

# Chancellor's Weekend Memo



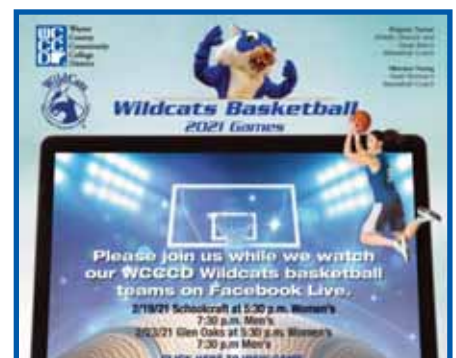
February 13-19, 2021 Weekend Memo 1279



WCCCD's Women's and Men's Basketball Teams Kick off the Season at the New Curtis L. Ivery Health and Wellness Education Center!



COVID-19 disinfecting between and after the games



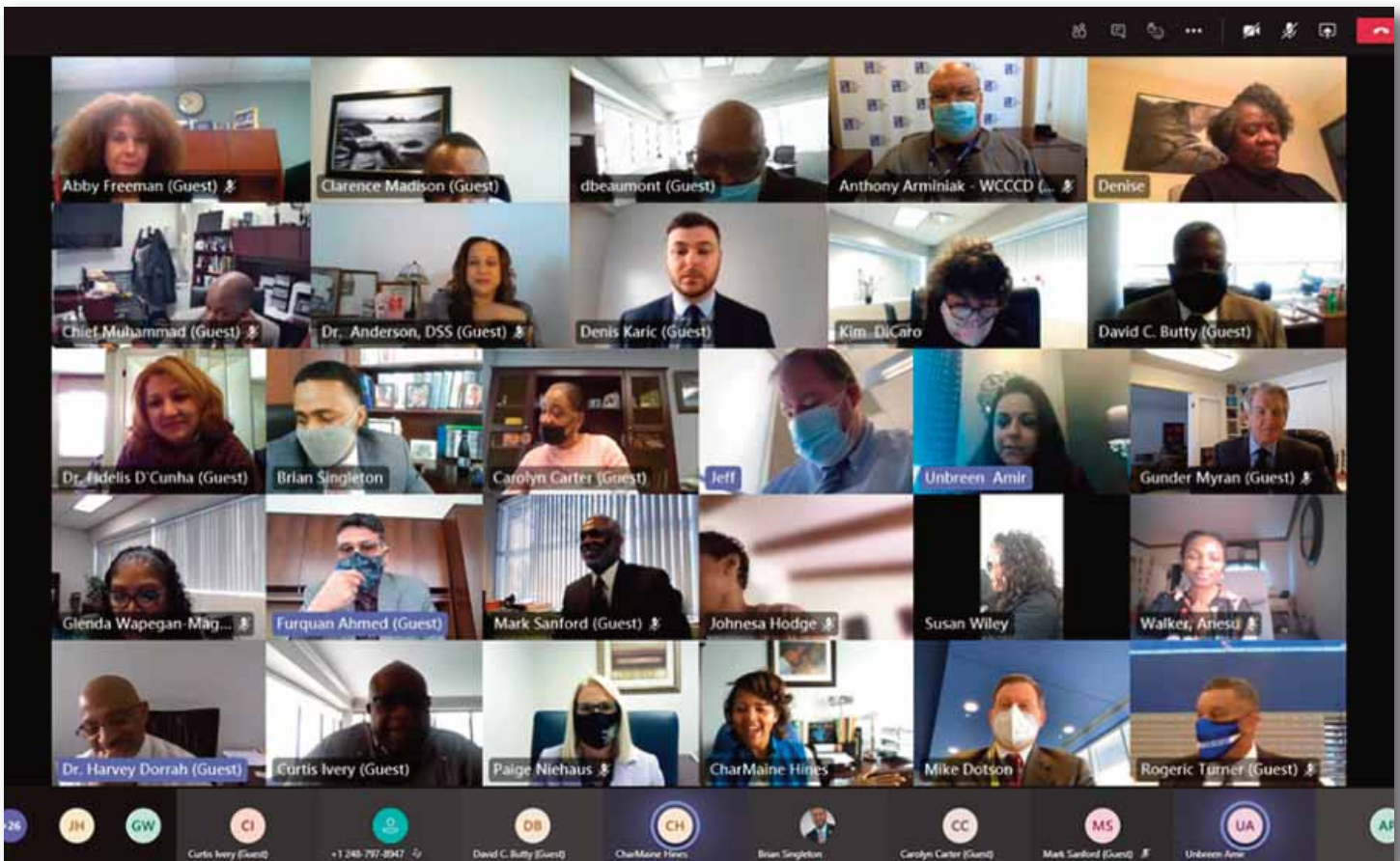


# Virtual Chancellor's Cabinet Meeting



We held a virtual Cabinet Meeting this week that focused on topics such as leadership, campus alignment and communication, COVID-19 updates, strategic planning, the budget development process and more.

