play with or ignite fireworks
- Never try to re-light or pick up fireworks that have not ignited fully
- Keep a bucket of water or a garden hose handy in case of a fire



Henry Ford College's Campus Safety Department conducted a best practice phone conference with the District Police Authority.

Curtis L. Ivery Health and Wellness Center





Michigan for Public Safety Education

Western Wayne HAZMAT Training



Downriver Campus



Anthony Arminiak, Muna Khoury, and Tim Durand attended the Southern Wayne County Regional Chamber, Downriver Reopening Ribbon Cutting.

Mary Ellen Stempfle University Center

Tyrone Collins from Western Michigan University, one of WCCCD's university partners, advises a student at the Mary Ellen Stempfle University Center. The student is planning to pursue a bachelorette degree in Fall 2020.



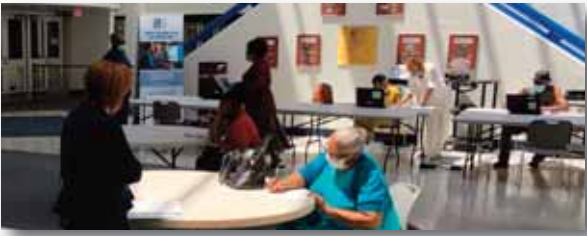
Ted Scott Campus



Continuing Education Course Planning Session

Eastern Campus

Social Distancing with our Students



COVID-19 Procedural Meeting



Instructional Staff Meeting

The instruction team met to discuss preparations for the Fall 2020 semester.



Summer 2020 Graduate

Congratulations to Raequwan Howell for completing his graduation requirements for his Associate of General Studies degree.



**Hussman Foundation
Continues Distributing
Food to our Community
from the Eastern Campus
Parking Lots**

Northwest Campus

Daily COVID-19 Questionnaires Continue





Senate Democrats Introduce Coronavirus Child Care and Education Relief Act

Senate Democrats introduced the Coronavirus Child Care and Education Relief Act (CCERA) to help child care providers and educational institutions offset budget shortfalls driven by COVID-19. The bill includes \$345 billion in new stabilization funding for education.

Return to School Roadmap Released

Governor Whitmer released the MI Safe Schools: Michigan's 2020-2021 Return to School Roadmap. This document is the result of the work by the Governor's COVID-19 Task Force on Education and the Return to School Advisory Council. It contains guidance for districts to create plans to return to in-person instruction this fall. The Governor also issued Executive Order 2020-142, which speaks to how to create a "Preparedness Plan" and the suggested timeline.

Legislative Corner

From the Michigan Community College Association

Michigan New Jobs Training Program

The Michigan New Jobs Training Program authorizes community colleges to temporarily capture the state income tax withholding associated with newly hired workers to pay for training. To date, 244 employers have been served by the program, and 26,875 projected new jobs are receiving training via the existing MNJTP agreements.

Leaders Announce Budget Agreement

Governor Gretchen Whitmer and Legislative leaders announced an agreement to shift around nearly enough federal money to fill the \$2.2 billion in the Fiscal Year 2020 budget without funding cuts to schools, universities, and local governments.



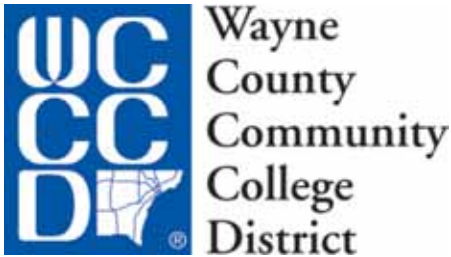
Virtual Meeting with the Michigan Community College Association



President's Message

In a somewhat surprising move, last week the Legislature and Governor's office came to agreement on a plan to solve current-year state revenue shortfalls, largely by replacing state funds with federal CARES Act funding. This agreement will not be implemented until mid-July, when the Legislature returns to Lansing. ~ Mike Hansen

Chancellor's Weekend Memo



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Mission

WCCCD's mission is to empower individuals, businesses, and communities to achieve their higher education and career advancement goals through excellent, accessible, culturally diverse, and globally competitive programs and services.

Vision Statement

WCCCD will be known as a premier community college and innovator in the areas of high quality academic and career education, talent development in support of regional economic growth, diversity and inclusion, and technological advancement.

WCCCD's Values Statements:

- Supporting excellence in teaching and learning
- Honoring diversity
- Serving the common good
- Being accountable
- Operating with integrity

