

Chancellor's Weekend Memo



May 1-7, 2021

Weekend Memo 1290



Dr. Catherine Griffin

Please join me in congratulating Catherine Griffin, PhD, RN on earning ACEN accreditation for the Nursing Program. Her experience in nursing, and her leadership skills show her dedication to the nursing profession to obtain this achievement. Early in her career, she earned her Master's in Nursing, and a Doctorate in Anthropology. Dr. Griffin specialized in neonatal and intensive care for more than 20 years. We are privileged to have her as our Dean of Nursing. Dr. Griffin has been exceptional in leading the nursing program and shifting the lens of our students to see the bigger picture. Not only is she dedicated to the success of our students, Dr. Griffin is also a devoted wife, mother and grandmother. WCCCD thanks you, Dr. Griffin, for all of your hard-work and commitment to see this accreditation through to the end! Please help us in congratulating Dr. Catherine Griffin, our Dean of Nursing!



Board of Directors Meeting

This week I participated in the Michigan Community College Association's Board of Directors meeting. We discussed state legislative leadership updates as well as federal updates.



Budget Development Meeting

Our budget development for the Fiscal Year 2022 continues to progress. We held meetings this week with the Divisions of Educational Affairs and Student Services.



Global Community College Leadership



I, along with Drs. Beaumont and Niehaus, participated in the Global Community College Leadership Network with leaders from large, urban, multi-campus colleges located in the United States, United Kingdom, and Canada. Conversation centered on the future of higher education post-COVID, challenges faced related to the pandemic, and transformations made for delivering programs, management operations, and supporting students.

Ceremonies and Rituals Committee

2020/2021 Virtual Commencement Ceremony

June 12, 2021

The Ceremonies and Rituals Committee have been hard at work preparing for an engaging and vibrant celebration in honor of our students. This week, the team is moving full-steam ahead in their progress for commencement taping student speeches, nursing pinning and the Phi Theta Kappa induction ceremony.





Daniel Baxter

Alumni Corner

As a child, I grew up in the home of the famous African American, Dr. Ossain Sweet, on the southwest side of Detroit. I worked to obtain national, state, and local historical designations for the home and received the prestigious Education Award from Preservation Wayne for dedication to Landmark History.

I came to Wayne County Community College District after graduating high school because I lacked confidence in my ability to do well in college. While at WCCCD, I enrolled in a biology course which transformed my life. Dr. Dunbar, my professor, assigned a 100 question take home exam. I was only able to answer 90 of the 100 questions, despite laboring through the text, notes, and handouts. I told him that 10 of the answers were not in any of the resources. His response was, "I never said that all of the answers were in those documents. However, the answers are somewhere in the universe and it is your responsibility to find them." It was as if the gates of understanding were opened to the fields of my thought process. His response infused a clear understanding to one of the greatest struggles mankind deals with. Everyone can complain about problems, however value is not given to the problem or complaint, but to the one who has the ability to go beyond the issue, quest for the answer and upon discovering it, apply the finding and resolve the need.

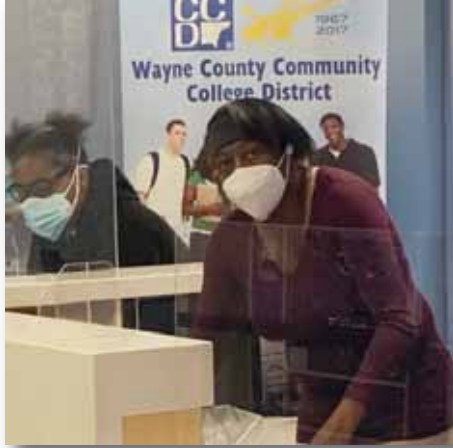
After graduating from WCCCD, I graduated Summa Cum Laude from the University of Detroit Mercy with a Bachelor's Degree in Political Science.

I am currently the Director of External Affairs for the Office of the Wayne County Executive in Michigan. I am also an ordained Elder of Triumph Church in Detroit, Michigan. I have been married to my lovely wife, Karen for more than 26 years, and am the father of four beautiful daughters, Porche', Ravyn, Darien, and Madison.



**COVID-19
Special Unit**
Michigan Institute for
Public Safety Education

**COVID-19 Testing and Vaccinations Continue at the
Downriver, Northwest and Ted Scott Campuses**



As with other areas in the District, the Purchasing Department has also had to restructure its priorities in order to meet the critical demands for District-wide use of personal protection equipment (PPE). Throughout the pandemic, staff has worked diligently in locating and connecting with new and current vendors to purchase massive quantities of high-demand, hard-to-find PPE items such as disposable gloves, masks and hand sanitizer.

Sanitation Continues District-wide!



Masked up at the Northwest Campus!





Furquan Ahmed
Senior Vice Chancellor

Division of Workforce and Economic Development



**Outdoor Training Center
Planning and Progress
Discussions Continue**



Partnership Opportunities

Furquan Ahmed met virtually with Armando Saleh, Director of Government Affairs, PepsiCo. Inc. to continue discussing partnership opportunities.