**Kim DiCaro**  
Chancellor's Cabinet  
Facilitator

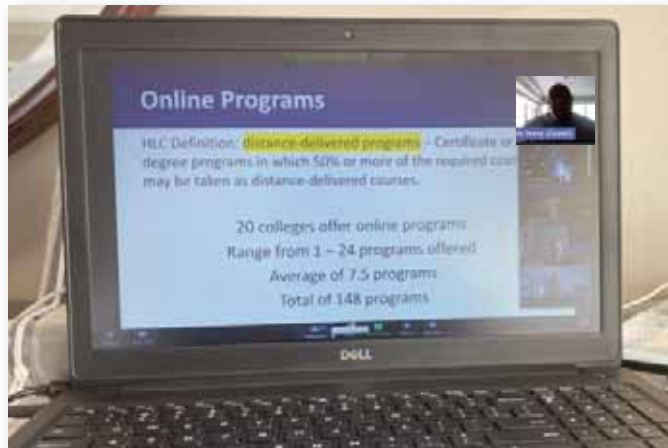
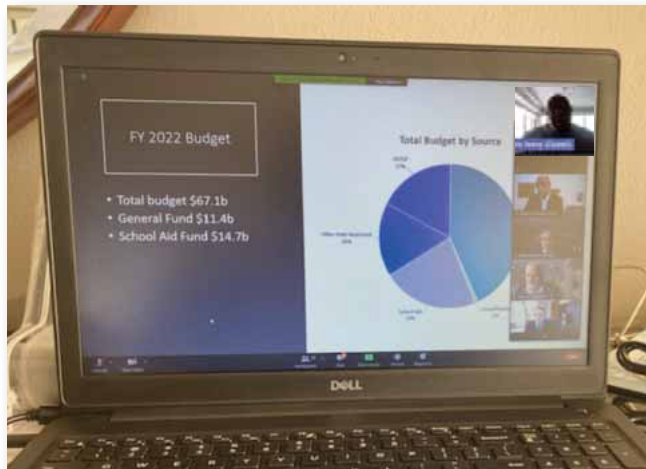
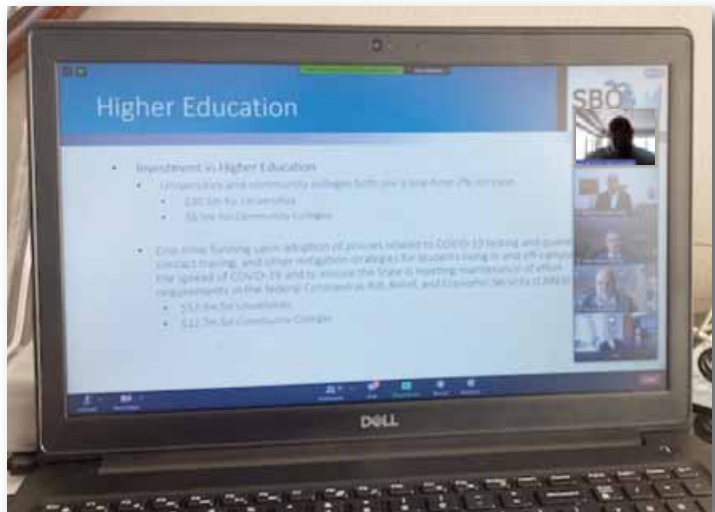


## Cabinet Members in Attendance

Dr. Curtis Ivery~ Kim DiCaro~Furquan Ahmed~Syed Hussain~Kuda Walker  
Dr. Abby Freeman~Clarence Madison~Dr. David Beaumont~Anthony Arminiak~Linda Azzam~Harmon  
Denise Shannon~Darrick Muhammed~Dr. Tammy Anderson~Dr. Patrick McNally~Denis Karic~David Butty  
Dr. Fidelis D'Cunha~Brian Singleton~Dr. Carolyn Carter~Jeff Anderson~Solomon Asmelash  
Unbreen Amir~Dr. Gunder Myran~Glenda Magarrell~Mark Sanford~Melodie Bunkley~Ashish Patel  
Johnesa Hodge~Susan Wiley~Anesi Walker~Dr. Harvey Dorrah~Kiran Sekhri~Stephanie Coffey  
Dr. Paige Niehaus~CharMaine Hines~Michael Dotson~Rogerie Turner



I attended the virtual Michigan Community College Association Presidents Meeting that focused on the Governor's Reconnect Program. We also discussed the state of Michigan budget and appropriation initiatives as well as the Grand Valley Pledge.



I held a virtual team meeting with the executive project managers in the Chancellor's Office.



# Wayne County Community College District's Accredited Status Continued for Another Decade!

For the full article see the February 17-23, 2021 edition of the Michigan Chronicle

## Michigan Chronicle

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### Wayne County Community College District's Accredited Status Continued For Another Decade

Higher Learning Commission Peer Review Panel Notes District's Fiscal Responsibility During Difficult Year

The Wayne County Community College District's accreditation status with the Higher Learning Commission (HLC) has been continued for another 10 years; the result of a comprehensive evaluation by HLC peer reviewers performed last Spring. The peer reviewers particularly commended the District's fiscal responsibility and commitment to the communities it serves during the pandemic.



Dr. Curtis L. Ivory

"We are complimented and proud to again receive this affirmation of the world-class quality of our college District from the Higher Learning Commission," said WCCCD Chancellor Dr. Curtis L. Ivory. "Our mission has always been to provide pathways to better lives through higher education. The HLC's rigorous evaluation of our District validated that our programs, faculty, facilities, and methods are pursuing that mission with excellence."

The HLC's peer review process is intended to provide colleges and universities critical evaluation of their purposes, and how effective they have been in serving those purposes. The HLC is also seeking to ensure that quality benchmarks are being met and that the college is engaged in continuous improvement processes, including professional development.

"The programs, facilities, and systems that the HLC reviewed were the result of years of planning and working as a team to build structures that would allow us to move our mission forward," said Johnesa Hodge, District Vice Chancellor Institutional Effectiveness. "That work never stops, and we are gratified that the HLC validated that we are on the right track."

WCCCD received a successful reaffirmation of its accreditation from the HLC meeting all required criteria with no findings.

"We congratulate WCCCD, the Chancellor, his team, the faculty, students, and staff on the reaffirmation of what we know to be true," said WCCCD Board of Trustees Chairperson Mary Ellen Stempfle. "that WCCCD is where learning leads to a better life."

#### About WCCCD:

WCCCD, the largest urban community college in Michigan, is a multi-campus district with six campus locations and specialty campuses, including the Mary Ellen Stempfle University Center, the Heinz C. Prechter Educational and Performing Arts Center, the Michigan Institute for Public

See **WCCCD** page A2

### WCCCD

From page A-1

Safety Education (MIPSE), the Curtis L. Ivory Health and Wellness Education Center, and the Outdoor Careers Training Center. The District serves nearly 70,000 students annually across 36 cities and townships, and more than 500 square miles. WCCCD is committed to the continued development of new programs, workforce transformation, hosting community-based training sessions, and improv-

ing student facilities and services. [www.wcccd.edu](http://www.wcccd.edu).

The Higher Learning Commission (HLC) The Higher Learning Commission (HLC) is an independent corporation that was founded in 1895 as one of six regional institutional accreditors in the United States. HLC accredits degree-granting post-secondary educational institutions in the North Central region, which includes 19 states. For more information, please visit <https://www.ncahlc.org/> or call 800-621-7440.



## The Voice of Faculty Excellence

As the Vice Chancellor of the Division of Educational Affairs and my enduring commitment to the faculty and their learning environments, it is my pleasure to present to you “The Voice of Faculty Excellence.” ~ Dr. David Beaumont

### Dr. Desiree Meyers



Dr. Desiree Meyers feels she has the best job in the world when she is teaching. “There is no better place than the classroom to influence people to go out and change the world. I love motivating and encouraging my students, most of whom are first-generation college students, to pursue science and science education.” Dr. Meyers attributes WCCCD as an urban community college for attracting students from diverse backgrounds making it a “great incubator to nurture future scientists and science educators.”

Dr. Meyers loves to try new methods of teaching and experimenting, including using different types of technology. She developed the first online science course at WCCCD in 2001, and her online microbiology course has become a model for the other online science courses at WCCCD and surrounding colleges.

Most notably in 2018, Dr. Meyers’ Microbiology students from the Downriver Campus isolated a rare bacterium from the boxelder bug as part of their CURE project. The discovery resulted in a publication in 2020:

Meyers DJ, Leigh BA, Huntemann M, Clum A, Ritter S, Palaniappan K, Chen IM, Stamatis D, Reddy TBK, O’Malley R, Daum C, Shapiro N, Ivanova N, Kyripides NC, Woyke T, and Whitman WB. (2020). Draft Genome Sequence of *Yokenella regensburgeri* Strain WCD67, Isolated from the Boxelder Bug. *Microbiology Resource Announcements* 9 (15).

When she is not teaching, Dr. Meyers enjoys reading scientific articles (especially on insect-microbe symbiosis), spending time with her family, traveling, and camping during the summer.

#### **Instruction**

- ❖ 28 years teaching at WCCCD
- ❖ Full-time professor for Biology

#### **Education**

- ❖ Bachelor of Science in Biomedical Sciences, Grand Valley State University
- ❖ Twelve-month Medical Technology Internship, Henry Ford Hospital
- ❖ Doctor of Philosophy in Immunology/Microbiology, Department of Immunology and Microbiology, Wayne State University School of Medicine

#### **Accomplishments and Awards**

- ❖ NISOD Excellence Award Recipient, 2020
- ❖ Speaker, 2019 Institutional Research and Academic Career Development Award (IRACDA) National Meeting, “Generating Authentic Research Experiences in Community College Biology Classes”
- ❖ Speaker, American Society for Microbiology Conference for Undergraduate Educators (ASMCUE), “Identification of Unknown Project Bacteria Using 16S rRNA Gene Analysis,” 2018
- ❖ American Society for Microbiology Conference for Undergraduate Educators (ASMCUE) Travel Award, 2018

#### **Professional Contributions**

- ❖ Mentor for post-doctoral fellows in the University of Michigan Institutional Research and Academic Career Development Award (IRACDA) program
- ❖ Introduced a Curriculum-based Undergraduate Research Experience (CURE) program in my biology classes. A CURE – which can be several weeks long or last the entire 15 weeks - allows students to do an authentic research project that is built around the laboratory curriculum.



# Division of Educational Affairs



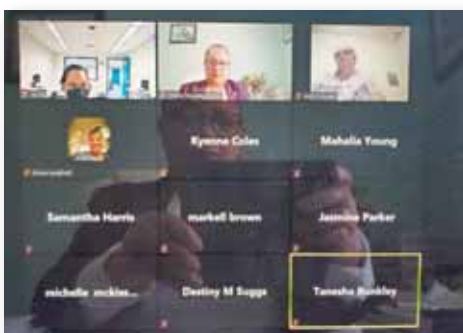
Dental Hygiene



Nursing



Surgical Technology



Practical Nursing Education Information Meeting



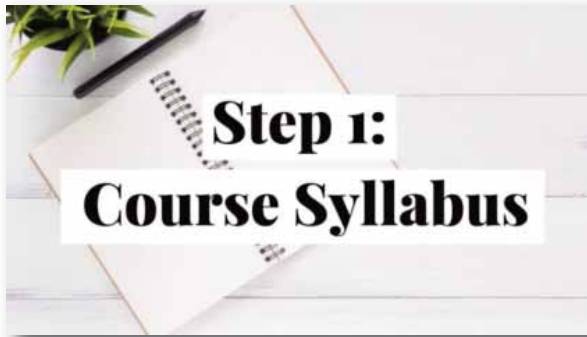
HESI Prep Course



# Division of Educational Affairs

## Career Program Offerings

The pandemic and the economic strain placed on many of our students (current and future) has the Division of Educational Affairs looking closely at our current career program offerings and new ones we may add. Key to this examination is relevancy in the post pandemic job market, economic stability, as well as program length as many individuals may need a short-term certificate or regular certificate program to get back in the job market quickly.



### Course Syllabus Considerations for the Spring 2021 Semester

- Encourage students to check their WCCCD student email accounts regularly.
- Encourage to use Student Support services for technology concerns and LRC for research.
  - WCCCD Distance Learning Hotline: 1-800-571-5066
  - Learning Resource Center: lrchelp@wccd.edu
- Consider any classroom etiquette for students.
- Give specific guidelines for steps to take regarding student illness.
- Provide community resources for students in your Blackboard



### CIS Cluster Faculty Meeting

The Computer Information System cluster faculty met to discuss course learning outcomes, faculty recommendations to update two courses and the creation of a new certificate program.