Division of Workforce and Economic Development

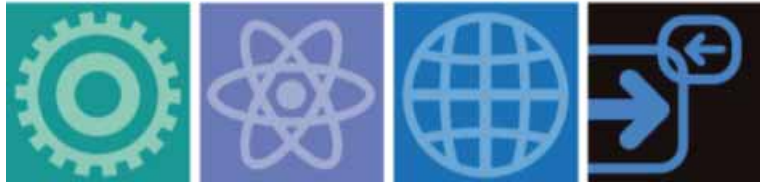


Furquan Ahmed met with Sherry Gay-Dagnogo, Former Member of the Michigan House of Representatives.

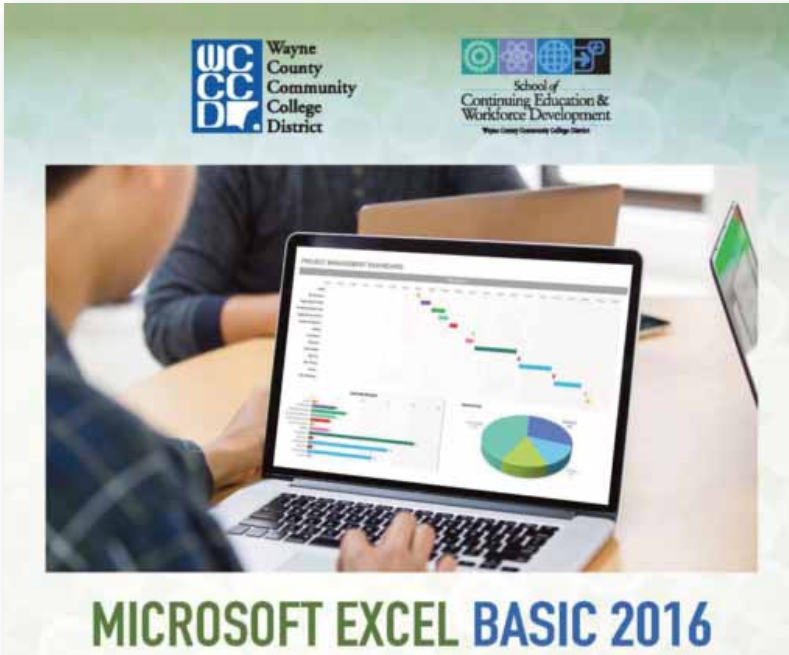


Detroit at Work Career Center

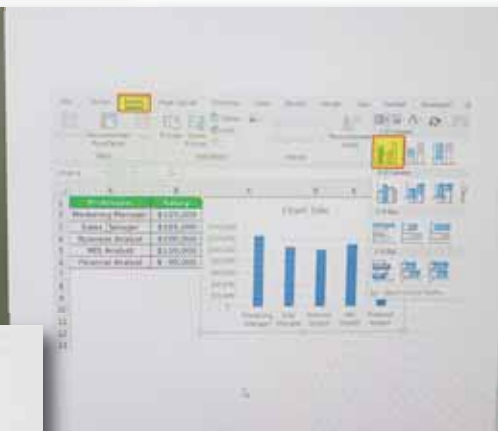
WCCCD completed renovations to establish a Detroit at Work Career Center at the Eastern Campus. In partnership with Detroit at Work, this center will provide additional career and job services to students and community residents.



The School of Continuing Education



This week, the School of Continuing Education hosted the Microsoft Excel Basic 2016 workshop. Participants learned how to build powerful presentations working with text, backgrounds, and graphics. They also learned to create, modify, and print presentation materials.



The Voice of Faculty Excellence

As the Vice Chancellor of the Division of Educational Affairs and my enduring commitment to the faculty and their learning environments, it is my pleasure to present to you “The Voice of Faculty Excellence.” ~ Dr. David Beaumont

Dr. William Nichols



Dr. William Nichols’ passion for learning new information and sharing that knowledge with others has led his career as a professor. He stated, “Teaching is the best possible way for me to make a living...something I would otherwise do for free.” In the classroom, Dr. Nichols enjoys the new perspectives students bring to the material he teaches and studies. He stated, “Their perspectives are a source of constant highlights in my teaching, and I am grateful for the opportunity to interact with people who come from different backgrounds than me.” He loves to read and collect books, especially on the topics of American politics and history.

When Dr. Nichols is not teaching, he is active in table-top games sub-culture, such as Dungeons and Dragons which he started playing in 1980. Pre-pandemic, he would attend yearly conventions where people who share the same gaming interest gather.

Instruction

- ❖ 11 years at Wayne County Community College District, full-time beginning in August, 2015
- ❖ Full-time instructor for Political Science, specifically American Government courses

Education

- ❖ Bachelor of Arts in Political Science from the University of Iowa
- ❖ Master of Arts in Political Science from Marquette University, WI
- ❖ Master of Arts in Political Science from the University of Wisconsin-additional degree earned as part of a Doctor of Philosophy program
- ❖ Doctor of Philosophy in Political Science from Wayne State University

Accomplishments/Awards

- ❖ Publishing the book *Hamilton and Madison* which is based on his dissertation with Lexington Books, an imprint of Rowman and Littlefield. Scheduled release in Fall 2021.