### Learning Resource Centers

Stephanie Coffey attended the DALNET Project Manager's Meeting. The team is looking forward to upgrading the system to increase functionality for students, faculty, and staff utilizing the library catalog.





## Division of Educational Affairs

### Instructional Council

The Instructional Council met to discuss the Division of Educational Affairs updates in pursuit of operational excellence and lessons learned from the COVID-19 experience. The team discussed:

- **Events**
  - ❖ Faculty Selection
  - ❖ Advisory Breakfast
- **Ceremonies and Rituals**
  - ❖ Graduate Folders Review
- **Faculty Evaluation**
  - ❖ Distance Learning training
- **Faculty Pool Maintenance**
- **Course Observations**
- **Curriculum Revitalization**
  - ❖ Curriculum Committee
- **Schedule Development**
  - ❖ SU 2021
  - ❖ FA 2021

### Curriculum Revitalization



The next Curriculum Committee meeting is scheduled for February 26, 2021 and will highlight the following curriculum updates:

- Biology courses will be recommended for update to reflect expanded and deepened curriculum requirements.
- The Early Childhood Program is recommending updates to the program curriculum for proficient semester sequencing and updating course learning outcomes.
- Course Learning Outcomes (CLO's) are also being discussed from several disciplines. CLO's are reviewed regularly to ensure that curriculum is staying relevant and in alignment with industry needs and four-year institution expectations.





# COVID-19 Special Unit Taskforce

The Michigan Institute for Public Safety Education continues to provide employee personal protection equipment for all WCCCD locations.

- Face Masks
- Nitrile Gloves
- Face Shield and Safety Glasses



**Downriver Campus**  
Wayne County Health  
Department COVID-19  
Vaccination Point of Distribution

# Downriver Campus



**Wayne County Sheriff Court Officer Training**



Steve Wildern participated in the Wayne County Council for Arts, History, and Humanities virtual meeting.

Andy Steeby participated in a conference call with the Detroit Fire Department.

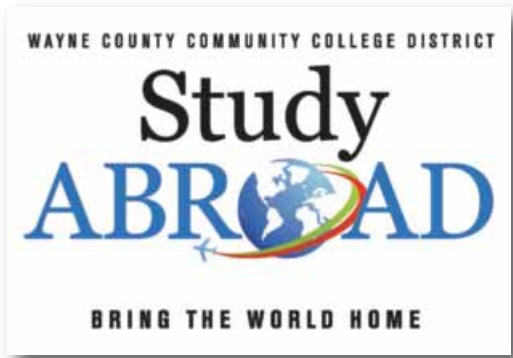




# Michigan Institute for Public Safety Education

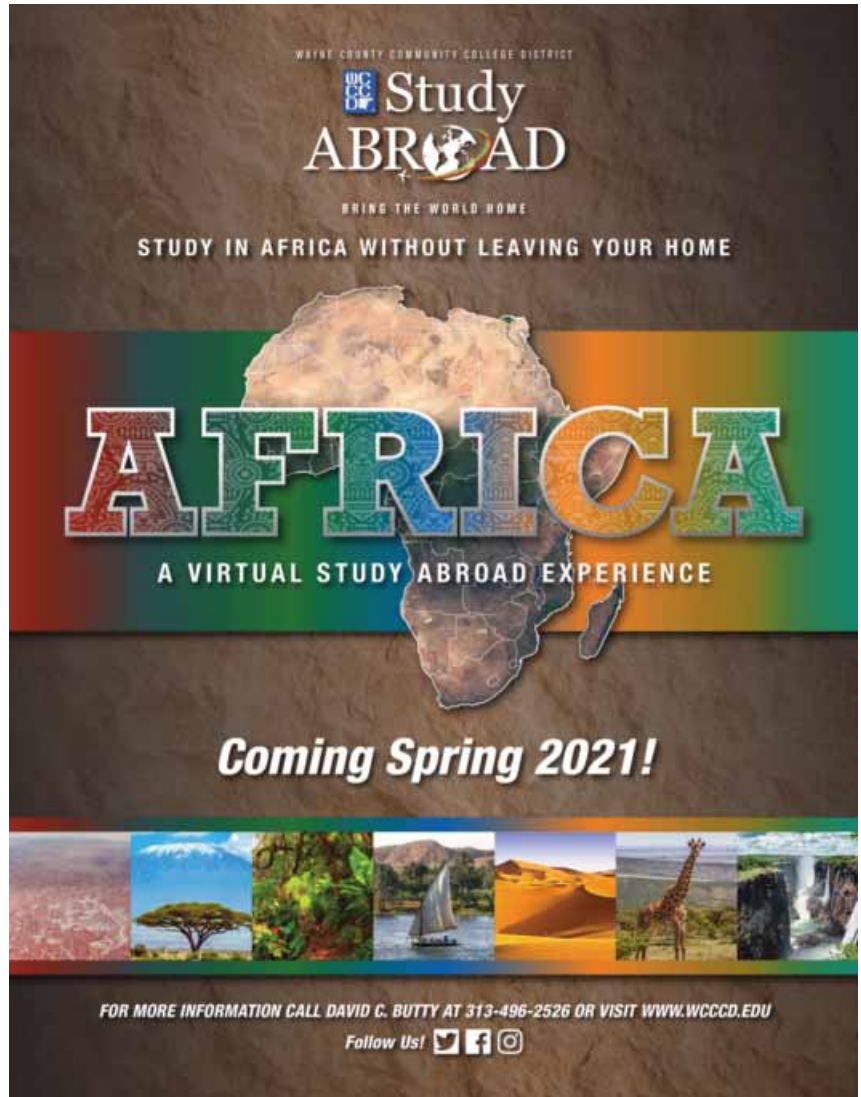
WCCCD Fire Fighter Students





**No Passport required!**

David Butty reported out at the Chancellor’s Cabinet Meeting, that due to the pandemic restrictions, this year we will be traveling *virtually* to Africa.