Division of Educational Affairs



Dental Programs



Surgical Technology Program



Division of Educational Affairs

Yearly Schedule Planning

The Division of Educational Affairs is currently working on the Spring 2022 schedule planning. Enrollment data and course offering trend data was reviewed for the most recent semesters and past Spring semesters to create a projected baseline.

The resulting academic schedule will:

- Conform to the course sequence requirements of our programs.
- Have a mix of 15 week, 13 week, 10 week and 7 week classes.
- Have a mix of face-to-face and virtual learning modalities.
- Schedule availability for student registration months earlier.
- Introduce new programs and courses
- Feature modification of learning outcomes at course and program level



Early Childhood Education Program

The Wayne Metropolitan Community Action Agency acknowledged the District during their 2021 Community Champions celebration. The agency recognized the successful Early Childhood Education (ECE) partnership that provides real-world experience in the field of ECE educates students in attaining the nationally recognized Child Development Associate (CDA) credential.

Congratulations to our ECE faculty for their impactful work in the field.



Division of Educational Affairs



Spring 2021 Semester Finals

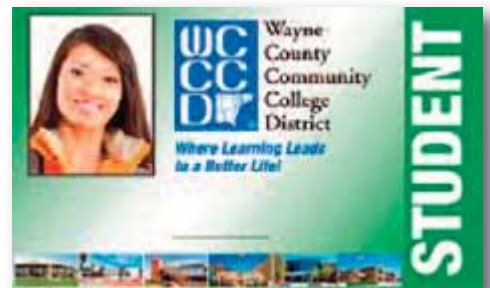
Students are completing final exams this week. That means it's almost time for faculty to input their final grades. As a reminder, faculty can find helpful tutorials on the web page:

<http://www.wcccd.edu/fs/pdf/FacOnlineGuide.pdf>

Learning Resource Centers

The Summer 2021 semester is right around the corner. Visit the Learning Resource Centers to access:

- New books arriving daily for general circulation collections.
- Textbooks for reserved collections.
- MeLCat (Michigan Electronic Library) borrowing resumes at all WCCCD campuses.
- Enhanced electronic resources that may be accessed from home with a current library card.
- Activate your WCCCD One Card as your library card today.



Computer Information System Faculty Meeting

The CIS faculty met one last time for the Spring 2021 semester to discuss program reviews and updates. Dr. Ajaero also presented on block chain technology during the professional development portion of the meeting to help keep CIS faculty abreast of emerging technologies.



Operational Excellence

Classroom Observation

Instructional administrators surpassed the goal of 5,000 virtual course observation conducted during the Spring 2021 semester and conducted more than 8,000 course observations.



Faculty Evaluation

Instructional administrators performed 90% of their yearly scheduled faculty evaluations with remaining 10% scheduled for the Summer 2021 semester.

Program Evaluation

The Program Review in Occupational Education (PROE) survey is used to gather feedback on career and technical programs in critical areas to support continuous improvement. The survey is available May 5-17, 2021. Check your email for the link.

Faculty and Instructional Administrators Professional Development

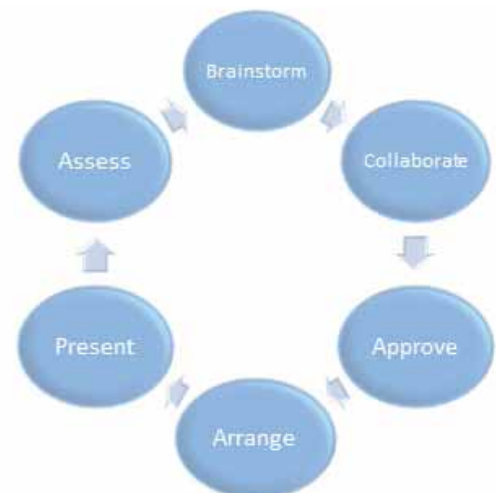


- **May 17, 2021-** Distance Learning Part 1 and 2 is scheduled to begin
- **May 13, 2021-** Learning opportunity conducted by Michigan College Online Academic Integrity in Online Classes
- Dr. CharMaine Hines is leading a team of administrators from the Divisions of Student Services and Educational Affairs to the 2021 annual virtual AACC conference.

Teaching and Learning Center

Starting in Fall 2021, the Teaching and Learning Center will provide a virtual space to encourage inquiry, reflection, pedagogy, collaboration, and innovation.