Dr. Carolyn Carter attend the board meeting of the Motor-Cities National Heritage Area, which preserves, interprets, and promotes the rich automotive and labor heritage in the region and nationally.





## Division of Workforce and Economic Development

### American Association of Community Colleges Grant

The Division of Workforce and Economic Development presented on our partnership with Michigan Bricklayers and Allied Craftworkers, Local 2. The presentation took place during a “Jobs for the Future Peer to Peer” session that highlighted national best practices under the AACC Expanding Community Colleges Apprenticeship Grant.



### Outdoor Training Center

Glenda Wapegan-Magarrell and Jim Robinson met with representatives from Rocket Community Fund to discuss a possible funding collaboration in support of the Outdoor Training Center.



### Partnerships Opportunities



Yvette McElroy Anderson and Ms. Wapegan-Magarrell participated in a virtual meeting with Feonix-Mobility Rising and Metro Strategies regarding opportunities to identify transportation gaps in underserved communities.

The team met with Margo Pernick, CEO of the Jewish Fund to discuss possible funding and collaboration in support of the Northwest Campus Community Wellness Center.



# Workforce and Economic **Development** **Skilled Trades Programs**



## **Introduction to HVAC and Hermetic Systems**

Professor Eujay Peterson discussed theories and application principles of refrigeration and hermetic systems on refrigeration cycles with the HVA 100 students.



## **Teaching and Learning *Robotics***

## **Arc/Oxygen-Acetylene Welding**

Instructor Law Battis is demonstrating the multiple styles of welding to his Welding 101 students.







## Student Services Functions - Guided Pathways

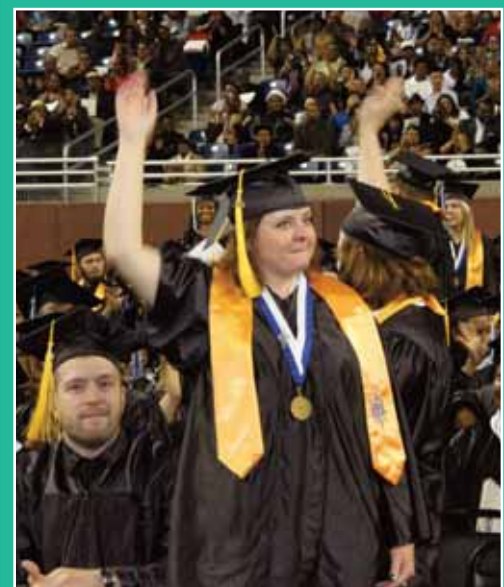
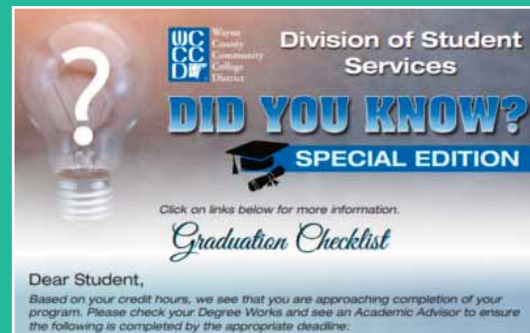
### Graduation Checklist for Students

The Division of Student Services provides students with a one-stop shop graduation checklist via the Dear Student Did You Know Newsletter. It includes links and dates to all the pertinent information required for graduates like the graduation application deadline. This informative document supports students in fulfilling the criteria of Pillar III of Guided Pathways.



Students are instructed to check their Degree Works or contact an academic advisor to ensure the following is completed by the appropriate deadline:

- 1 Graduation Application by the semester deadline (2/26/2021)
- 1 Graduating Students Special Recognition Award Application if interested
- 1 Alumni Survey
- 1 Graduate Exit Survey
- 1 Exit Counseling (required by any student who has received a student loan)
- 1 Attended a Graduation Class Meeting
- 1 Veterans should contact the Veteran Affairs Office at (313) 496-6924.

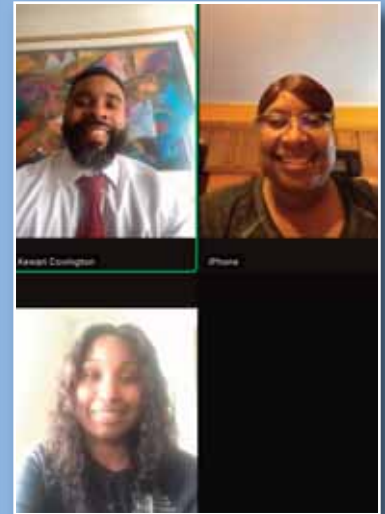


# Division of Student Services



## Team Building

Staff from the Division of Student Services met to discuss teambuilding strategies that assist in remaining efficient so we respond to and support student needs.

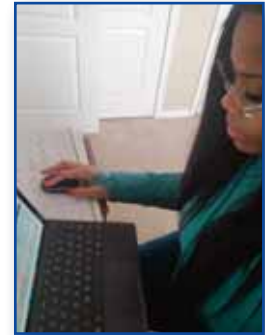




# Division of Student Services



The District Student Success Center Team reached out to Michigan Reconnect students remotely. Students were provided online support for the upcoming Flex Entry classes for Spring 2021.



Michigan students without a college degree may qualify for the Futures for Frontliners scholarship. This is a state scholarship that provides frontline workers with tuition-free access to local community college so that they may pursue either a skills certificate or an associate degree while they work full or part-time.



Preparing for the Summer 2021 Semester!

## Adult Education



Adult Education instructors utilize innovative instructional strategies to keep students engaged.

# Division of Student Services



Staff participated in the virtual PTK Advisors meeting discussing upcoming conference events. Phi Theta Kappa officers met with the general student membership. Students were informed about upcoming conferences, election process and officer positions.