- **The Guiding Principle:**
 - Emphasize inquiry
 - Innovation
 - Collaboration
 - Reflection
 - System development

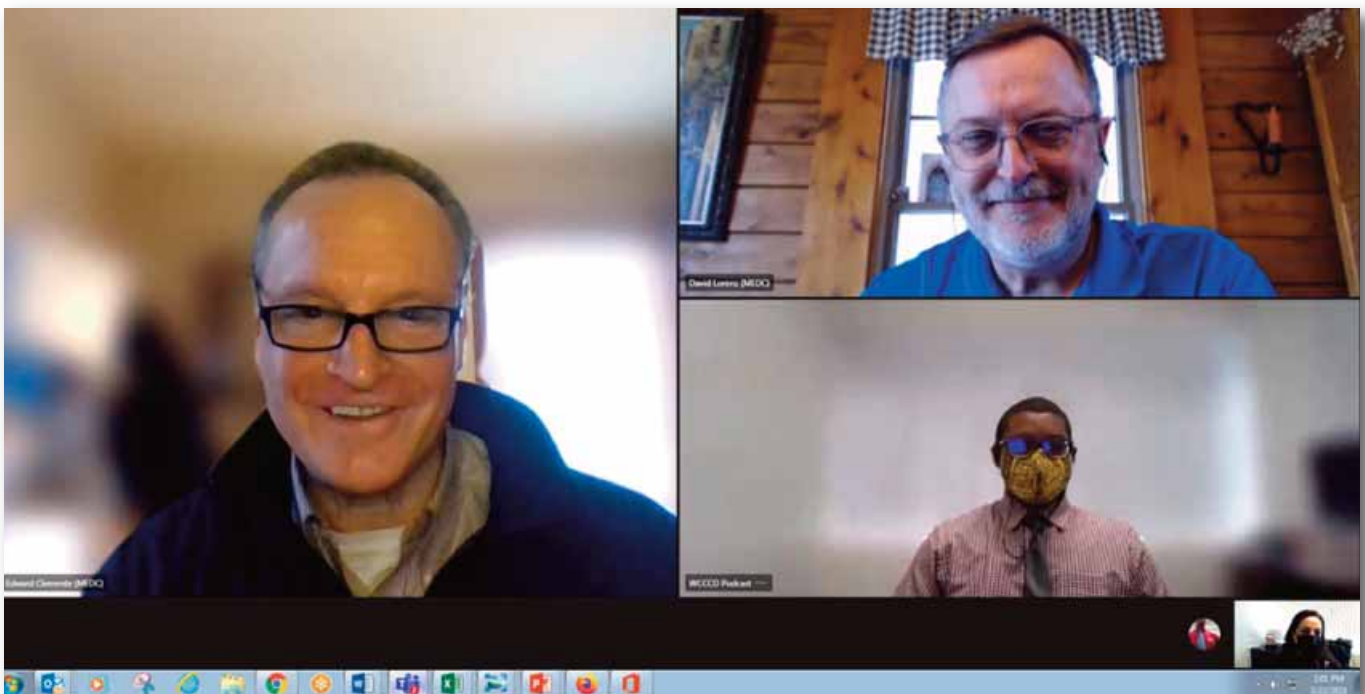




New Podcast Available!

Tune into our latest podcast featuring Dave Lorenz, Vice President of Travel of Michigan, to learn about Pure Michigan's tourism initiatives, how COVID-19 has impacted the state's tourism industry and trends for future travel.

Our Critical Conversations Podcast Series is now available on all streaming platforms, including Spotify, Apple Podcasts, and Google Podcasts. The podcast is also available on the college's website at www.wcccd.edu. Scroll down on the homepage to select the "Podcast/Videos" button.





New Day, New Way Customer Service Initiative

Our New Day, New Way Call Center continues to provide the highest level of professionalism and customer service. The team receives a variety of questions from the District community.

Here is a list of the top three most asked questions:

1. When can I register for Summer/Fall classes?
2. Can I come in to get vaccinated?
3. Can you please share more information on your nursing and LPN programs?



Website Committee

The Website Committee continues to work with the leadership team to ensure content on the website is current and relevant. During the month of April the committee completed 55 website update requests.



April 2021 Analytics

Page views – 297,982

Returning Visitors – 33.5%

New Visitors – 66.5%

Top 10 Most Viewed Pages

Homepage
Distance Learning New Students
Faculty and Staff Resources
Academic Program
Distance Learning
Blackboard FAQs
Coronavirus page
Student Emails
Academic Schedule
College Catalog

The website had visitors from 101 different countries. The top five were:

United States
Canada
Nigeria
India
China



Speed Up Your Typing with Text Replacement

Text replacement allows you to set up shortcuts to replace longer phrases, like “GM” for “Good morning!” You can do this with common phrases or customize them.

On an iPhone:

- Go to Settings > General > Keyboard > Text Replacement
- Tap the plus icon, then enter your phrase and shortcut. Tap Save.

For Android, you can do this using the Google Keyboard:

- Open Gboard’s Settings > Dictionary > Personal dictionary and choose your language.
- To add, tap the plus sign. In the first field, type in the word or phrase you want Gboard to remember. In the second field, type in the short code you want to pull it up.

<https://www.komando.com/tech-tips/pro-tech-tricks/759530/>





Website Redesign Project

This week, our virtual Leadership Session for the website redesign project focused on reviewing content for the Division of Student Services. This weekly dialogue provides us with feedback as we continue to move through the Content Phase of the website redesign project.



Website Redesign Taskforce

The Website Redesign Taskforce has been meeting regularly with our website design and content management system vendors to discuss layout options for the directory, events calendar, listing of academic programs and catalog. The taskforce also held meetings to discuss the status of content editing and migration as well as a review process for PDF documents on the website.





Division of Student Services

Priority Registration



WCCCD Wayne County Community College District

PRIORITY REGISTRATION

WCCCD now offers priority registration. Priority registration allows current students who have accumulated at least 18 credit hours to register early.

NOTE: Priority registration applies to online registration only

EARLY ACADEMIC ADVISING BEGINS
Monday, April 26, 2021

PRIORITY ONLINE REGISTRATION 1
Monday - Sunday, May 3-9, 2021
for Students with 42+ credit hours

PRIORITY ONLINE REGISTRATION 2
Monday - Friday, May 10-14, 2021
for Students with 30+ credit hours

PRIORITY REGISTRATION 3
Saturday - Tuesday, May 15-18, 2021
for Students with 18+ credit hours

REGISTRATION STARTS (WALK-IN AND ONLINE)
Wednesday, May 19, 2021

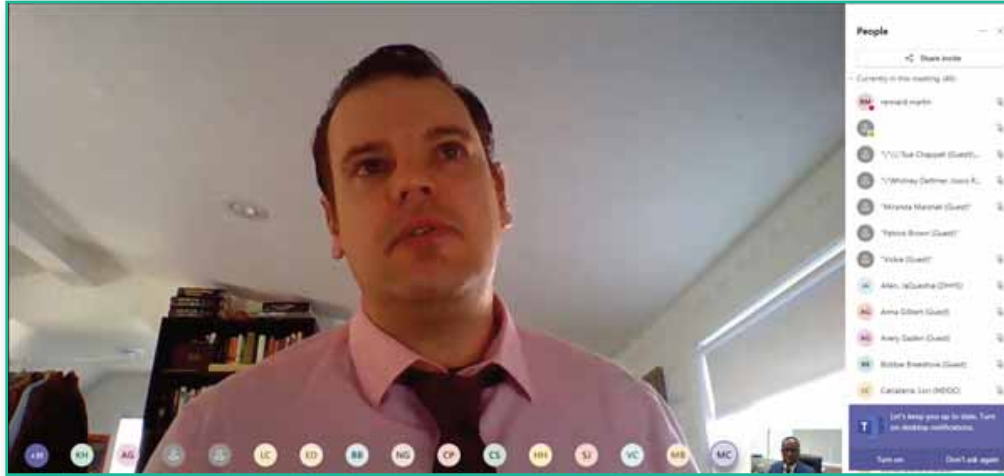


The Division of Student Services was present at all campuses answering questions and assisting students with early registration. Students were informed about programs and certificates, as well as Michigan Reconnect. They were also able to get assistance with their career path. This support helps students fulfill the criteria of Pillars I, II and III of Guided Pathways.



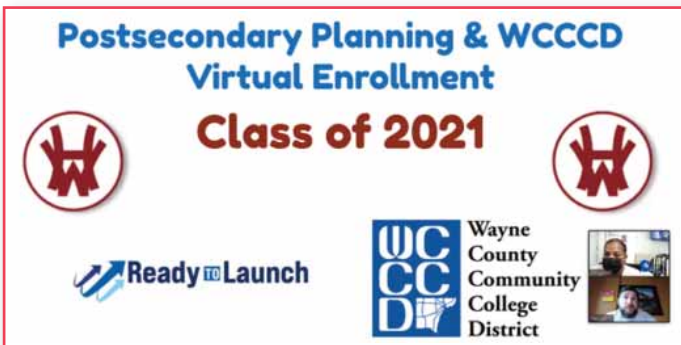
Division of Student Services

Adult Education



Staff participated virtually in the Office of Adult Education and EDSI second virtual Professional Development Advisory Committee meeting.

Recruitment



The recruitment team met virtually with representatives from Breithaupt and Harper Woods High schools for virtual recruitment events.

Division of Student Services



TRIO-SSS wrapped up Financial Literacy Month with a virtual brown bag informational workshop on the topic of the Direct Grant Aid Award, a scholarship exclusive to qualifying TRIO students.

International Students



Staff is working on the annual report that includes the number of new international students, retention students, Optional Practical Training students and the guest students for 2020-2021.



Staff continue to assist students in registering for the Summer and Fall 2021 semesters.