Dr. Tammy Anderson met with University of Michigan’s MiCUP Team to discuss the virtual opportunities in our continued collaboration for the Michigan College and University Partnership (MiCUP) which supports WCCCD students in transferring to a four-year university.

# TRIO

STUDENT SUPPORT SERVICES

TRIO SSS would like to congratulate Avia Frazier and Natalie Tye as the 2021 recipients of the Trenton area Soroptimists “Live Your Dream Award” Scholarships. Ms. Frazier won the first place award and will receive a \$1,500 scholarship. Ms. Tye is the second place award winner, and she will receive a \$1,000 scholarship. The “Live Your Dream Award” scholarship benefits female heads of households pursuing educational opportunities.



Natalie Tye



Avia Frazier





## New Day, New Way!

The New Day, New Way Call Center continues to provide the highest level of customer service to all incoming callers. The team has responded to more than 23,000 calls during the past 34 weeks.

*"The New Day, New Way Call Center is providing us the opportunity to provide excellent customer service. My experience with assisting the Call Center has been enriching and has helped me to grow professionally."*

~Annette Hough





# Program Spotlight

## Practical Nursing Education

This week the Division of Institutional Effectiveness reviewed national research to assist divisions, programs, and the District regarding the Practical Nursing Education Program.

1

According to EMSI the Detroit/Dearborn/Warren area has 7,662 job postings for Practical Nurses

2

According to the BLS, baby-boomers will age and the overall need for healthcare services is expected to increase.

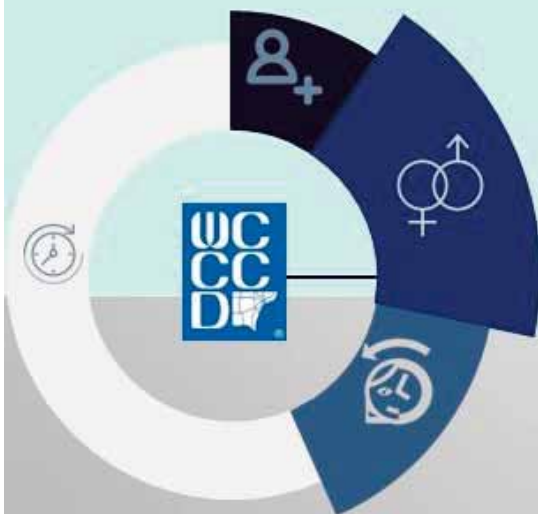
3

Michigan's "Hot 50" high-demand, high-wage careers projects that jobs in Practical Nursing Education will grow by 10.4%.

4

According to O\*Net, the Practical Nursing Occupation is a part of the bright outlook careers and is expected to grow rapidly in the next several years or will experience a large number of job openings.

Below you will find some demographics on students enrolled in WCCCD's Practical Nursing Education Program:



### WCCCD PNE Student Demographics



**54%**  
are traditional students (<24)



**8**  
average number of enrolled credits per semester



**58%**  
are female



**84%**  
attend part-time



# Division of Human Resources



## ACA Compliance and 1095 Reconciliation

The Division of Human Resources is currently auditing the Affordable Care Act data to assure timely submission of the 1095 federal forms. This information is important to accurately report the details of insurance coverage on filling year-end tax returns.



## Faculty Assignment Audit and Reconciliation

The Division of Human Resources, with the assistance from the campus presidents and the Division of Educational Affairs, is currently conducting a comprehensive faculty assignment audit for the Summer/Fall 2021.

The team reviewed the following:

- Credentials
- Discipline
- Assignment/Load
- Approvals
- Seniorities
- Compensation rate







# Division of Human Resources

## Professional Development



**Anthony Armiyak**  
WCCCD Regional  
Campus President/CAO  
and Provost MIPSE  
and Health Sciences

This week Anthony Armiyak was the keynote speaker for a professional development workshop titled "Corona Safety: What you Should Know."



### COVID-19 TESTING

MDHHS – FIND A TEST SITE

- Don't Bring COVID-19 Home. Get Tested Today At No Cost.**
  - Are you or is someone close to you sick or has symptoms? Do you work outside the home? You should get tested for coronavirus. There are many locations where you can get tested at no charge to you.
- Call the COVID-19 Hotline at 888-535-6136, press 1.**

### COVID-19 Vaccinations

**COVID-19 Vaccination Status**  
Wayne County Public Health is presently vaccinating individuals in Phase 1A and select subgroups of Phase 1B of the COVID-19 vaccine distribution plan. These groups include front-line health care workers, first responders and law enforcement officers, as well as teachers.

Wayne County seniors are also eligible to receive the vaccine. Seniors should coordinate with their hospital group or Meijer to schedule a vaccine appointment. Supplies are still very limited to all providers so please be patient.

### SOCIAL DISTANCING

What does it mean?

Social distancing is the practice of reducing close contact between people to slow the spread of infections or diseases. Social distancing measures include limiting large groups of people coming together, closing buildings and canceling events.

<b>AVOID</b>	Group gatherings Staggered Playdates Concerts Theater outings Traveling Athletic events Crowded retail stores	Malls Workouts in gyms Church services Visitors in your house Non-essential workers in your house Mass transit systems
<b>KEEP YOUR DISTANCE</b>	Visit a local restaurant to get take-out Visit grocery store	Pick-up responsibilities Play basketball in a park Keep at least 6' if someone sneezed and others
<b>SAFE TO DO</b>	Take a walk Go for a hike Yard work Play in your yard	Family game night Go for a drive Stream a favorite show Call or email a friend or family member to check in Swap video chats

Division of Human Resources

# PROFESSIONAL DEVELOPMENT



*Tuesday*  
**District Police Authority**  
CPR and First Aid Training



*Wednesday*  
**Smart Board Training**  
Health Science Center







## Division of Information Technology **HAPPENING NOW!**



### District-wide Staff Computer Upgrade, Phase II Project Update

This week the Division of Information Technology distributed more than 200 Dell computers and monitors to all campus locations. Our campus support technicians are preparing equipment for deployment in the coming weeks.