Division of Student Services

Career Planning and Placement



Staff participated in the 2021 Wayne County Manufacturing Day Planning Committee meeting. The focus of this meeting was to discuss the following:

- School system update
- Virtual, In-person or hybrid survey results
- Roster update review
- Budget
- Hold the date flyer
- RFQ update



			Benefits	Scholarships	Events	Media	About
Alpha Upsilon Zeta Chapter	MI	Wayne County Community College		Five Star		Five Star	
Alpha Xi Delta Chapter	MI	Bay College				Two Star	
Alpha Xi Mu Chapter	MI	Henry Ford College		Five Star		Five Star	
Beta Gamma Alpha Chapter	MI	Washtenaw Community College		Five Star		Five Star	
Beta Lambda Kappa Chapter	MI	Macomb Community College		Five Star		Five Star	
Beta Rho Chapter	MI	Washtenaw Community College		Two Star		Three Star	
Lambda Mu Chapter	MI	St Clair County Community College		Five Star		Five Star	
Mu Nu Chapter	MI	Lake Michigan College		Two Star		Two Star	
Mu Tau Chapter	MI	Lansing Community College		Five Star		Five Star	
Nu Omicron Chapter	MI	Alpena Community College		Five Star		Four Star	
Omega Chapter	MI	Schoonsack College		Five Star		Five Star	

The WCCCD Alpha Upsilon Zeta Chapter of Phi Theta Kappa has completed the required tasks making it a Five Star Chapter once again!

Thank you to all the members, advisors, and officer team who completed the Honors Project, the College Project, PTK Edge, PTK Health Edge, came to online meetings and worked hard!

Division of Student Services



Wayne County Community College District's men's golf team finished their season competing in the Henry Ford College Invitational.



District Communication Management Center



The District's Communication Management Center met this week to stay abreast of updates and discuss strategies on how to enhance customer experience.



DIVERSITY & INCLUSION



Community Partnerships

Dr. Fidelis D’Cunha and Professor Michelle Farney met with Donna Medrano from Melvindale Community Church to discuss partnership opportunities.

Division of Human Resources



Faculty Assignment Review

The Division of Human Resources is reviewing and auditing faculty assignment close out for the Spring 2021 semester. The team reviewed all assignments for qualifications, seniority, credentials, location, signatures and approvals. This process is a critical protocol towards assuring that District policies and procedure are transparent and compliant.



Due Dates for Employee Performance Appraisals

All completed Exempt/Pathways appraisal forms must be forwarded to HR no later than May 14, 2021.

All completed P&AA appraisal forms must be forwarded to HR no later than May 21, 2021.

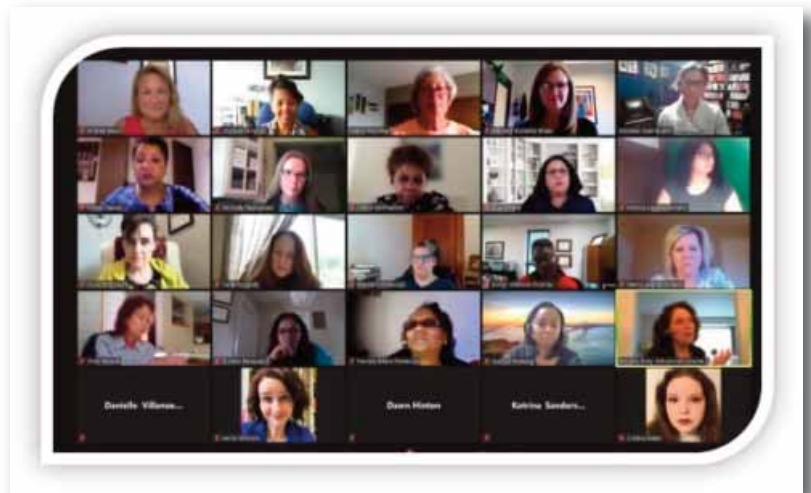
All completed UAW appraisal forms must be forwarded to HR no later than May 28, 2021.

PROFESSIONAL DEVELOPMENT



Please join us in congratulating Dr. Andrew McQueen for completing his doctoral degree.

Dr. CharMaine Hines participated in a workshop on Mentoring and Leadership Shadowing sponsored by Grand Valley University, Wayne State, and Western Michigan University.



Furquan Ahmed, Mike Dotson and Unbreen Amir met to discuss District-wide professional development strategies.