*The following information was shared this week with the Chancellor's Cabinet Members.*



### Keeping Remote Team Members Engaged During Online Meetings

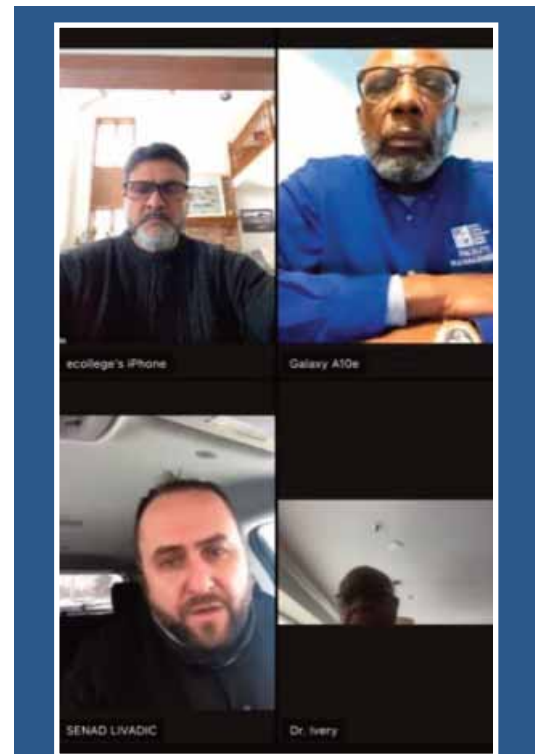
**Make time for casual conversation.** A few minutes of friendly interaction before diving into a meeting can really build the necessary rapport for a successful meeting. Spend a few minutes at the beginning of the meeting checking in with everyone. Not only will it boost engagement, but it can also strengthen culture and deepen your relationship with your team.

**Have everyone introduce themselves.** If there are a lot of people attending a meeting, it can be hard to keep tabs on who's who. Having everyone introduce themselves at kickoff (and especially before someone speaks or presents) is a good way to help everyone keep track of different team members and how they're contributing to the meeting.

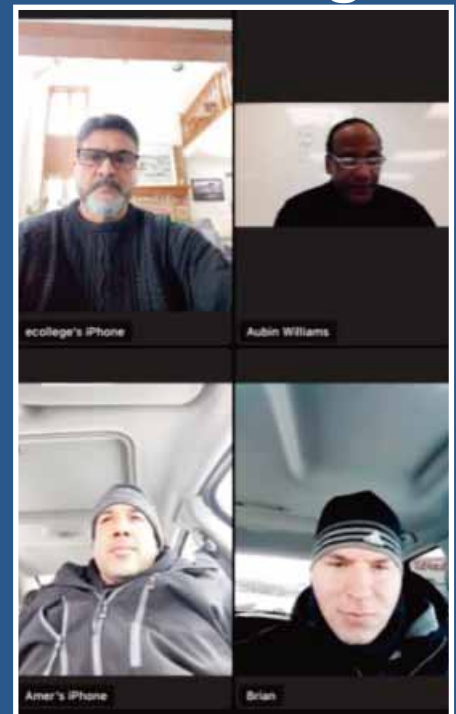
**Make an agenda and stick to it.** Maximize your productivity by setting a concrete agenda for each meeting. Send your agenda in advance and delegate specific deliverables for each participant. This will boost engagement and teamwork during the meeting because everyone will have something valuable to contribute.

# Facilities Maintenance

The Facilities team continues to focus on the importance of the safety and comfort of our students, faculty, and staff. They are continuously improving our facilities and equipment District-wide. This week, due to the snowstorm, they continued to monitor our HVAC system to ensure it was operating properly.



## Facilities Team Meeting





# Custodial Management Services



Custodial management staff continue to provide cleaning and sanitation services through out the District. They ensure that all classrooms, offices, laboratories, restrooms, stairways, corridors and health and wellness facilities are immaculate for our students, faculty, staff, and community.





## Website Redesign Taskforce

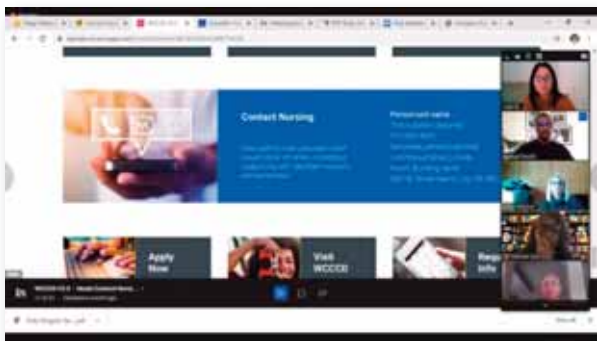
I was happy to join the Website Redesign Taskforce for a series of meetings this week which included a virtual meeting with the leadership team. This was the first in a series of weekly meetings to review website content. Topics included:

- An overview of completed milestones
- Review of the Homepage design template
- Review of Learning Resource Center (LRC) web pages and an initial mock up design of the LRC homepage