Michigan Institute for Public Safety Education



Downriver HAZMAT Team Training

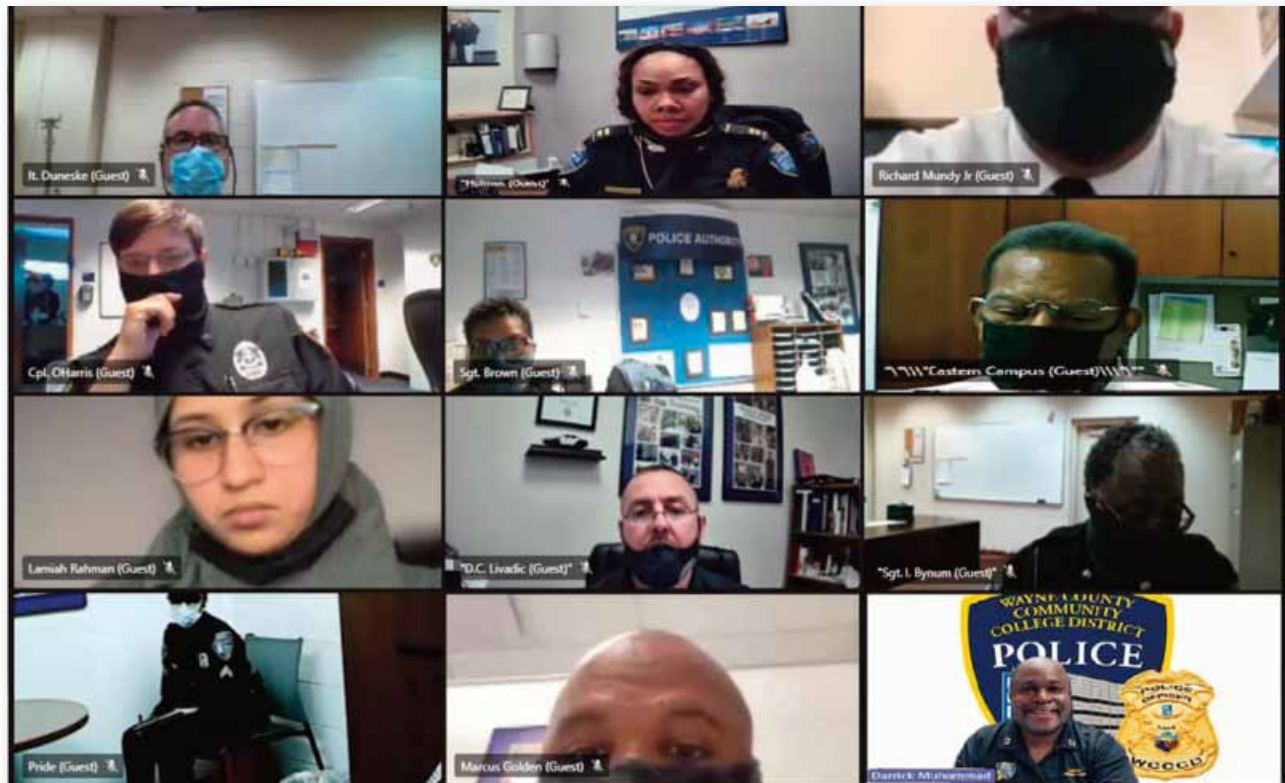




District Police Authority

Police Authority Oversight Council

The Police Authority Oversight Council met virtually to discuss bias free policing, COVID-19 updates, and incident report writing. Other meeting highlights included a discussion on the art of professional policing.



Members of the District Police Authority participated in active shooter response training.

DR. RANDALL MILLER SHARES LEADERSHIP THOUGHTS WITH EXECUTIVE TEAM



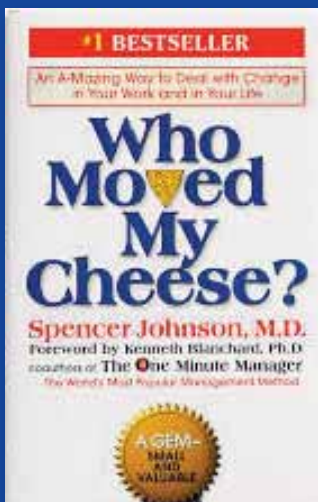
Reality Rules in Leadership

I have always been impressed with the honor oath at the United States Air Force Academy that states “We will not Lie, Steal, or Cheat, nor tolerate among us anyone who does.” That is a powerful oath and clearly communicates that the highest level of integrity is expected among the ranks of soon-to-be-commissioned officers.

If everyone told the truth, there would be no scandals in business or in higher education. But truth be told, we all know of examples of telling “little white lies.” Sometimes it is because we don’t want to hurt people’s feelings by telling the truth, or sometimes small lies are told to benefit ourselves.

When discussing leadership, the terms character and integrity inevitably are mentioned. Dr. Henry Cloud, in his book *Integrity*, notes that “to have character integrity is to tell the truth, no matter the costs. In fact, truthfulness is really measured in terms of our tendency to tell it when it hurts in some way. People fudge or lie when there is a risk of some sort of loss or negative consequence.”

As we have likely all learned in life, hiding the truth usually results in more negative consequences than if we had told the truth. Experience tells us that we tend to trust others until they prove to us by their actions that they cannot be trusted. When someone lies to us, the reality is that person most likely has permanently damaged our relationship. The net result is a loss of trust. Effective leadership depends upon relationships based upon trust. That is the reality of leadership!



Book Recommendation

Who Moved My Cheese?

Written by Spencer Johnson, M.D.
Foreword by Kenneth Blanchard, Ph.D.