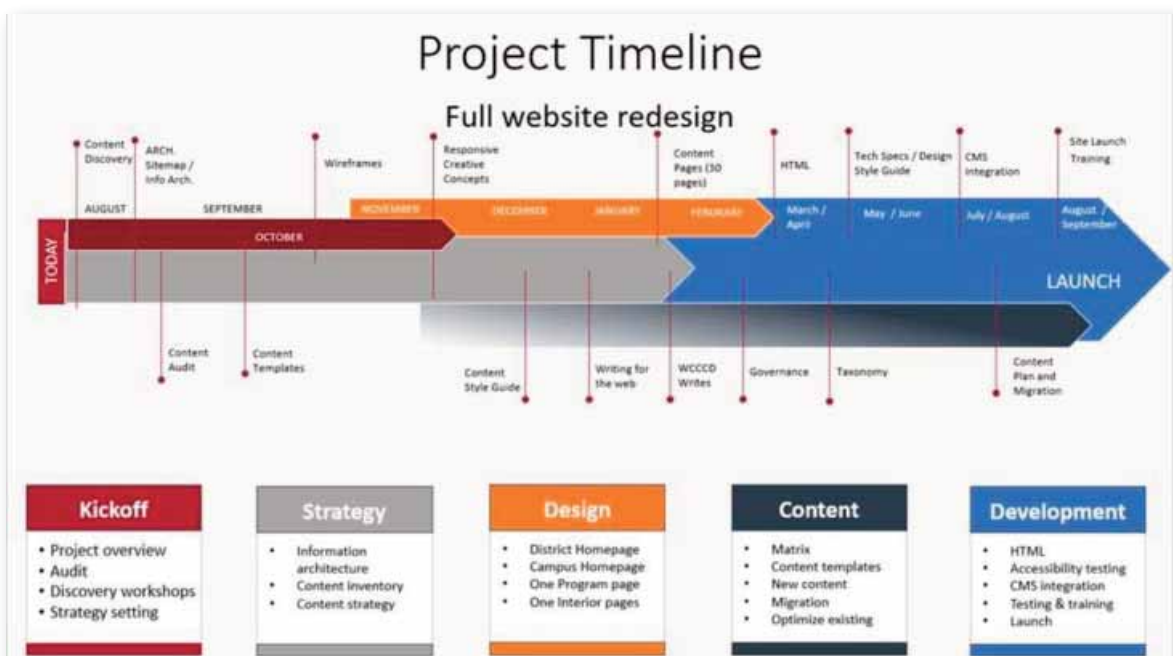


The taskforce has completed the Kickoff/Strategy and Design Phases of the project. The current phase, which focuses on content, includes a focus on:

- Matrix
- Content Templates
- New Content
- Migration
- Optimize content



The anticipated launch of the newly designed website and implementation of a content management system is this summer.





# DIVERSITY & INCLUSION

# BLACK HISTORY MONTH

## Virtual Intercultural Conversations



## DR. RANDALL MILLER SHARES LEADERSHIP THOUGHTS WITH EXECUTIVE TEAM



### The Importance of Mentors

We have all read and heard much about Abraham Lincoln's life and particularly his leadership during the Civil War. What is less known and discussed are the individuals who helped shape his life and thinking in his early years and how Lincoln was so successful at educating himself.

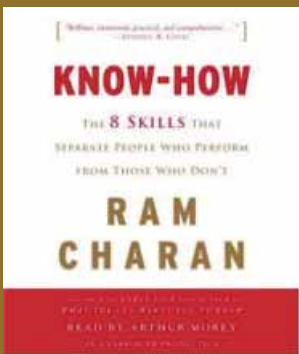
Michael Gerhardt, a professor of jurisprudence at the University of North Carolina at Chapel Hill, focuses in his new book, *Lincoln's Mentors*, on five men and their impact on Lincoln. His first two mentors, fellow westerners Henry Clay and Andrew Jackson, helped steer him into law as a career. Henry Clay's political oratory impressed Lincoln as he saw how important it was to speak the language of and relate to the common people. Andrew Jackson's ferocious defense of the Union against secessionists provided a model for President Lincoln as he was determined to preserve the Union during the Civil War.

Gerhardt argues that Lincoln found a "model of executive pragmatism in his third mentor, Zachary Taylor, who broke old alliances and compromised his ideals to achieve concrete political ends. 'Old Rough and Ready' was determined to carry the fight to the enemy."

The last two of Lincoln's mentors were of a more personal nature. John Todd Stuart, cousin of Lincoln's wife, helped guide him into the legal profession and helped launch his political career. Orville Browning was a "friend and fellow member of the early Republican Party to whom Lincoln turned for advice on all manner of subjects from the difficulties of marriage to the challenges of managing a cabinet."

What becomes very clear in studying Lincoln's life and career is that perhaps more than any other president, Abraham Lincoln grew in office and his self-education never ceased. He may be the very best role model possible for those of us committed to higher education and improving the lives of others as well as how mentors can improve one's own life.

Source: Wall Street Journal, "The Education of a Leader," by H.W. Brands, 2/12/21



### Book Recommendation

Know-How, The 8 Skills that Separate People who Perform from Those Who Don't

Written by Ram Charan



# Ted Scott Campus



**Student Success!**



Anthony Arminiak, Muna Khoury, and Tim Durand attended the Canton Chamber of Commerce Made in Michigan CEO Speaker Series-Virtual Edition



**Campus Operations Meeting**

# Northwest Campus

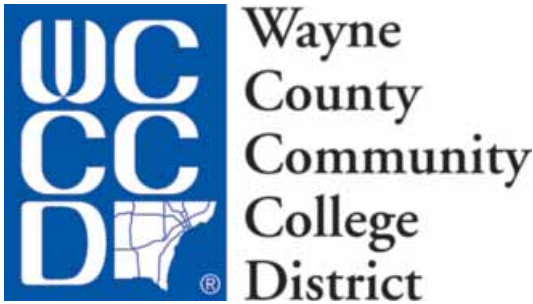


**Supply Distribution**



**Student Success**

# Chancellor's Weekend Memo



**EDITOR:** Julie Figlioli

## **CONTRIBUTING EDITORS**

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## **Mission**

WCCCD's mission is to empower individuals, businesses, and communities to achieve their higher education and career advancement goals through excellent, accessible, culturally diverse, and globally competitive programs and services.

## **Vision Statement**

WCCCD will be known as a premier community college and innovator in the areas of high quality academic and career education, talent development in support of regional economic growth, diversity and inclusion, and technological advancement.

## **WCCCD's Values Statements:**

- Supporting excellence in teaching and learning
- Honoring diversity
- Serving the common good
- Being accountable
- Operating with integrity