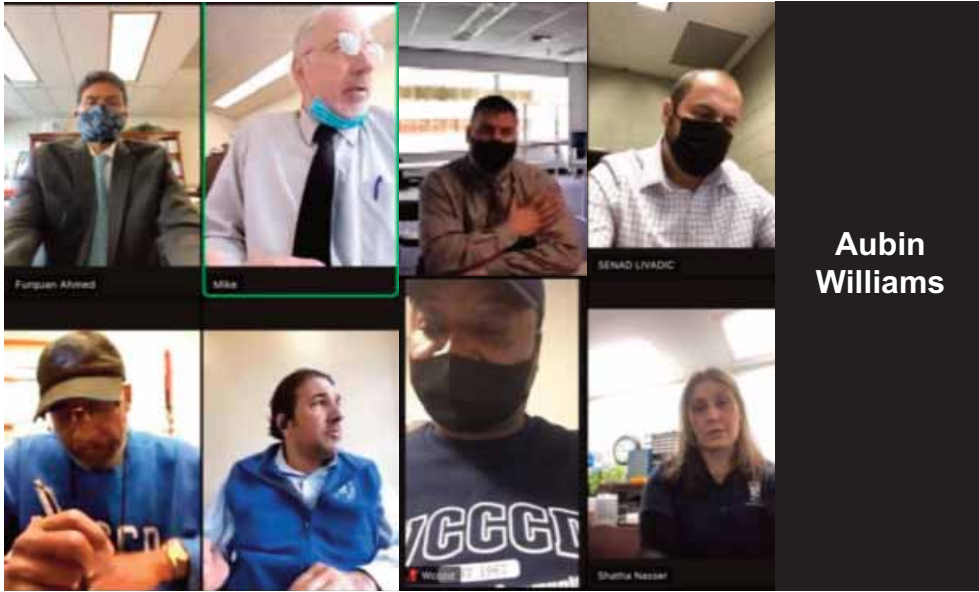
Pathways to the Future IV Statements of WCCCD's Functions

Statement functions are foundational and enduring statements describing what is done on an ongoing basis to carry out the District's mission, values, and vision. Each function statement defines a major area of institutional programming. Collectively, the function statements present a holistic framework for WCCCD's response to the educational needs of the students, businesses, and communities it serves.

The fifth function statement defines what WCCCD does in the areas of Student Support Services. Additional student support services include advising, student activities (including student government), and assisting students with articulation to baccalaureate colleges and universities. The Student Services Division has been leading the focus on a guided pathways initiative based on four pillars of the flow of students through WCCCD: (1) clarify the pathway; (2) help students get on a path; (3) help students stay on their path; and (4) ensure students are learning.

Student support services: WCCCD provides student support services such as enrollment services, admissions, student orientation, registration and course placement, financial aid, personal and career counseling, tutorial services, job placement, special needs services, library services, and bookstore services.

Facilities Management



Aubin Williams

Facilities Meeting



Custodial Services



Downriver Campus

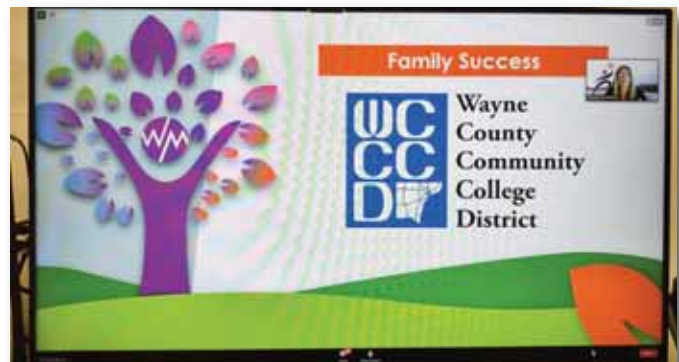


Automotive Service Technology Student Lab Session



Supporting our Community

WCCCD's Downriver Campus was recognized at the Wayne Metro Champions Awards Ceremony for its participation with the monthly food drive that serves 500 families each month.



Downtown Campus



Student
Success!



Eastern Campus



ART 101 – Drawing I
ART 112 – Design II

Spring 2021 Final Exam Projects



ABT 203 – Advanced Finishes,
Custom Painting and Detailing



FAD 101 – Industry Sewing



PDP Equipment Repairs

Bryan Irvine from Advantage 3D visited the Eastern Campus to repair and service the Projet 660pro 3D Printer.

Northwest Campus



Student Success!



Ted Scott Campus



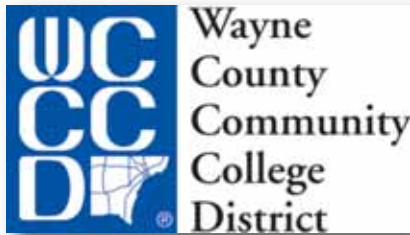
Student Success!



Community Partnerships

Tim Durand participated in the virtual weekly Belleville Chamber meeting.

Chancellor's Weekend Memo



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Mission

WCCCD's mission is to empower individuals, businesses, and communities to achieve their higher education and career advancement goals through excellent, accessible, culturally diverse, and globally competitive programs and services.

Vision Statement

WCCCD will be known as a premier community college and innovator in the areas of high quality academic and career education, talent development in support of regional economic growth, diversity and inclusion, and technological advancement.

WCCCD's Values Statements:

- Supporting excellence in teaching and learning
- Honoring diversity
- Serving the common good
- Being accountable
- Operating with integrity

